

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, September 12, 2019.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Matthew A. Kovatch----- TRUSTEE**

**David Nield----- TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee White and Trustee Kovatch. Highway Commissioner Marty Neal, Assessor Chris Feeney, Caseworker Liz Heffernan and Administrative Assistant Gloria Dail were also present.

**APPROVAL OF MINUTES – August 12, 2019**

A motion by Trustee August and a second by Trustee Nield to approve the August 12, 2019 Board meeting minutes. All in favor, aye. Motion carried.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee August and a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$41,693.91**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$442,236.37**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$75,522.80**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**Citizens' Comments – None**

**TOWNSHIP REPORTS:**

**Assessor's Report**

Assessor Feeney said a tentative schedule to publish assessments has been set for October 10, 2019 and notices will be sent out. The public has 30 days from the date of publication to file appeals.

**Clerk's Report**

Clerk Hansen said the records have been approved for disposal. The Annual Treasurer's Report has been posted and filed at the County.

**Highway Commissioner's Report**

Highway Commissioner Neal said during the recent rain events, the culvert replacement and infrastructure improvements that have been ongoing seem to have averted flooding in the area. The Countryside Manor Phase II is in progress.

**Trustee's Report – None**

**Supervisor's Report**

Supervisor O'Connor made some general announcements regarding the Food Pantry.

In October, the Township will begin taking LIHEAP (energy assistance) applications. Families will also begin to register for Thanksgiving and Christmas dinners and the holiday gift program.

**SOCIAL SERVICE GRANT 2019-20 PRELIMINARY DISCUSSION**

The Township has received 22 applications requesting a total of \$178,430. The Township has \$100,000 line item to award. The maximum amount one agency can receive is \$20,000. The Board received a copy of all of the completed grant applications. Supervisor O'Connor provided the name of the agency, the amount requested and brief description of the service provided. The agencies that were present were given the opportunity to provide any additional information to the Board re: their services. Each Trustee announced what amount they recommended. The average was calculated based on the number of board members present and their allocation. If anyone had a conflict of interest with any of the applicants, they were asked to recuse themselves from the vote.

The final vote for the allocation will occur at the September 26<sup>th</sup> meeting. Board Members must be present for their allocations to be included in the final vote.

**APPROVAL OF PROPOSAL FROM PEARSON, BROWN & ASSOC. FOR EGIDI DRAINAGE DITCH DELINEATION, GRADING & MAINTENANCE PLAN-DISCUSSION & VOTE**

**Page 3 Minutes 9.12.2019**

The Township property to the south of Egidi Lane is creating problems for the private road. The water from the wetland is topping over the road during rain events and creating a problem with ice in the winter. The wetland is under the jurisdiction of the US Army Corps so the Township may need to secure a permit. It is anticipated the Township will be able to complete the work in house. The Township has been in communication with the property owner.

A motion by Trustee Nield and a second by Trustee August to approve the \$7,000 proposal from Pearson, Brown & Associates for the Egidi Drainage Ditch Delineation, Grading and Maintenance Plan. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**2020 CALENDAR – DISCUSSION & VOTE**

The Board discussed the 2020 Calendar. Historically, the Township has followed the federal calendar for holidays. The Board received a draft meeting calendar in their packets. Supervisor O'Connor said Libertyville Township is one of the few Township which hold meetings twice a month. Three different meeting schedule options were discussed. Trustee Nield asked to table the vote until the next meeting when the other Trustees would be present. The final vote on the 2020 Calendar will be at the September 26<sup>th</sup> Board Meeting.

**OLD BUSINESS**

The Township has completed 99% of the 319 Grant Bull Creek Headwaters Restoration Project. The Township received notice yesterday from the County that the site permit has been closed out and they were very pleased with the success of the project. The native seeding will occur mid-November.

From January-July 2019, The Ride Lake County Central service has provided a total of 2,447 rides. The number of individual riders varied each month. This number does not include the rides provided through the Central Lake County service which provided 686 rides from January-May 2019. The Ride Lake County Central partners are in conversation with Vernon Township and Village of Vernon Hills to discuss the possibility of adding them as a partner and expanding the geographic service area.

**NEW BUSINESS**

The prescribed burn notification cards have been mailed. If the weather cooperates, the Township will begin prescribed burns early November.

**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee Nield. All in favor, aye. Motion carried. **Time: 8:12p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk