

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS**

**LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, December 12, 2013.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen-----CLERK**

**Phil Collins-----TRUSTEE**

**David Nield-----TRUSTEE**

**Robin M. O'Connor-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag led by Nate Stevens of Boy Scout Troop 71. Roll call; all Board members were present except Trustee O'Connor. Also present were, Mike Graham, Highway Commissioner, Chris Slago and Damon Cederberg, Open Space Field Coordinators, Pam Milroy, Financial Director and Gloria Dail, Administrative Assistant.

Trustee O'Connor joined the Board at 7:02 p.m.

**APPROVAL OF MINUTES – November 14, 2013**

A motion by Trustee Collins to approve the Board meeting minutes of November 14, 2013, seconded by Trustee White, all in favor, aye. Motion carries.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee Nield with a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$16,317.32**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Trustee Collins asked the Highway Commissioner about some of the expenditures.

Motion by Trustee Collins and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$64,007.49**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

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**OPEN SPACE FUND**

Motion by Trustee White, and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$42,675.00**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**TOWNSHIP REPORTS:**

**Assessor's Report** – Absent

**Clerk's Report** – Clerk Hansen said she will be filing the Levy at the County this month.

**Highway Commissioner's Report**

Mr. Graham invited the Board to take a ride along during these months of snow and ice removal to see firsthand what the Road District does during a snow event.

**Trustees' Report** – None

**Supervisor's Report**

Supervisor O'Connor thanked all of the generous people and organizations who donated to the food pantry:

- In November, Libertyville Township gave out food to 358 households, which consisted of 1030 individuals.
- The week of Thanksgiving the Township gave food to 144 households. This included 108 Thanksgiving dinner boxes. These dinner boxes were provided by Libertyville Sunrise Rotary Club, Koenig & Strey, Jewel Foods, Countryside Fire Department, BKI & Co, Girl Scout Troop #1432, Daisy Troops # 40151, #40835 and private individuals.
- On Wednesday, Jewel Osco had a Grand Reopening of their Libertyville store and provided the Township with a \$1,000.00 donation to the Food Pantry.

Supervisor O'Connor attended the Village of Libertyville's TIF Joint Review Board meeting on Monday, November 25<sup>th</sup>. The TIF rebate for 2013 will be \$16,945 for the Township and \$14,859 for the Road District – a percentage of the Road District's rebate will be distributed to the municipalities.

**CASEY ROAD LAND USE – WORKING COMMITTEE UPDATE**

**Steve Byers, Illinois Nature Preserve Commission**

**Jim Anderson, Lake County Forest Preserve District**

**Sarah Surroz, Conserve Lake County**

At the Township September 24<sup>th</sup> and November 14<sup>th</sup> Board Meetings, Supervisor O'Connor shared with the Board that in 2015, 303 acres of a long term lease will expire. This area of the Township has 3 designated Illinois Nature Preserves and a trail that connects to a regional trail system. The land provides an opportunity to expand the core

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habitat for wildlife in this region and address the ongoing and costly challenge of highly erodible soils.

Partnerships have played an important role in with the management of the Township's Open Space. Several of our partners have agreed to serve on the Casey Road Land Use Project Advisory Committee:

- Jim Anderson, Lake County Forest Preserve District
- Steve Byers, Illinois Nature Preserve Commission
- Ken Klick, Lake County Forest Preserve District
- Michael Novotney, Lake County Stormwater Management Commission
- Sarah Surroz, Conserve Lake County
- Patty Werner, Lake County Stormwater Management Commission

The goal of the advisory committee is to assist the residents and elected representatives of Libertyville Township in determining a vision and plan for its Casey Road properties, one that fits within the Township's mission and budget, and effectively provides for 1) restoration of the Township's natural heritage of prairies, woodlands and wetlands, 2) expansion of core natural habitat, stormwater management, flood management, improved air quality and related green infrastructure services, and 3) enhancement of the public's opportunity to experience and benefit from the resulting dynamic landscape.

Each month the Committee will be sharing information for the Board to consider for land use planning. The following items were discussed:

- Introduction to site, Sarah Surroz, Conserve Lake County
- Introduction to area's natural resources, Steve Byers, IL Nature Preserves Commission
- The value of master planning for open areas, Jim Anderson, Lake County Forest Preserve District

Sarah Surroz specified 3 mandatory guidelines that must be adhered to in the plan:

- 1) Identify values of the land in perpetuity
- 2) Reserve the rights of the landowners
- 3) Clarify and honor restrictions to the land

Jim Anderson reviewed the 10 step process the Lake County Forest Preserve District follows when developing a master plan. One of the steps is to engage the public and gather information. There will be an Open House hosted by the Township in January 2014. There were some questions from the Board and discussion ensued.

**RESOLUTION 2013-R-11 2014-15 LIBERTYVILLE TOWNSHIP ROAD DISTRICT TAX LEVY PRESENTATION – DISCUSSION AND VOTE**

Highway Commissioner Mike Graham said the Highway Department has some possible capitol reconstruction projects such as the Oak Spring Bridge the upcoming year. After some careful consideration the Highway Commissioner decided not to decrease the Levy but to keep the Levy flat. Supervisor O'Connor said that is a wise decision. Discussion ensued.

A motion to waive the reading of the resolution and approve Resolution 2013-R-11 2014 -15 Road District Tax Levy by Trustee O'Connor, seconded by Trustee Collins. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**2014 PACE CONTRACT – DISCUSSION AND VOTE**

After some discussion, a motion by Trustee O'Connor, seconded by Trustee White to approve the 2014 Pace Contract. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OLD BUSINESS**

Trustee White asked if the St. Mary's Trail is finished. Supervisor O'Connor said the actual construction of the trail is finished. There is grading work, seeding and touch-up work that needs to be finished. The remaining work will be completed in the spring. The trail is open for public use.

**NEW BUSINESS – NONE**

**CITIZENS' COMMENTS**

Rusty Hutsfield of 1747 Saddle Hill in Green Oaks said he thought the Boy Scout Troop attending the meeting would hear more disagreements from the Board.

**ADJOURNMENT**

A motion to adjourn by Trustee O'Connor and a second by Trustee White. All in favor, aye. Motion carries. Time: 8:20 p.m.

Respectfully submitted,

Anne Hansen, Township Clerk