

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, August 25, 2016.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Lawrence Falbe-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O'Connor. Also present were Mike Zorn, Highway Department Maintenance Manager, Peggy Freese, Assessor, Joy Bux, Accounting and Financial Specialist, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – August 11, 2016

A motion by Trustee Falbe to approve the Board meeting minutes of August 11, 2016, with the said additions, seconded by Trustee Nield, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee Falbe to approve the expenditures from the **Town Fund** in the amount of **\$12,115.00**. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Falbe and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$12,071.40**. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee Falbe to approve the expenditures from the **Open Space Fund** in the amount of **\$4,411.26**. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report

Assessor Freese said the last day for appeal is Monday, August 29th. Many people are upset about the 7% increase.

Clerk's Report – None

Highway Commissioner's Report – Absent

Trustees' Report – None

Supervisor's Report – None

LIBERTYVILLE TOWNSHIP SOCCER COMPLEX (LTSC) PERMIT REQUEST APPROVAL – DISCUSSION & VOTE

Supervisor O'Connor said if the Board approves the permit request, LTSC will be notified with the understanding that the neighbors will be notified of the relocation of the building. A motion to grant permission to LTSC to apply for a permit for the garage relocation by Trustee Nield, seconded by Trustee Falbe. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion Carried.

RESOLUTION 2016-R-9

ELECTED OFFICIALS SALARY AND COMPENSATION DISCUSSION

Supervisor O'Connor reviewed the areas of consensus: freezing of trustee & clerk salaries and removing the Clerk position from medical insurance eligibility. Since the Highway Commissioner's job is 24/7, it was recommended a monthly payroll deduction of \$60.00 for the Highway Commissioner to allow personal use of a township vehicle. There was consensus on this addition.

Trustee Nield recommended keeping the salaries of the Assessor, Highway Commissioner and Supervisor flat for another 4 years. The salaries have remained flat for the past 5 years. Trustee Nield stated increased health care costs as the reason. Assessor Freese said health care costs have been contained since the plan has been grandfathered in and not directly impacted by the Affordable Healthcare Act.

Assessor Freese said the position of Assessor requires ongoing education all year long and her work load and responsibilities have increased over the years. Trustee White said with everyone's taxes going up he does not believe there should be an increase for elected officials, but he would not be opposed to a modest increase if justified. Trustee White asked how the responsibilities of the Assessor has changed since she does not attend any of the meetings. Assessor Freese said all he has to do is call and meet with her and she will answer any questions or concerns he may have.

Trustee Falbe said he will go with the consensus of the Board regarding an increase in salary for elected officials, but he understands Trustee Nield's concern over health care costs. Trustee White said he would consider a 2% cumulative increase. Assessor Freese said the salaries have been frozen for 5 years there should be a reasonable increase.

Supervisor O'Connor will provide the Board additional information regarding insurance costs at the next meeting. The Board was reminded the compensation information is posted on the website.

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OLD BUSINESS

Supervisor O'Connor said the social service grant allocations will be discussed at the next meeting. The total line item is \$105,000. The Board was encouraged to review the grant applications. They were encouraged to contact any of the agencies directly. There will be a final vote on September 22nd.

The asbestos has been removed on the house on River road. The Waukegan Fire Department is in the process of applying for the demolition permit.

NEW BUSINESS – NONE

ADJOURNMENT

A motion to adjourn by Trustee Falbe and a second by Trustee White. All in favor, aye, Motion carried. **Time: 7:50 p.m.**

Respectfully submitted,

A handwritten signature in blue ink that reads "Anne Hansen". The signature is written in a cursive style with a long horizontal flourish at the end.

Anne Hansen, Township Clerk