

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, September 22, 2026.

Kathleen M. O'Connor-----SUPERVISOR

Sari Hurtig-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES

The September 8th and 22nd meeting minutes will be placed on the October 13, 2026 Agenda for approval.

APPROVAL OF BILLS

The Board reviewed the Town and Road bills paid in between meetings. There were no questions.

TOWN FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the Town Fund in the amount of \$12,356.17. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the Road and Bridge Fund in the amount of \$30,556.07. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee Dohrn to approve the expenditures from the Open Space Fund in the amount of \$431,844.56. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report - Absent

Clerk's Report - None

Highway Commissioner's Report

Highway Commissioner Neal reported the Road District has been cleaning fallen trees following the recent storms. The Casey and Almond Road Feasibility Study was sent to all the board members and has been posted on the Township website. The study was also sent to interested resident and local elected officials.

Trustees' Report - None

Supervisor's Report

Beginning October 1st, the Township will be processing Low Income Heating and Energy Assistance (LIHEAP) applications. The applications will now be submitted electronically. This new process will confirm the application has been received and reduce the expense in mailing the documents.

The Thanksgiving and Christmas Dinner sign-ups will occur during food pantry hours on October 6, 13, and 20. Applications for the Adopt-A-Family Gift Program will be available on October 13th and must be returned by Friday, October 30th. The Thanksgiving Dinners will be distributed on Thursday, November 19th from 11-2. The Christmas dinners will be distributed on Thursday, December 17th from 11-2. The Holiday Gift Room will be open on Tuesday, December 8th and Tuesday, December 15th. The Adopt-A-Family gifts will be distributed throughout the week of Monday, December 14th. The donated gifts are due by Friday, December 11th.

A copy of the approval notice of the release of the second-round wetland mitigation credits from the United States Army Corps of Engineers has been distributed to the Board. Supervisor O'Connor is working with Hey & Associates on the minimum credit purchase requirement as well as the fee for the wetland mitigation credit. An update will be provided at the October 13th meeting.

The next Open Space Volunteer Workday will be held Saturday, October 10th at Oak Openings.

The Open Space District will participate in Libertyville Fire Department's Open House on Saturday, October 3rd from 10am – 1pm. The Township will have information on the Prescribed Burn Program.

2026-27 SOCIAL SERVICE GRANTS ALLOCATIONS – DISCUSSION & VOTE

Nineteen grant applications were received requesting a total of \$160,615. The Township has available \$100,000 to award. The Township has capped the maximum amount an agency can receive at \$20,000. All Board Members are given copies of the grant applications to review. The average will be calculated based on the number of Board Members present. Discussion ensued.

Motion by Trustee August and a second by Trustee Dohrn to approve the Social Service Grant allocations in the total amount of \$100,000. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

2027 CALENDAR – DISCUSSION & VOTE

The draft 2027 calendar was presented. Discussion ensued. No vote was taken.

OLD BUSINESS – Due to the past weather conditions, The ADA Improvement Project will begin on October 7, 2026.

NEW BUSINESS

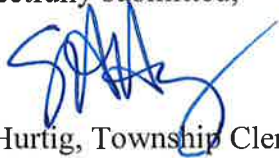
The Township office will be closed on Monday, October 12, 2026 for the Columbus Day Federal Holiday and Indigenous Peoples Day.

The Township Budget and Levy will be discussed at the October 13, 2026 meeting

ADJOURNMENT

A motion to adjourn by Trustee Dohrn and a second by Trustee August. All in favor, aye. Motion carried. **Time: 7:45p.m.**

Respectfully submitted,



Sari Hurtig, Township Clerk