

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met virtually on Zoom-<https://j/306462377> - Meeting ID: 306 462 377- on Tuesday April 14, 2020 at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Friday, April 10, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present except Trustee White, who was having technical difficulties. Highway Commissioner Neal and Damon Cederberg, Open Space Field Coordinator, were also virtually present.

APPROVAL OF MINUTES – March 12, 2020

A motion by Trustee Nield and a second by Trustee August to approve the March 12, 2020 Board Meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$20,976.86**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$12,355.31**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$8,081.44**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. None were received.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said the Annual Town Meetings in Illinois have been postponed. A new date has yet to be determined.

Highway Commissioner's Report

Highway Commissioner Neal said the Rockland Road project is going well. The bid for the Countryside Manor project to improve drainage will be published this week. 86% of this project will be funded with a grant from Lake County Stormwater Management Commission. Trustee Nield asked if the Open House for the Oak Spring Road Bridge will be rescheduled. Highway Commissioner Neal said yes.

Trustees' Report – None

Supervisor's Report

Since the "Shelter in Place" order, the Libertyville Township Food Pantry has seen a significant rise in food pantry applicants. The community has been extremely generous. The Township office is closed to the public, but the Supervisor and Alex Rodriguez, the Township Building and Grounds Manager, have been present full time. The remaining Township staff and elected officials have been rotating shifts and working remotely to meet the needs of the Libertyville Township residents. Masks and gloves were provided by the Libertyville Fire Department. All are adhering to social distancing, hand washing and sanitizing guidelines.

Supervisor O'Connor applied for a grant from United Way of Lake County which would aid specifically related to the Covid-19 disaster.

**APPROVAL TO AWARD INTEGRATED LAKE MANAGEMENT THE RT.137
PRESCRIBED BURN & HERBICIDE APPLICATION PROJECT \$13,570.00
DISCUSSION AND VOTE:**

A motion by Trustee Nield and a second by Trustee August to award Integrated Lake Management the Rt. 137 Prescribed Burn and Herbicide Application Project in the amount of \$13,570.00. Discussion ensued. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS – None

NEW BUSINESS

Supervisor O'Connor discussed the status of tax extension and rates. The budgets will be voted at the May 28th meeting.

Page 3 Minutes 4.14.2020

ADJOURNMENT

A motion to adjourn by Trustee Nield and a second by Trustee Kovatch. All in favor, aye.
Motion carried. **Time: 7:28 p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in dark ink and is positioned above the printed name.

Anne Hansen
Township Clerk