

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 28, 2015.**

**Kathleen M. O'Connor----SUPERVISOR**

**Anne Hansen----- CLERK**

**Phil Collins-----TRUSTEE**

**David Nield----- TRUSTEE**

**Robin M. O'Connor-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Martin Neal, Highway Commissioner, Peggy Freese, Assessor, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

**APPROVAL OF MINUTES - May 14, 2015**

A motion by Trustee O'Connor, seconded by Trustee Nield, to approve the May 14, 2015 minutes, all in favor, aye. Motion carries.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee Collins with a second by Trustee O'Connor to approve the expenditures from the **Town Fund** in the amount of **\$8,816.12**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$7,838.59**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OPEN SPACE FUND**

Motion by Trustee White and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$118.53**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**Citizens' Comments – None**

**TOWNSHIP REPORTS:**

**Assessor's Report**

Assessor Freese said the tax bills went out the first of May. Since some property taxes are lower this year, the Assessor's Office has received very few calls.

**Clerk's Report**

Clerk Hansen reported she has submitted the list of records needing approval for disposal from the Records for Disposal to the State of Illinois Archives. Once the list is approved, the records will be disposed. Trustee Collins asked what is the longest the Township needs to keep records. Clerk Hansen said some records must be kept in perpetuity.

**Highway Commissioner's Report**

Highway Commissioner Marty Neal said the Road District will soon be going out to bid for the Sunset Acres drainage project. The resurfacing bid was awarded to Peter Baker & Sons. He also stated progress has been made in obtaining the final easement agreement needed for the Rockland Road/Tanglewood drainage project.

It was reported the County recently determined Old Peterson Road is the Village of Libertyville's property. Since 2004 the County has paid the Township \$905.14 quarterly for the mowing and plowing of Old Peterson Road. It is anticipated the Village and Township will enter into a similar intergovernmental agreement.

**Trustee's Report – None**

**Supervisor's Report**

Supervisor O'Connor made some general announcements about the food pantry.

The Bid Notice for the Rt. 137 Trail project will be published in the Daily Herald on Monday, June 1. The Bid Opening will be Friday, June 19 at 9:30 a.m.

**2015-16 BOARD BUDGET DISCUSSION: ROAD AND BRIDGE/TOWNSHIP**

**TOWNSHIP BUDGET**

Supervisor O'Connor asked if there were any questions regarding the Road and Bridge and Town Budgets. It was noted the Board began the Town Fund budget process in November 2014. Discussion ensued.

**A MOTION TO CLOSE THE REGULAR BOARD MEETING AND OPEN THE BUDGET HEARING – VOTE**

A motion by Trustee O'Connor to close the regular board meeting and open the budget hearing, seconded by Trustee White, all in favor, aye. Motion carries.

Supervisor O'Connor opened the floor for comments on the Road & Bridge Budget and the Township Budget. No comments were received.

**ROAD AND BRIDGE BUDGET – VOTE**

A motion by Trustee O'Connor, seconded by Trustee Collins to **approve the Road and Bridge Budget for fiscal year 2015–16 as presented.** On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor aye, Supervisor O'Connor, aye. Motion carries.

**A MOTION TO CLOSE THE BUDGET HEARING AND OPEN THE REGULAR BOARD MEETING – VOTE**

**Time 7:15 p.m.**

A motion by Trustee Collins to close the budget hearing and open the regular board meeting, seconded by Trustee White, all in favor, aye. Motion carries.

Supervisor O'Connor opened the floor for any additional questions or comments on the Township Budget.

**TOWNSHIP BUDGET DISCUSSION - VOTE**

A motion by Trustee White, seconded by Trustee Nield to **approve the Township Budget for fiscal year 2015–16 as presented.** On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OLD BUSINESS**

Trustee Nield asked about the cost of the asphalt trail on the section on ComEd's property and if the ComEd grant would cover the expense. Supervisor O'Connor explained ComEd required the change to allow for adequate clearance on the site. The Township applied for a ComEd Green Region Grant. If we are awarded the grant, it will go towards the cost of the trail.

The Township will be participating in the Libertyville Day's Parade on June 20. A reminder will be sent to the Board closer to the event.

**NEW BUSINESS – None**

**ADJOURNMENT**

A motion to adjourn by Trustee White and a second by Trustee O'Connor. All in favor, aye. Motion carries.

Time: 7:23 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk