

Minutes – ANNUAL MEETING OF LIBERTYVILLE TOWNSHIP ELECTORS

STATE OF ILLINOIS) }
Lake County,) } SS.
Town of Libertyville) }

THE ANNUAL TOWN MEETING OF THE ELECTORS OF LIBERTYVILLE TOWNSHIP held in said Town and County at the Libertyville Township Hall, 359 Merrill Court on April 8, 2025. All attendees sign in at the front desk.

1. Call to Order

Clerk Hansen called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

Clerk Hansen led the electors in the Pledge of Allegiance.

3. Election of Moderator

Clerk Hansen called for a motion for the nomination of a Moderator for the Annual Meeting. A motion by Kathleen O'Connor to nominate Carol August and seconded by Marty Neal. Clerk Hansen asked if there were any additional nominations. Hearing none, Carol August was selected as Moderator by acclamation. Clerk Hansen gave Carol August the Oath of Moderator.

4. Reading and Approval of Annual Minutes of April 9, 2024

A motion by Carol August to waive the reading and approve the minutes from the Annual Town Meeting of April 9, 2024, seconded by Matt Kovatch, and adopted on a voice vote.

5. Trustees' Report

There were no reports.

A motion by Cathleen Dohrn and a second by Matt Kovatch to approve the Trustees' report as presented and adopted on a voice vote.

6. Assessor's Report

Assessor Feeney reported the Township has 22,000 total parcels: 90% residential, 9% commercial/industrial, and 534 exempt properties. The Total EAV for our township is approximately \$3.9 billion. It noted Libertyville Township has the 2nd highest EAV in Lake County. It was noted that sales have declined. In 2023, there were 940 sales. The number dropped to 926 in 2024. The Appeals have gone down as well. There were 933 Appeals in 2023 and 842 in 2024. Assessor Feeney stated tax bills go out the first week in May. Payments are the first week of June & September. The Blue Assessment notices will be mailed the end of July/early August followed by 30 days to file an appeal. Assessor Feeney also highlighted the new construction projects in Libertyville Township.

A motion by Matt Kovatch and a second by Cathleen Dohrn to approve the Assessor's Report as presented and adopted on a voice vote.

7. Clerk's Report – Supervisor's Annual Financial Report

Copies of the Supervisor's Financial Report were available.

A motion by Marty Neal and a second by Matt Kovatch to waive the reading and approve the Clerk's Report of the Supervisor's Financial Report as presented and adopted on a voice vote.

8. Highway Commissioner's Report

Highway Commissioner Marty Neal provided the 2024 Road District Report with a powerpoint presentation and highlighted the 2024 activities and projects. He thanked his staff in particular Mike Zorn for his challenging work, knowledge, and dedication. There was no additional discussion.

A motion by Kathleen O'Connor and a second by Cathleen Dohrn to approve the Highway Commissioner's Report as presented and adopted on a voice vote.

**9. Supervisor's Report
General Assistance Report
Open Space Report**

Supervisor O'Connor expressed her gratitude to the staff and elected officials for their exceptional work done on behalf of the residents of Libertyville Township. She provided hard copies of both reports for the 2024 Annual Social Service and Open Space Reports. Copies were made available for the public. Both reports will be posted on the website.

- a. Supervisor O'Connor provided an overview of the 2024 General Assistance Social Service Report. There was no additional discussion.

A motion by Marty Neal and a second by Cathleen Dohrn to approve the General Assistance Social Service Report as presented and adopted on a voice vote. Motion carried.

- b. Jonathan Happ, Natural Areas Manager, presented a powerpoint on the 2024 Annual Open Space District Report. Discussion ensued.

A motion by Cathleen Dohrn and second by Marty Neal to approve the 2024 Annual Open Space District Report as presented and adopted on a voice vote. Motion carried.

10. AUTHORIZATION TO SELL PERSONAL PROPERTY BY PUBLIC AUCTION

Moderator August read the list and description of equipment recommended to be sold at public auction. There was no additional discussion.

A motion by Marty Neal, seconded by Cathleen Dohrn to authorize the Township to sell the Ford F-350 Super Duty (2008) by Public Auction and adopted on a voice vote.

11. Old Business – None

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12. New Business – None

13. Public Comments – None

14. Adjournment

A motion by Matt Kovatch and a second by Cathleen Dohrn to adjourn the meeting, all in favor on voice vote.

TIME: 8:17 p.m.

**Moderator,
Carol August**

Respectfully submitted,


Sari Hurtig, Township Clerk