

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, September 9, 2025.

Kathleen M. O'Connor-----SUPERVISOR

Sari Hurtig-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members except Trustee August were present. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – AUGUST 19, 2025

A motion by Trustee White and a second by Trustee Kovatch to approve the Board meeting minutes of August 19, 2025. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the Town and Road bills paid in between meetings and the August General Assistance expenditures. There were no questions.

TOWN FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the Town Fund in the amount of \$18,879.29. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the Road and Bridge Fund in the amount of \$41,523.63. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the Open Space Fund in the amount of \$3,611.86. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report - Absent

Clerk's Report - None

Highway Commissioner's Report

Highway Commissioner Neal reported roads are in good condition. Highway Commissioner Neal reported that they obtained a new John Deer Tractor.

Trustees' Report - None

Supervisor's Report

In August, the pantry provided food to 404 households, which consisted of 975 individuals. Food and/or monetary donations were received from: Libertyville Sunrise Rotary, 1st Presbyterian Church of Libertyville 2025 Drive for Independence, Christ Church Crossroads Food Pantry Garden, Dairy Dream, and several private individuals. The Township continues to receive weekly donations from Jewel, Mariano's, and Target.

In August, the Township sent out seventeen applications for assistance. As of August 31st, the Township has provided twelve households with Emergency Assistance for a total allocation of \$11,407.14 and eighteen households with Community Emergency Assistance with a total allocation of \$19,241.88. Nine households received both Emergency Assistance and Community Emergency Assistance. The combined total for all financial assistance provided as of August 31st is \$31,249.02. The Township has two individuals receiving General Assistance. Ninety-two children from fifty households received school supplies and literacy kits. Four individuals attended the Budget Counseling Class.

The August 9th volunteer workday was canceled. The next open space volunteer workday will be held Saturday, September 13th at Liberty Prairie from 9-noon.

FY 2024-25 AUDIT REVIEW – GW & ASSOCIATES, PC - DISCUSSION & VOTE

The vote was a carryover from the August 19th meeting. Motion by Trustee White and a second by Trustee Kovatch to accept the FY 2024 – 25 audit. There was no discussion. All in favor, aye. Motion carried.

2025-26 SOCIAL SERVICE GRANTS ALLOCATIONS – DISCUSSION & VOTE

Nineteen grant applications were received requesting a total of \$170,125. The Township has available \$100,000 to award. The Township has capped the maximum amount an agency can receive at \$20,000. All board members are given copies of the grant applications to review. The average will be calculated based on the number of Board

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Members present. Members must be present for their allocations to be included in the final vote. Discussion ensued.

2026 CALENDAR – DISCUSSION & VOTE

The draft 2026 calendar was presented. Discussion ensued. No vote was taken.

OLD BUSINESS - None

NEW BUSINESS

The Township received one bid for the Casey Trail Asphalt Resurfacing Project. The Township is reviewing the submitted bid. The consensus of the Board was to rebid the project in January. The bidder will be notified.

The Township will be submitting a Watershed Management Board grant for the Rt. 45 property. Supervisor O'Connor and the Natural Areas Supervisor met with a representative from the Lake County Stormwater Management Commission to discuss the Township's application.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:40p.m.**

Respectfully submitted,



Sari Hurtig, Township Clerk