

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS**

**LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, June 21, 2022.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen-----CLERK**

**Carol August-----TRUSTEE**

**Cathleen Dohrn-----TRUSTEE**

**Matthew A. Kovatch-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board members were present except Trustee Dohrn and Trustee August. Highway Commissioner Marty Neal was also present.

**APPROVAL OF REGULAR BOARD MEETING MINUTES – MAY 24, 2022**

A motion by Trustee Kovatch and a second by Trustee White to approve the Board meeting minutes of May 24, 2022. There was no discussion. All in favor, aye. Motion carried.

**APPROVAL OF BILLS**

The Board reviewed the bills paid between meetings. There were no questions for discussion.

**TOWN FUND**

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$161,383.62**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$37,273.35**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$3,209.61**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**CITIZENS' COMMENTS** – None.

**TOWNSHIP REPORTS:**

**Assessor's Report** – Absent

**Clerk's Report**

Clerk Hansen said the ballots for the primary will be delivered to the Township on June 22, 2022, and distributed to the judges Thursday, June 23<sup>rd</sup> and Friday, June 24<sup>th</sup>.

**Highway Commissioner's Report**

Highway Commissioner Neal reported there is one more culvert to replace at Casey and Almond Roads. The resurfacing projects will resume soon. The Oak Spring Lane Stormwater Bypass Project management will go out for bid in the next month. It is anticipated the Road District will go out for bid Spring 2023 for the reconstruction of the Oak Spring Road bridge.

**Trustees' Report** – None

**Supervisor's Report**

Supervisor O'Connor reported in May the Township has provided food to 320 households, which consisted of 645 individuals. Donations were received from First Presbyterian Church of Libertyville, Libertyville Sunrise Rotary, Dairy Dream of Libertyville, Boy Scout Troop #72, Lillibridge Healthcare Services, and several private individuals.

As of June 21, 2022, the Township has provided thirty-seven applications for assistance. Twenty have submitted completed applications. Twelve households have been approved for Emergency Assistance with a total allocation of \$10,093.45. Twelve households have been approved for Community Emergency Assistance with a total allocation of \$10,526.40. The combined total of financial assistance provided by the Township is \$20,619.85.

Five volunteers attended the June 11<sup>th</sup> Open Space Volunteer Workday at Donnelly Prairies & Oaks. In addition, the Township provided thank you "Libertyville Township hats" to seven volunteers as a token of appreciation for their efforts. The next volunteer workday is scheduled for Saturday, July 9, 2022, from 9am – noon at Donnelly Prairies & Oaks.

**RESOLUTION 2022-R-7 APPOINTMENT OF JIM MORAN TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION BOARD  
DISCUSSION & VOTE**

Supervisor O'Connor stated the Township approves the appointment to the Libertyville Fire Protection District Board typically based on the recommendation from the District. Jim Moran had previously served on the Fire Protection District Board and the Fire District highly recommended his reappointment. Copies of the Resolution were available for review.

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A motion by Trustee Kovatch and a second by Trustee White to waive the reading and approve Resolution 2022-R-7 the Appointment of Jim Moran to the Board of Trustees of the Libertyville Fire Protection Board. On roll call vote: Trustee White, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried. Jim Moran said he is grateful for the partnership the Libertyville Fire Protection Board has with the Township. The oath was given to Trustee Moran by Clerk Hansen.

**OLD BUSINESS**

Supervisor O'Connor provided an update on the Kildare Restoration Project and commended the staff on the incredible job.

**NEW BUSINESS**

The 2022 Social Service Funding Grant announcement will be posted online and in the Daily Herald on July 1<sup>st</sup>. Supervisor O'Connor provided a brief overview of the timeline.

**EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2(c) (21) (SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES)**

Supervisor O'Connor recommended the formerly discussed Executive Session Minutes not be released. The Board concurred so they did not go into Executive Session to discuss further.

**ADJOURNMENT**

A motion to adjourn by Trustee White and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:25p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk