

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, July 14, 2026.

Kathleen M. O'Connor-----SUPERVISOR

Sari Hurtig -----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present except Trustee August who arrived at 7:01p.m., after the approval of minutes and bills. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – JUNE 9, 2026

Motion by Trustee White and a second by Trustee Kovatch. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the Town and Road bills paid in between meetings and the General Assistance expenditures for June. There were no questions.

TOWN FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the Town Fund in the amount of \$21,217.29. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the Road and Bridge Fund in the amount of \$196,800.04. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the Open Space Fund in the amount of \$11,504.75. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – No report.

Clerk's Report – No report.

Highway Commissioner's Report

Highway Commissioner Neal reported the Countryside Manor Resurfacing Project is 95% completed.

Commissioner Neal also reported that the Casey Road Feasibility Study regarding different options on how to design the roads was completed. The next step will be sharing the study with the various stakeholders and identifying potential next steps.

Trustees' Report – No report.

Supervisor's Report

In June, the pantry provided food to 503 households, which consisted of 1,172 individuals. Food and/or monetary donations were received from: First Presbyterian Church of Libertyville, Libertyville Sunrise Rotary, St. Demetrios Philoptochos Ladies Society, Encompass Health Rehabilitation Institute of Libertyville, The Kit Outreach, The Welcome Table, Iris USA, Dairy Dream, and private individuals. Jewel, Mariano's, and Target continue to donate weekly.

There were thirteen requests for financial assistance, three completed applications were submitted, and two applications were denied. As of June 30th, the Township has provided fifteen households with Emergency Assistance with a total allocation of \$13,617.88 and twenty-two households have received a total allocation of \$19,931.35 in Community Emergency Assistance. Eleven households have received both. As of June 30th, the Township has provided a combined total of \$33,549.23 in financial assistance.

One resident is receiving General Assistance. Six applications were taken for Low Income Home Energy Assistance Program (LIHEAP). Two people attended the Budgeting Counseling Class. Two individuals received financial assistance from Mothers Trust. As of June 30th, Mothers Trust has provided a total of \$3,770.79 in financial assistance to six families.

The school supplies and literacy kits will be distributed on Friday, July 17th and Friday, July 24th. Sixty-four students have registered, which is down from last year with 90 students.

The Rt. 45 volunteer workday was very successful. Thirteen volunteers planted 2,394 plugs. The staff planted the remaining plugs. The July 11th Volunteer Workday was held at Donnelley Prairies and Oaks and volunteers pulled and applied herbicide to invasives. The next Open Space Volunteer Workday will be held Saturday, August 8th from 9am – noon at Oak Openings.

Otters have been observed in a pond on an Open Space parcel.

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The ADA Site Improvements Project will be re-bid. An update will be provided at the August 11th meeting.

The Casey Road Asphalt Trail Resurfacing Project is slated to begin on Monday, August 3rd. A project update will be provided at the August 11th meeting.

The porta potty at Lindholm Park was set on fire. It will not be replaced. Vandalism continues to be a problem at the park.

APPROVAL OF 5-YEAR LEASE AGREEMENT WITH PITNEY BOWES REGARDING THE NASPO VALUEPOINT FMV (OPTION C) SENDPRO C200- DISCUSSION & VOTE

No discussion ensued. A motion by Trustee Kovatch and a second by Trustee August to approve the 5-year lease agreement with Pitney Bowes regarding the NASPO Value Point FMV (Option C) SendPro C200 including clarification on dates. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL FROM HEZCORP CONSTRUCTION SERVICES, INC. FOR FIVE (5) AIR SWITCHES BOTTOM EDGE SAFETY TUBES AT GARAGE DOORS #1, #2, #3, #4, & #6 – DISCUSSION & VOTE

A motion by Trustee Kovatch and a second by Trustee White to approve the proposal from Hezcorp Construction Services, Inc. for the replacement of 5 air switches and bottom-edge safety tubes. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

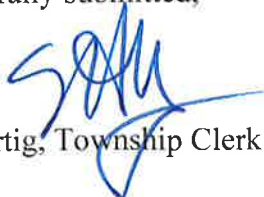
Social service grant announcements were posted in the paper. To date, ten agencies have requested grant packets.

The next meeting will be held at 7 p.m. on Tuesday, August 11, 2026.

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee Dohrn. All in favor, aye. Motion carried. Time: 7:14 p.m.

Respectfully submitted,



Sari Hurtig, Township Clerk