

## **MINUTES – BOARD OF TOWN TRUSTEES**

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### **STATE OF ILLINOIS LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES** met virtually on Zoom <https://us02web.zoom.us/j/85311854934?pwd=UHlySW5TeFNqV3ZMRFNDbG5qMDdGUT09>, Meeting ID: 853 1185 4935, Passcode: 236495 on Thursday, **April 29, 2021**, at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, April 27, 2021.

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Cathleen Dohrn----- TRUSTEE**

**Matthew A. Kovatch----- TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present except Trustee Kovatch and Trustee Dohrn. Highway Commissioner Neal was also virtually present.

### **APPROVAL OF MINUTES – April 13, 2021**

A motion by Trustee White and a second by Trustee August to approve the **April 13, 2021** Board meeting minutes. There was no discussion. All in favor, aye. Motion carried.

Trustee Dohrn joined the Board at **7:02 p.m.**

### **APPROVAL OF BILLS**

#### **TOWN FUND**

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$41,830.61**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

#### **ROAD AND BRIDGE FUND**

Motion by Trustee White and a second by Trustee Dohrn to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$21,801.67**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

A motion by Trustee August and a second by Trustee Dohrn to approve the expenditures from the **Open Space Fund** in the amount of **\$2,139.49**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**Citizens' Comments**

Citizens were invited on the website to send questions or concerns via email. The Board did not receive any public comment.

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

**Clerk's Report – None**

**Highway Commissioner's Report**

Highway Commissioner Neal said the Knollwood Drainage Project is complete, resurfacing is under way. He reported the Road District has a 1997 Ford backhoe which will be going to auction next month.

**Trustees' Report – None**

**Supervisor's Report**

Supervisor O'Connor reported the pantry provided food to 277 households which consisted of 592 individuals.

The Township is going to serve as a FERA Ambassador to assist clients in applying for the Lake County Federal Emergency Rental Assistance (FERA) program.

The Township website has been updated and follows ADA requirements.

**APPROVAL OF COOPERATIVE SERVICE AGREEMENT BETWEEN LIBERTYVILLE TOWNSHIP AND US DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE AND WILDLIFE SERVICES – DISCUSSION & VOTE**

A motion by Trustee Dohrn and a second by Trustee White to approve the cooperative service agreement between Libertyville Township and US Department of Agriculture Animal and Plant Health Inspection Service and Wildlife Services. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**2021-22 DRAFT TOWN FUND BUDGET – DISCUSSION**

Supervisor O'Connor said there have been no changes to the Town or Assessor's Budget. There was no additional discussion.

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**2021-22 DRAFT ROAD AND BRIDGE BUDGET – DISCUSSION**

Highway Commissioner Neal said there have been no changes to the Road District's Budget. There was no additional discussion.

**NOTE: Public Budget Hearing & Board Vote 5.13.2021**

**OLD BUSINESS**

Due to delays with the issuance of the permits and the narrower weather window, Integrated Lake Management was unable to conduct the prescribed burn on our Butterfield property this spring. It is anticipated the burn will be conducted by January 3, 2022.

**NEW BUSINESS**

Supervisor O'Connor reported the accountant has begun the annual audit.

The Libertyville Days Parade is scheduled to be held on Saturday August 14<sup>th</sup>. Supervisor O'Connor stated the Board will need to decide no later than the June 17, 2021 meeting as applications to participated must be submitted by June 30, 2021.

**REVIEW EXECUTIVE SESSION MINUTES – NOVEMBER 15, 2012**

Supervisor O'Connor recommended the Executive Session Minutes from the November 15, 2012 remain closed. The Board concurred.

**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

**Time: 7:28**

Respectfully submitted,



Anne Hansen  
Township Clerk