

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, March 15, 2022.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board members were present except Trustee White. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – FEBRUARY 15, 2022, AND SPECIAL MEETING MINUTES – FEBRUARY 23, 2022

A motion by Trustee August and a second by Trustee Dohrn to approve the **Board Meeting Minutes of February 15, 2022**. There was no discussion. All in favor, aye. Motion carried.

A motion by Trustee Kovatch and a second by Trustee August to approve the **Special Call Meeting Minutes of February 23, 2022**. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the General Assistance bills for January and February plus the bills paid in between meetings. Trustee Dohrn asked if the General Assistance bills increased. Supervisor O’Connor reported the Township has received more applications this year.

TOWN FUND

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$49,956.05**. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee Dohrn to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$19,764.90**. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$1,318.37**. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen reported the General Primary Election will be held June 28, 2022. It was pushed back because the Illinois Census had been delayed.

Highway Commissioner's Report

Highway Commissioner Neal reported there were four snow events since the last meeting. 740 tons of salt has been used but there is plenty more for the rest of the season. Highway Commissioner Neal updated the Board on some upcoming projects.

Trustee White joined the Board meeting at 7:25 p.m.

Trustees' Report

No report.

Supervisor's Report

In February, Libertyville Township gave out food to 302 households, which consisted of 613 individuals. During this month, we received food/money donations for the pantry from: First Presbyterian Church of Libertyville, Libertyville Sunrise Rotary, Takeda Pharmaceuticals, Battle Buddies Mentorship Group, and a number of private individuals.

To date the Township received eleven completed applications for assistance. The Township has provided \$6,137.45 in Emergency Assistance to seven households and \$7,579.00 in Community Emergency Assistance to eight households with a total assistance allocation of \$13,717.44. In addition, two applications were taken for Energy Assistance and one application was submitted to the Salvation Army Extension Center.

The March 12th volunteer workday was cancelled because of the zero windchill. The next Open Space Volunteer work is scheduled for Saturday, April 9th from 9-noon at Oak Openings.

2022-23 DRAFT TOWN FUND BUDGET – DISCUSSION

Supervisor O'Connor highlighted some changes to the Budget. Discussion ensued. She stated the Board will vote to approve the Budget at the May 24th meeting.

2022-23 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION

Highway Commissioner Neal highlighted some changes to the Budget. Discussion ensued.

APPROVAL OF CONTACT FOR PROFESSIONAL SERVICES WITH OPENLANDS – DISCUSSION & VOTE

A motion by Trustee White, and a second by Trustee Kovatch to approve the contract for professional services with Openlands. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF THE ANNUAL TOWN MEETING AGENDA – DISCUSSION & VOTE

A motion by Trustee Kovatch and a second by Trustee Dohrn to approve the Annual Town Meeting Agenda, all in favor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor reported the bid opening for the Parks Building Roof Repairs is scheduled for Wednesday, March 16 at 2:00 p.m.

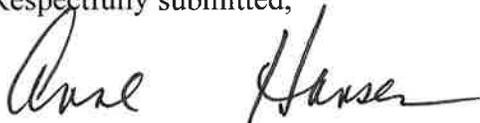
NEW BUSINESS

At the April 12th meeting, there will be additional easements for the Egidi property before the Board for consideration. They are currently being reviewed by our attorney.

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee White. All in favor, aye. Motion carried. **Time: 7:46p.m.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Anne Hansen".

Anne Hansen, Township Clerk