

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, August 16, 2022.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present except Trustee White and Trustee Dohrn. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – July 19, 2022

A motion by Trustee Kovatch and a second by Trustee August to approve the **Board meeting minutes of July 19, 2022**. There was no discussion. All in favor, aye. Motion carried.

Trustee Dohrn joined the Board meeting 7:03 p.m.

APPROVAL OF BILLS

The Board reviewed the General Assistance expenditures for the month of July and the bills paid between meetings. There were no questions.

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$14,584.55**. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$74,909.58**. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

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OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee Dohrn to approve the expenditures from the **Open Space Fund** in the amount of **\$3,867.68**. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen reported the Notice for the Treasurer's Report was submitted to the newspaper, the Treasurer's Report will be filed at the County and posted on the website.

Highway Commissioner's Report

Highway Commissioner Neal reported the road resurfacing is complete; the shouldering and striping is underway. The bid for the Oak Spring Lane Stormwater Management Bypass Project came in higher than expected. He stated options are being explored to reduce costs and Lake County Storm Water Management is working to secure additional funds for the project.

Supervisor O'Connor asked if the project may be re-bid. Highway Commissioner Neal said it was possible.

Trustees' Report – None

Supervisor's Report

In July, the pantry provided food to 340 households, which consisted of 731 individuals. Food and/or monetary donations were received from: First Presbyterian Church of Libertyville, Libertyville Sunrise Rotary, Dairy Dream of Libertyville, Bema Family Law and Human Rights. Weekly donations were also received from Jewel-Libertyville, Mariano's-Vernon Hills, and Target-Vernon Hills. LLC, Association of Women Attorneys of Lake County, Adler Family Association, Christ Church, Crossroads, and private individuals.

To date, seventy applications for assistance have been requested. Of those, twenty-four have submitted completed applications. Fourteen households have been approved for Emergency Assistance with a total allocation of \$12,434.24. Sixteen households have been approved for Community Emergency Assistance with a total allocation of \$13,598.37. The combined total of financial assistance provided was \$26,032.61.00.

Two applications for the Salvation Army Extension Center were taken and three individuals attended the Budget Counseling Workshop.

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Three volunteers participated by cutting invasive plants at the Oak Openings August 13th workday. The next volunteer workday will be held Saturday, September 10th at Liberty Prairie.

**FY 2021-2022 AUDIT REVIEW, GEORGE ROACH, CPA, MBA,
GEORGE ROACH & ASSOCIATES – DISCUSSION & VOTE**

George Roach presented the audit for Fiscal Year 2021-2022. Mr. Roach said during the process, the staff was very helpful. He reported a clean audit and the Township is in a healthy position. Discussion ensued. The audit will be posted on the Township website.

APPROVAL TO ACCEPT FY 2021-2022 AUDIT – DISCUSSION & VOTE

A motion by Trustee Kovatch and a second by Trustee August to accept the audit for FY 2021-2022. There was no further discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF AGREEMENT FROM GEWALT HAMILTON ASSOCIATES,
INC. FOR PROFESSIONAL SERVICES FOR THE RT 45 PROPERTY –
DISCUSSION & VOTE**

Supervisor O'Connor reported Mike Warner was not able to attend the meeting to explain the proposal and answer any questions. The proposal is for an amount not to exceed \$54,000.

A motion by Trustee Dohrn and a second by Trustee August to award the agreement from Gewalt Hamilton Associates for the Professional Services for the Rt. 45 property. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor reported the pedestrian crossing signage project on St. Mary's Road is almost complete. There is a delay with the beacons, but it should be completed very soon.

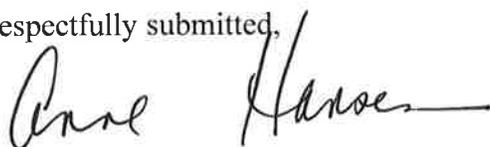
NEW BUSINESS

Damon Cederberg, Township Open Space Field Coordinator, is out west serving the Illinois Department of Natural Resources in combatting the wildfires.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:28p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk