

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met virtually on Zoom-<https://us02web.zoom.us/j/873164019535?pwd=WmVSMzhpOS93QWU3c1Rnd1NQRG5tdz09> -Meeting ID: 873 1640 1935 Passcode: 2ZZUZT- On Thursday, September 10, 2020, at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, September 8, 2020.

Kathleen M. O'Connor-----**SUPERVISOR**

Anne Hansen----- **CLERK**

Carol A. August----- **TRUSTEE**

Matthew A. Kovatch----- **TRUSTEE**

David Nield----- **TRUSTEE**

Terry A. White----- **TRUSTEE**

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Before the Pledge and roll call Supervisor O'Connor asked that all present bow their heads in a moment of silence in remembrance of those who lost their lives 19 years ago on September 11, 2001. Pledge to the Flag, roll call and all Board Members were virtually present. Highway Commissioner Neal was also present.

APPROVAL OF MINUTES – August 20, 2020

A motion by Trustee White and a second by Trustee August to approve the August 20, 2020 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board received copies of the General Assistance expenditure reports for June, July, and August for review, there were no questions.

TOWN FUND

Motion by Trustee August and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$16,125.48**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$126,533.65**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch aye, Supervisor O'Connor, aye. Motion carried.

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OPEN SPACE FUND - There were no bills from the Open Space Fund.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. The Township did not receive any public comment. There were two letters emailed to the Board regarding the Social Service Grant applications. The letters were read a loud into the minutes.

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeney was unable to attend the meeting. Supervisor O'Connor reported the Appeal Period continues with a September 21, 2020 deadline to file an appeal.

Clerk's Report

Clerk Hansen said the Township will receive the candidates' packets for the 2021 consolidated election on September 18, 2020. The information will be posted on the Township website and copies will be available at the Township Office.

Highway Commissioner's Report

Highway Commissioner Neal said the Rockland Road project is 90% done and the Countryside Manor project is approximately 80% completed.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor gave some general announcements about the Food Pantry. In August, food was provided to 368 households.

Supervisor O'Connor said the Township just recently learned of the passing of Faith Boettcher Sage in May. Faith served for 28 years as Township Clerk from May 1977 to May 2005. Clerk Hansen stated Faith was a wonderful mentor to her.

APPROVAL OF PROPOSAL FROM AQUATIC ECOSYSTEMS MANAGEMENT FOR 2020 WATER QUALITY ASSESSMENT – DISCUSSION & VOTE

Supervisor O'Connor said the assessment is needed to comply with the MS4 Permit. A motion by Trustee Nield and a second by Trustee August to approve the Proposal from Aquatic Ecosystems Management for 2020 Water Quality Assessment in the amount of \$1,800. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2020-2021 SOCIAL SERVICE (PRELIMINARY)-DISCUSSION

Supervisor O'Connor said tonight the Board will discuss preliminary social service grant allocations. The Township received 23 applications requesting a total of \$192,645. The Township has \$100,000 available in the line item to award. The Township has capped the maximum amount one agency can receive at \$20,000.

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The Board were given copies of all the grant applications submitted. Supervisor O'Connor reviewed the process: the agency will be announced, the amount requested, a brief description of the service provided, an opportunity for discussion and allocation recommendation. The average is calculated based on the number of Board members present and their recommended allocation. If any Board member had a conflict of interest, it was suggested they recuse themselves from voting on the agency and the average will be calculated accordingly. The final vote for allocation will occur at the September 24th meeting. Members must be present for their allocations to be included in the final vote. Several agencies were virtually present and spoke on behalf of their organization.

2021 CALENDAR – DISCUSSION & VOTE

Supervisor O'Connor said the Board needs to approve the 2021 calendar. The Board was given three possible options and the 2021 holiday calendar. A motion by Trustee August and a second by Trustee Kovatch to approve Option 1 for the 2021 Libertyville Township Board Meeting Schedule and the 2021 Holiday Calendar. Option I is Libertyville Township's current format with the Board meetings twice a month ½ of the year. Trustee August said she likes Option 1 as it is important to the taxpayers that the Board meet frequently. Trustee Kovatch agreed. Trustee White said it is unnecessary to meet 2 times a month and preferred Option III. On roll call vote: Trustee White, nay, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2020-R-7. ELECTED OFFICIALS SALARIES AND COMPENSATION - DISCUSSION & VOTE:

Based on the last comments from the last meeting, all salaries were kept flat. The Board received the requested health insurance information. A motion by Trustee August and a second by Trustee Kovatch to waive the reading and approve Resolution 2020-R-7 Establish Salaries and Compensation for Elected Officials. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried. See Resolution attached, which will also be posted on our website.

OLD BUSINESS

Applied Ecological Service began their field work this week for the RT. 45 Natural Areas Assessment.

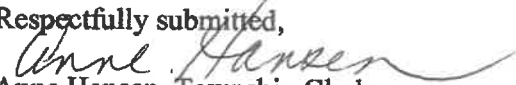
The proposal from Hezcorp for the roof inspection will be on the September 24th Agenda.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee Nield and a second by Trustee August. All in favor, aye. Motion carried. **TIME: 8:12**

Respectfully submitted,


Anne Hansen, Township Clerk