

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, April 14, 2015.**

**Kathleen M. O'Connor-----SUPERVISOR  
Anne Hansen-----CLERK  
Phil Collins-----TRUSTEE  
David Nield-----TRUSTEE  
Robin M. O'Connor-----TRUSTEE  
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:48 p.m. Pledge to the Flag, roll call and all Board Members were present. Also present were Township Attorney Richard Mittelman, Peggy Freese, Assessor, Marty Neal, Highway Commissioner, Mike Zorn, Highway Department Operations Manager, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

**APPROVAL OF MINUTES – Regular Board Meeting Minutes of 3.12.15**

A motion by Trustee Collins to approve the Regular Board meeting minutes of 3.12.15 seconded by Trustee White, all in favor, aye. Motion carries.

**APPROVAL OF BILLS**

Supervisor O'Connor asked if there were any questions regarding the General Assistance bills for the month of February, which was included in the Trustees packets.

**TOWN FUND**

Motion by Trustee O'Connor with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$23,347.48**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Motion by Trustee Collins and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$6,134.81**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**OPEN SPACE FUND**

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$604.05**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**CITIZENS' COMMENTS - None**

**TOWNSHIP REPORTS:**

**Assessor's Report – None**

**Clerk's Report**

Clerk Hansen reported the consolidated election in Lake County had a voter turnout of just a little over 11%.

**Highway Commissioner's Report**

Marty Neal, Highway Commissioner said the Highway Department fielded more calls last week with the heavy rain event than they had during this winter's 27 snow and ice events. The Highway Department is very sensitive to their concerns and is keeping a close eye on properties which are vulnerable to flooding in heavy rain events.

**Trustees' Report – None**

**Supervisor's Report**

- There were general announcements about contributions and upcoming events regarding the Food Pantry.
- Supervisor O'Connor assisted in delivering meals at the March 20<sup>th</sup> Catholic Charities Meals on Wheels event.
- Supervisor O'Connor attended the IL Route 53/120 Land Use Plan project team meeting.
- Supervisor O'Connor attended Congressman Dold's Roundtable Discussion on infrastructure and transportation in Lake County.

**APPROVAL TO ENGAGE CARDNO, INC. FOR PROFESSIONAL SERVICES RELATED TO THE MS4 PERMIT - DISCUSSION & VOTE:**

Trustee Collins asked how often water testing is done, and when the law was passed which requires the MS4 Permit. Supervisor O'Connor said the testing is done once a year; it is an unfunded mandate from the Environmental Protection Agency. Trustee White asked about the list of charges and variance in hours. Supervisor O'Connor said this Board approved a similar contract last year; this contract is a set fee. Any additional work would require Board approval. Discussion ensued.

A motion by Trustee O'Connor, seconded by Trustee White to approve the Engagement of Cardno, Inc. for professional services related to the MS4 Permit. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**APPROVAL TO ENGAGE MCGINTY BROS., INC. FOR WEED CONTROL APPLICATIONS – DISCUSSION & VOTE:**

Supervisor O'Connor said every couple of years herbiciding is scheduled for the Township grounds. The Board received the contract in their packets. A motion by Trustee Nield, seconded by Trustee O'Connor to approve the engagement of McGinty Bros. INC for weed control applications. On Roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**APPROVAL OF PROPOSED CONTRACT WITH GEARY ELECTRIC TO PERFORM MISCELLANEOUS ELECTRICAL TASKS – DISCUSSION AND VOTE:**

Supervisor O'Connor said the Township is in need of some miscellaneous electrical work that needs to be done and an exterior stairway light for safety issues. The Board received the contract in their packet. Supervisor O'Connor would like the Board to approve Option B. Trustee Nield asked if it was motion controlled. Supervisor O'Connor said the light will be localized. Discussion ensued. A motion by Trustee Nield to approve the contract with Geary Electric to perform miscellaneous electrical tasks. On Roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**APPROVAL TO EXTEND THE MUNDELEIN TIF DISTRICT – DISCUSSION & VOTE:**

The Village of Mundelein is requesting an extension of their TIF District. The TIF District was extremely hard hit with the decline property values several years ago. The extension would allow them to capture the new growth. Trustee Collins said he contacted the Mayor of Mundelein because he would like to have more information as to where the money will be spent. Trustee Nield asked if the Board could wait on this decision and gather more information. Assessor Freese said taxes would not be increased. The Township would still get the face value of the new development, but not the increased value of the new development. The value of the new development would go back into the TIF. Supervisor O'Connor explained the hope is that the new development would increase the viability of the community and therefore benefit everyone. Trustee White commented that the Board approved the Village of Libertyville's TIF extension and it worked out very well. Discussion ensued. A motion by Trustee O'Connor, seconded by Trustee White to submit a letter of approval to extend the Mundelein TIF District. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**2015 – 16 DRAFT TOWN FUND BUDGET – DISCUSSION**

The revisions to the draft budget were reviewed. Supervisor O'Connor asked the Board to contact her in advance of the next meeting if they have any questions or need additional information.

**OLD BUSINESS**

Supervisor O'Connor provided an update on the Central Lake Partners Dial-A-Ride service. The partners have decided to extend its service from 5:30 a.m. to 6:45 p.m. The fees will be increased so there is consistency with other Dial – A – Ride services. Fees have not been raised since the establishment of the service. The partners are currently evaluating and identifying destinations outside of the service area.

Supervisor O'Connor submitted the application to ComEd requesting a lease agreement for the Rt. 137 trail project. ComEd's review timeline will take approximately 10 weeks. The Illinois Nature Preserve Commission approved the project with recommendations that will be incorporated into the construction documents. Attorney Mittelman is working with the Village of Libertyville on the IGA. It is anticipated the IGA will be approved by the end of May 2015.

Daybreak Farms has new owners. Attorney Covington will be contacting the new owner's attorney regarding the License Agreement and the Conservation Easements.

**NEW BUSINESS – None**

A motion by Trustee O'Connor, seconded by Trustee Collins to close the regular Board meeting and go into Executive Session, all in favor, aye. Motion carries. **Time: 8:20 p.m.**

**EXECUTIVE SESSION**

- a. "Convene in closed session pursuant to 5ILSCS 120/2(11) to discuss probable litigation."

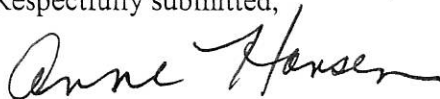
**WHILE IN EXECUTIVE SESSION, NO ACTION WAS TAKEN.**

**Time: 8:50 p.m.**

**ADJOURNMENT**

A motion to adjourn by Trustee Nield, seconded by Trustee Collins. All in favor, aye, Motion carries. **Time: 8:52 p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk