

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, July 13, 2017.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee Nield. Also present were Martin Neal, Highway Commissioner, Mike Zorn, Highway Department Maintenance Manager, Joy Bux, Accounting and Financial Specialist, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – June 15, 2017

A motion by Trustee August, seconded by Trustee Kovatch, to approve the June 15, 2017 minutes, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch with a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$12,815.89**. **Discussion.** On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$19,834.62**. **Discussion.** On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$318.09**. **Discussion.** On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

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Citizens' Comments

Tom Nowak of unincorporated Libertyville thanked the Township Board and the Road District for their work on Casey Road. Mr. Nowak thanked the Township for their restoration work which he believes will help future generations regarding climate change.

Al and Holly Devon of Rockland Road in Libertyville thanked Highway Commissioner Marty Neal for listening to the Township residents and choosing Alternative I of the engineering plan. Mr. Devon said he believed the plan represents most of the residents on Rockland Road. He stated he appreciated the work done by the Highway Commissioner, Damon Cederberg, Jon Happ and Mike Zorn during this week's weather event. Holly Devon said the Road District and Township staff were very professional, honest, and hard working.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen thanked the Township for participating in the "My Kind of Township 5 K". She stated it was a great success.

Highway Commissioner's Report

- Highway Commissioner Marty Neal said a follow-up letter with a Frequently Asked Questions document has been sent to residents of Casey Road. The letter reviewed the steps currently taken to address the various resident concerns. He stated a variety of factors will be considered in determining the scope of the road project: the preference to maintain the rural character of the road, the need to respect the many conservation easements throughout the corridor, the desire to minimize impact to the adjoining property owners and wildlife habitat. A decision has not been reached but federal funds will not be pursued if the funds require improvements that could negatively impact the concerns listed.
- **Rockland Road** - Highway Commissioner Neal read the letter sent to all residents of Rockland Road which stated, after further consideration, Alternative I was chosen instead of Alternative 2. The Highway Commissioner noted both Alternates met the requirements for Federal Funds.
- **Bull Creek/Countryside Drive** underwent emergency road work repair as a section of the road was collapsing.
- **Diamond Lake Resurfacing Project** went out for bid. Peter Baker was awarded the bid, however, with the emergency repairs at Countryside Drive, the project may have to be put off until next year.

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Highway Commissioner reviewed all events in the Township as a result of the record flooding that occurred this week: closing of roads, delivery of sandbags and emergency culvert and road repairs. He stated the Road District received support from the County and Ela and Fremont Road Districts. Highway Commissioner Neal commended his staff, Supervisor O'Connor, the Township Staff, and in particular Mike Zorn, for his experience and hard work. Flooding information is posted on the website. Trustee August said she could contact some Boy Scout troops in the future to assist as well. Discussion ensued.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor said Clerk Hansen did a great job organizing the 5 K to benefit the Open Space District.

General announcements were made regarding the Food Pantry.

The Red Cross opened 3 reception centers to assist residents displaced by flooding yesterday. The centers were posted on the website: Magee Middle School in Round Lake, Foss Park Golf Course in North Chicago, and the Chapel in Grayslake.

Supervisor O'Connor shared photos of the flood damage that occurred on the Township trails.

APPROVAL TO AWARD BID FOR THE PURCHASE OF A NEW SKID STEER TO LF GEORGE, WAUKESHA, WISCONSIN

The Township received one bid in the amount of \$123,246.00 from LF George, Waukesha Wisconsin. A motion by Trustee August, seconded by Trustee Kovatch to award the bid in the amount of \$123,246.00 to LF George, Waukesha Wisconsin. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL TO AWARD AQUATIC ECOSYSTEMS MANAGEMENT FOR WATER QUALITY ANALYSIS RELATED TO THE MS4 PERMIT

Manhard Consulting assists the Township in our compliance with NPDES permit. Supervisor O'Connor stated Manhard is not aware that the permit requires the water quality analysis be performed by an approved vendor from IL EPA. The Board received a copy of the permit. Trustee Kovatch asked if the laboratory doing the analysis was accredited. Supervisor O'Connor said she will follow up with that verification. A motion by Trustee Kovatch, seconded by Trustee August to award Aquatic Ecosystems Management the contract to conduct water quality analysis related to MS4 permit contingent on the laboratories accreditation. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**INSTRUMENT OF DEDICATION FOR THE DONNELLEY NATURE PRESERVE
BUFFER ADDITION TO THE ALMOND MARSH NATURE PRESERVE**

Supervisor O'Connor said as the Township pulls land out of production, additional land will be added as buffer to the nature preserve.

A motion by Trustee Kovatch, seconded by Trustee White to approve the Instrument of Dedication for the Donnelley Nature Preserve Buffer Addition to Almond Marsh Nature Preserve. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**LIBERTYVILLE CONNECT FUNDING REQUEST FOR PREVENTION-BASED
INITIATIVE – DISCUSSION & VOTE**

Lake County Health Department received a grant to form a coalition to address underage drinking in Libertyville High School. A portion of the grant was to going to be used to cover the cost of a mailing campaign. The State changed the guidelines and mailings were no longer considered an allowable expense. The coalition would like to move forward with the mailing so it is looking for alternative funding sources. Trustee White questioned the effectiveness of mailings. Trustee Kovatch asked if it was just for LHS families as there are Township residents at other area high schools. Trustee August asked if the coalition was a 501c3. Supervisor O'Connor said the coalition is not a 501c3. The Board suggested the group explore other funding options. The Board decided to table the vote.

**APPROVAL OF PROPOSAL FROM SAWVELL TREE SERVICE, INC. FOR THE
REMOVAL OF TREES ON TOWNSHIP PROPERTY – DISCUSSION & VOTE**

A motion by Trustee White, seconded by Trustee Kovatch to approve the proposal from Sawvell Tree Service for the removal of trees on Township property. On roll call vote: Trustee White, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Highway Commissioner Neal commended Clerk Hansen for the “My Kind of Township 5 K.”

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 8:04 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk