

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met virtually on Zoom
<https://us02web.zoom.us/j/84751620466?pwdV0ZMRVBMc1kbljUbdNySi8zcndlZz09>
Meeting ID: 874 5162 0466 Passcode: 644027 on Thursday, **May 13, 2021**, at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, May 11, 2021.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August-----TRUSTEE

Cathleen Dohrn----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present except Trustee August. Highway Commissioner Neal was also virtually present.

APPROVAL OF MINUTES – April 29, 2021

A motion by Trustee White and a second by Trustee Kovatch to approve the **April 29, 2021** Board meeting minutes. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$34,748.55**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Trustee August joined the Board at **7:04**. She was having technical difficulties.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$121,091.15**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

A motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$1,231.54**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. The Board did not receive any public comment.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen reported she was sworn in by Deputy Clerk Gloria Dail. Clerk Hansen stated the elected officials will be sworn in at the end of the meeting. She explained the signed Oaths as well as the approved budgets will need to be filed at the County. She requested all are needed by Friday, May 21, 2021 so the filing deadline requirements can be met.

Trustee Dohrn asked if the Township is late in administrating the Oaths. Clerk Hansen said the Township typically swears elected officials in the first meeting in May as the new term begins May 17th.

Highway Commissioner's Report

Highway Commissioner Neal reported the Knollwood Project is done. The resurfacing will begin on Monday, May 17, 2021. It was also reported that the Countryside Manor Project has gone out for bid.

Trustees' Report – None

Supervisor's Report

On Saturday, May 8th the Township had a very successful volunteer workday at the 137 Wetland Restoration Site. Twenty-five volunteers worked to broadcast native seed throughout a 30-acre site. The workday was led by Damon Cederberg, David Eubanks, Ted Meehan, and David Shields.

PROPOSAL TO ENGAGE JAMES HARTMAN AS AN ATTORNEY FOR LIBERTYVILLE TOWNSHIP-DISCUSSION & VOTE:

Supervisor O'Connor explained the process of the Township followed to engage legal council. Supervisor O'Connor, Assessor Feeny and Highway Commission Neal met with Mr. Hartman. She pointed out that he has extensive Township experience. Mr. Hartman introduced himself, reviewed the information provided in the Board packet and answered questions. Attorney Hartman said he is grateful for the opportunity and looks forward to working with the Board. Trustee Dohrn said she was very impressed with his resume and welcomed him to the Township.

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A motion by Trustee August and a second by Trustee White to engage James Hartman as an attorney for Libertyville Township. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

MS4 ANNUAL REPORT & UPDATE – JODI MCCARTHY, SENIOR MANAGER, MANHARD CONSULTING

Jodi McCarthy, Senior Manager at Manhard Consulting, provided a detailed power point presentation on Libertyville Township's MS4 Program and explained the NPDES permit and compliance requirements. The previous MS4 Annual Reports and any related information is posted on the Township website.

BOARD BUDGET DISCUSSION

- **Road & Bridge Budget** – Supervisor O'Connor reported there were no changes to the Road and Bridge Budget.
- **Township Budget** – Supervisor O'Connor reported there were no changes to the Town Budget.

CLOSE REGULAR BOARD MEETING - VOTE

A motion by Trustee White and a second by Trustee Dohrn to **close** the regular board meeting and **open** the Budget hearing. All in favor, aye. Motion carried.

OPEN BUDGET HEARING – VOTE

- **Township Budget Discussion** - There was no additional discussion.
- **Township Budget/Citizens' Comments** – The Township did not receive any public comment.
- **Road & Bridge Budget/Roll Call Vote**

A motion by Trustee Dohrn and a second by Trustee August to approve the 2021-22 Road & Bridge Budget Resolution 2021-R-5. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN REGULAR BOARD MEETING – VOTE

A motion by White and a second by Trustee Kovatch to **close** the Budget hearing and **open** the regular board meeting. All in favor, aye. Motion carried.

- **Township Budget Discussion** – There was no additional discussion.
- **Township Budget/Roll Call Vote**

A motion by Trustee Kovatch and a second by Trustee Dohrn to approve the 2021-22 Town Budget Resolution 2021-R-4. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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OLD BUSINESS – None

NEW BUSINESS

It was decided by consensus Libertyville Township will not be able to participate in the 2021 Libertyville Days Parade.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

Time: 7:50

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and includes a long horizontal flourish at the end.

Anne Hansen, Township Clerk