

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met virtually on Zoom-<https://us02web.zoom.us/j/84238220988?pwd=ZzFdwhPluurnshiWTV15MmlaYVFyQT09>. Meeting ID: 842 3822 0988 on Thursday, **February 11, 2021**, at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, February 9, 2021.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

Cathleen Dohrn-----TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members and Highway Commissioner Neal were present virtually.

APPROVAL OF MINUTES – January 28, 2021

A motion by Trustee White and a second by Trustee August to approve the **January 28, 2021** Board Meeting minutes. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee Dohrn to approve the expenditures from the **Town Fund** in the amount of **\$19,664.71**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Dohrn to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$13,133.48**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

A motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$92.33**. There was no additional discussion. On

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roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. The Board did not receive any public comment.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said the Annual Town Meeting will be scheduled after the Governor declares the expiration of the Disaster Proclamation. To date, no agenda items have been received.

Highway Commissioner's Report

Highway Commissioner Neal said the Road District worked 27 hours straight to deal with these nuisance storms; the crew did a great job. An additional 400 tons of salt has been ordered. Trustee Kovatch said a resident asked if they could "help themselves" to salt since they pay taxes. Highway Commissioner Neal said no. The salt is for the unincorporated roads in the Township not for individual homeowners.

Trustees' Report

Trustee Dohrn said she met with Supervisor O'Connor to discuss duties and responsibilities and she is excited to be a part of the Board.

Supervisor's Report

From the start of the year, the Township has provided primarily rental assistance to 9 households totaling \$4,400 in Emergency Assistance and \$6,170.89 in Community Emergency Assistance.

Supervisor O'Connor attended the Village of Mundelein's Joint Review Board Meeting for the proposed TIF District 4 on Wednesday, February 10. The Joint Review Board voted unanimously in favor of the TIF as the area met several of the qualifications for a TIF District. A public hearing is scheduled for April 12, 2021 at 6p.m. to receive public comment; no action will be taken.

APPROVAL TO AWARD INTEGRATED LAKE MANAGEMENT (ILM) FOR PRESCRIBED BURNS ON OPEN SPACE PROPERTIES: ATKINSON & BUTTERFIELD ROAD – DISCUSSION & VOTE

Supervisor O'Connor said the Board received 7 bids ranging in price from \$19,655 to \$33,300. The lowest qualified bidder was Integrated Lake Management (ILM). Supervisor O'Connor stated the Township has been pleased with the previous prescribed burns ILM has conducted on Township properties.

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A motion to award Integrated Lake Management (ILM) the contract for Prescribed Burns on Open Space Properties: Atkinson & Butterfield in the amount of \$19,655.00 by Trustee Kovatch and a second by Trustee August. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL TO AWARD PROPOSALS FOR THE RT.45 PROJECT/TREE SURVEY & WETLAND DELINEATION SERVICE TO APPLIED ECOLOGICAL SERVICES (AES) - DISCUSSION & VOTE

When the Township acquired the Rt. 45 property parcel it was an old nursery. Over the last several years, the Township has explored several land usage options including solar panels, grazing for cattle/sheep/goats and a wetland mitigation bank; none have been determined to be viable options. The tree inventory and wetland delineation will assist Township in evaluating restoration options and potential grant opportunities for the site. The cost of the tree survey is \$8,110.00 and the cost of the wetland delineation service is \$7,420.00. These are professional services.

A motion by Trustee White to award the proposals for the Rt. 45 Tree Survey to Applied Ecological Services in the amount of \$8,110.00 and a second by Trustee Dohrn. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

A motion by Trustee Kovatch to award the proposals for the Rt.45 Wetland Delineation Services to Applied Ecological Services in the amount of \$7,420.00. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor said an additional 2 trees were identified for removal at the Rt.137 property. This will be an additional \$1,900.00 to the project.

NEW BUSINESS

Trustee Kovatch participated in the volunteer herbicide training provided by the Township. He noted the staff did a wonderful job with the training.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

Time: 7:34

Respectfully submitted,



Anne Hansen
Township Clerk