

## **MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS**

**LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, April 8, 2025.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen-----CLERK**

**Carol August-----TRUSTEE**

**Cathleen Dohrn-----TRUSTEE**

**Matthew A. Kovatch-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 8:20 p.m. immediately following the Annual Town Meeting. Pledge to the flag, roll call and all Board members were present except Trustee White. Highway Commissioner Marty Neal was also present.

### **APPROVAL OF THE MINUTES – March 18, 2025**

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the Board Meeting minutes of March 18, 2025. There was no discussion. All in favor, aye. Motion carried.

### **APPROVAL OF BILLS**

The Board reviewed the Town and Road District paid in-between expenditures from March 19 – April 7, 2025, and General Assistance bills for March. There were no questions.

### **TOWN FUND**

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the Town Fund in the amount of \$69,369.88. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

### **ROAD AND BRIDGE FUND**

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the Road and Bridge Fund in the amount of \$44,918.33. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

Motion by Trustee Dohrn, and a second by Trustee August to approve the expenditures from the Open Space Fund in the amount of \$13,680.00. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**CITIZENS' COMMENTS – None**

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

**Clerk's Report**

Clerk Hanssen said there was a 14% turnout of voters for the municipal election. The new Clerk Sari Hurtig received 679 votes as a write in candidate. All other elected incumbents will continue to serve. Officials will be sworn in following the May 13<sup>th</sup> meeting.

**Highway Commissioner's Report**

Highway Commissioner Neal reported the Cooperative Resurfacing and Culvert Project will begin soon, and the Oak Spring Bridge project is going well.

**Trustees' Report – None**

**Supervisor's Report**

In March, the pantry provided food 422 households, which consisted of 1074 individuals. Food and/or monetary donations were received from: Libertyville Sunrise Rotary, VFW Post 8741, Oak Grove Cub Scout Pack 194, Packaging Corporation of America, and private individuals. Jewel, Mariano's, and Target continue to donate weekly.

In March, the Township received 9 requests for financial assistance. As of March 31<sup>st</sup>, the Township provided 5 households with Emergency Assistance with a total allocation of \$4,600 and 7 households received \$8,414.28 in Community Emergency Assistance. Four households have received both. As of March 31<sup>st</sup>, the Township has provided a combined total of \$13,014.28 in financial assistance. Currently, there are three residents receiving General Assistance. In addition, one individual attended the Budget Counseling Class, and five energy assistance applications were taken and submitted.

Five volunteers attended the March 8<sup>th</sup> Open Space Volunteer Workday at Liberty Prairie where they cleared buckthorn along the creek corridor. The next volunteer workday is scheduled for Saturday, April 12<sup>th</sup> at Oak Openings.

**APPROVAL TO AWARD GETZ RIVER ROAD PARCEL (46.0 Acres) FARM LICENSE AGREEMENT TO KC EQUINE LLC d/b/a INDEPENDENCE FARM**

**DISCUSSION & VOTE**

There was one bid in the amount of \$110 per acre for the 46-acre parcel. A motion by Trustee Kovatch and a second by Trustee Dohrn to approve awarding the Getz River Road Parcel Farm License Agreement to KC Equine LLC d/b/a Independence Farm. There was no further discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO AWARD RT 21 EASTERN EGIDI PARCEL (16.9 ACRES) FARM LICENSE AGREEMENT TO HARADEN FARMS & STABLES, INC.**

**DISCUSSION & VOTE**

The Township received 1 bid in the amount of \$125 per acre for the 16.9-acre parcel. A motion by Trustee Kovatch and a second by Trustee August to approve awarding the Rt. 21 Eastern Egidi Parcel Farm License Agreement to Haraden Farms & Stables, Inc. There was no further discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF PROPOSAL WITH GEARY ELECTRIC FOR THE MAINTENANCE OF INDOOR LIGHTING AT 359 MERRILL COURT – DISCUSSION & VOTE**

A motion by Trustee Dohrn and a second by Trustee August to approve the proposal with Geary Electric, Inc for the maintenance of indoor lighting. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF PROPOSAL FOR A ONE-TIME APPLICATION WITH TURF BROADLEAF HERBICIDE AT: LINDHOLM PARK, CANTERBURY AND TOWNSHIP CAMPUS – DISCUSSION & VOTE**

A motion by Trustee August and a second by Trustee Kovatch to approve the proposal for a one-time application with Turf Broadleaf Herbicide at Lindholm Park, Canterbury, and Township Campus to Spring Green Lawn and Tree Care. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FROM CLARK ENVIRONMENTAL MOSQUITO MANAGEMENT, INC. FOR 2025 SEASON**  
**DISCUSSION & VOTE**

A motion by Trustee Kovatch and a second by Trustee Dohrn to approve the Professional Service Agreement from Clark Environmental for Mosquito Management for the 2025 Season. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**2025-26 DRAFT TOWN FUND BUDGET - DISCUSSION ONLY**

Supervisor O'Connor reviewed the proposed Town Fund budget. Discussion ensued.

**2025-26 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION ONLY**

Highway Commissioner reviewed the proposed Road and Bridge Fund budget. Discussion ensued.

**OLD BUSINESS**

Supervisor O'Connor provided an update and concerns regarding the work performed by ILM at the Canterbury Prescribed Burn. Discussion ensued.

**NEW BUSINESS**

The Office will be closed on Friday, April 18, 2025.

**ADJOURNMENT**

A motion by Trustee Kovatch and a second by Trustee Dohrn to adjourn the meeting, all in favor, aye. Motion carried. TIME: 8:47P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Anne Hansen". The signature is written in a cursive, flowing style.

Anne Hansen, Clerk