

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, July 11, 2013.

Kathleen M. O'Connor----SUPERVISOR

Anne Hansen----- CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee R. O'Connor. Also present were: Mike Graham, Highway Commissioner, Mike Zorn, Highway Department Operations Manager, Chris Slago, Open Space Field Manager, and **Boy Scouts from Troupe #71.**

APPROVAL OF MINUTES – June 27, 2013

A motion to approve the minutes of June 27, 2013 by Trustee White, and a second by Trustee Collins, All in favor, aye, motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Collins with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$11,206.84** On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Collins and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$4,620.63**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$361.17**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Mike Graham said the Highway Department is going through all old records in the office with the help of the Clerk, Anne Hansen. Mr. Graham hopes to have all records for disposal out of the office within a week. Clerk Hansen will apply for the records to be disposed with the State of Illinois in compliance with the statute. The remaining records to be maintained will be digitized.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements and reviewed the Social Service Application process with the Board. The applications became available July 8th. They are due by 4:00 p.m. August 20th. In September the preliminary and final votes for allocation will be decided by the Board. The Grant applications are available at the Township office.

CONSERVE LAKE COUNTY-PRESENTATION

NATHAN AABERG, ASSOCIATE DIRECTOR, SARAH SURROZ, CONSERVATION & OUTREACH MANAGER.

Supervisor O'Connor said the Township is very fortunate to have a partnership with Conserve Lake County, formally known as Liberty Prairie Conservancy. They have been an integral part in the management and oversight of our 1500 acres of Open Space. Nathan Aaberg and Sarah Surroz provided an overview of the services they provide the Township through an interactive power point presentation. Discussion ensued.

OPEN SPACE SITE MANAGEMENT PLANS-CHRIS SLAGO AND DAMON CEDERBERG, OPEN SPACE FIELD COORDINATORS.

Supervisor O'Connor stated in 2010 the site management plans began, and in 2011 the Township started to explore ways to improve the open space management accountability and improve the overall management of the property. Because the Township has a small staff and a large amount of land to manage, the site management plans give the Township the tools to become more accountable, use Township resources more efficiently, and help guide the staff through the process. Chris Slago gave an overview of the progress and goals of the Site Management Plans for Township Open Space. Discussion ensued.

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OLD BUSINESS –

The Township has a contract with Land and Water Resources. Land and Water Resources, at their own expense, acts as a Wetland Banker which the Township receives credits from as revenue is generated. Supervisor O'Connor explained, as part of the Wetland Mitigation contract, Land and Water Resources is in charge of resurfacing a trail through the property at Atkinson Road. They are also responsible for managing the property for approximately 7 years, until the credits are sold. The residents in that area of Green Oaks, seem very pleased with the progress thus far. The trail system will be closed for a couple of days for repair work.

NEW BUSINESS –

Supervisor O'Connor said the Libertyville Township Soccer Complex will not be proceeding with the construction plan. The bids came in too high.

CITIZENS' COMMENTS – None

ADJOURNMENT

A motion to adjourn by Trustee Collins and a second by Trustee White. All in favor, aye, Motion carries.

Time: **8:22p.m.**

Respectfully submitted,

Anne Hansen, Township Clerk