

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, August 11, 2026.

Kathleen M. O'Connor-----SUPERVISOR

Sari Hurtig-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present. Highway Commissioner Marty Neal and Assessor Christine Feeney were also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – JULY 14, 2026

A motion by Trustee Dohrn and a second by Trustee Kovatch to approve the Board meeting minutes of July 14, 2026. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the Town and Road bills paid in between meetings and the July General Assistance expenditures. There were no questions.

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the Town Fund in the amount of \$20,730.32. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the Road and Bridge Fund in the amount of \$663,497.81. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the Open Space Fund in the amount of \$85.41. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report

Assessor reported the 2026 Blue assessment notices will be going out this week and next. Residents have a 30-day appeal period and then hearings. Residents are encouraged to call the Assessor's office with questions.

Clerk's Report - None

Highway Commissioner's Report

Highway Commissioner Neal reported the Countryside Manor Resurfacing Project is 99% complete with one section to be completed on Clover Lane.

Following the heavy rains, Casey Road was closed due to a six-foot-deep sinkhole with an eight-foot void. Dependent on weather, it is anticipated the emergency repairs will be completed and the road reopened by Wednesday, August 12, 2026.

Trustees' Report

Trustee August advised Lake County is hosting a public hearing on Tuesday, August 18th at 1:00p.m. at the Lake County Central Permit Facility to receive public comment on a potential Lake County moratorium on data center developments for the unincorporated areas of Lake County. Trustee August stated it was in response to the growing concerns of the T5 Data Center under construction in the Villag of Grayslake. Discussion ensued.

Supervisor's Report

In July, the pantry provided food to 427 households, which consisted of 1,042 individuals. Food and/or monetary donations were received from: Advocate Good Shepherd Hospital, IBEW Local Union 150 Retirees, First Presbyterian Church of Libertyville, Dairy Dream, and private individuals. Jewel, Mariano's, and Target continue to donate weekly.

In July, the Township received twelve requests for financial assistance, four completed applications were submitted, and one application was denied. As of July 31st, the Township has provided sixteen households with Emergency Assistance with a total allocation of \$14,131.68 and twenty-four households have received a total allocation of \$20,930.95 in Community Emergency Assistance. Eleven households have received both. As of July 31st, the Township has provided a combined total of \$35,062.63 in financial assistance. Two residents are receiving General Assistance.

One application was taken for LIHEAP (Energy Assistance). One person attended the Budgeting Counseling Class. One person received assistance from Salvation Army. As of August 1st, Salvation Army has provided a total of \$600 in assistance.

The school supplies and literacy kits were distributed Friday, July 17th and Friday,

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July 24th. Sixty-four students received the school supplies and literacy kits, which is down from last year with 90 students.

The next Open Space Volunteer Workday will be held Saturday, September 12 from 9am – noon at Liberty Prairie. They will be collecting seed as well as pulling and herbiciding invasives.

The ADA Site Improvements Project bid notice has been posted. The mandatory pre-bid meeting was held on Thursday, August 6th at 9am. Bids are due Thursday, August 20th at 4pm with the bid opening immediately following.

The Casey Road Asphalt Trail Resurfacing Project Pre-Construction meeting is scheduled for Wednesday, August 12th at 11am at the Lake County Permit Facility. Trail closing notices have been posted on the website, in the e-newsletter, and onsite. Once the staging begins, the trail will be closed.

Ben Gehrt will be at the township on Thursday, August 13th at 9am to review the Employee Handbook with the Supervisor's and the Road District's staff.

Last week at 359 Merrill Court, there was a plumbing issue with the women's washroom. The sewer line needed to be rodded and carpets cleaned. The blockage was caused by tree roots. The tree in front will be removed as the tree roots causing blockage has been an ongoing issue.

APPROVAL OF FY 2025-26 AUDIT REVIEW – JOSEPH TROYER, CPA, GW & ASSOCIATES, PC - DISCUSSION

Joseph Toyer presented the 2025-2026 Audit highlighting various areas of said report.

APPROVAL OF FY 2025-26 AUDIT REVIEW – JOSEPH TROYER, CPA, GW & ASSOCIATES, PC - DISCUSSION & VOTE

Motion by Trustee Dohrn and a second by Trustee August to accept FY2025-26 audit as presented. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF AMENDMENT TO THE HEZCORP CONSTRUCTION SERVICES, INC.'S PROPOSAL FOR THE PROFESSIONAL CM AT RISK TO CONSTRUCT SERVICES FOR THE ADA SITE IMPROVEMENTS PROJECT FOR 359 MERRILL COURT – DISCUSSION & VOTE

Motion by Trustee White and a second by Trustee August to approve the amendment to the Hezcorp Construction Services, Inc.'s proposal for the professional CM at Risk to Construct Services for the ADA site improvements project for 359 Merrill Court. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried

APPROVAL OF PROPOSAL FROM PEARSON, BROWN & ASSOCIATES, INC. TO PROVIDE DESIGNATED EROSION CONTROL INSPECTIONS FOR THE CASEY TRAIL RESURFACING PROJECT – DISCUSSION & VOTE

Motion by Trustee Dohrn and a second by Trustee August to approve the proposal from Pearson, Brown & Associates, Inc. to provide designated erosion control inspections for the Casey Trail Resurfacing Project. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried

APPROVAL OF PROPOSAL FROM TALLGRASS RESTORATION, LLC FOR THE CANTERBURY PRESCRIBED BURN AND PERMITTING FOR THREE(3) UNITS FOR A TOTAL AMOUNT OF \$19,985.00 – DISCUSSION & VOTE

Motion by Trustee Kovatch and a second by Trustee August to approve the proposal from Tallgrass Restoration, LLC for the Canterbury Prescribed Burn and permitting for three (3) units for a total amount of \$19,985.00. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried

OLD BUSINESS – None

NEW BUSINESS

Nineteen agencies have submitted applications for the 2026 Social Service Grant funding. Supervisor O'Connor reviewed the timeline:

- September 8, 2026 - The Board's preliminary discussion of Social Service Funding allocations.
- September 22, 2026 – Board will vote to award Social Service Funding allocations. The Board was reminded a trustee must be present for their recommended allocation to be included.
- The week of September 28, 2026 – Social Service Funding allocations will be sent to awarded Agencies.

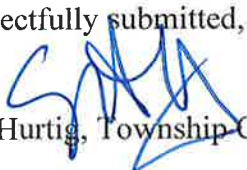
At the September 9th meeting, there will be a discussion about the 2027 Township meeting and holiday schedule.

The office will be closed on Monday, September 7th for Labor Day.

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee August. All in favor, aye. Motion carried. **Time: 8:07p.m.**

Respectfully submitted,


Sari Hurtig, Township Clerk