

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 27, 2020.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Matthew A. Kovatch----- TRUSTEE**

**David Nield----- TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee White. Highway Commissioner Neal was also present.

**APPROVAL OF MINUTES – February 13, 2020**

A motion by Trustee August and a second by Trustee Kovatch to approve the February 13, 2020 Board Meeting minutes. All in favor, aye. Motion carried.

**APPROVAL OF BILLS  
TOWN FUND**

Motion by Trustee Kovatch and a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$8,931.70**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$3,528.84**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

There were no bills to approve from the Open Space Fund.

**Citizens' Comments – None**

**TOWNSHIP REPORTS:**

**Assessor's Report** – Assessor Feeney was unable to attend. Supervisor O'Connor reported on her behalf that there has been an extraordinary amount of appeals. The hearings will be completed by Friday, March 6, 2020.

**Clerk's Report**

Clerk Hansen said the primary is March 17 and Early Voting begins the first week of March. Sites have been posted at the Township.

**Highway Commissioner's Report**

Highway Commissioner Neal said the Road District has had a few minor snow events. The Rockland Road project is progressing. North Shore Gas has relocated the gas line from the north side to the south side of the road. On March 16, 2020 from 5-7 p.m., the Township will host an Open House regarding the Oak Spring Road Bridge Project.

**Trustees' Report**

No report.

**Supervisor's Report**

Supervisor O'Connor made some general announcements regarding the food pantry. The Food Pantry Volunteers Appreciation Brunch will be held on March 18<sup>th</sup>.

**RECONCILIATION RESOLUTIONS:**

Supervisor O'Connor said at the last meeting in February, the Township transfers money in line items that are negative. The Township is allowed to move 10% of a given fund. The Township has exercised this practice for the end of the year housekeeping.

**a. Resolution 2020-R-1 Line item transfers within the Town Fund – Discussion & Vote**

A motion by Trustee Nield to waive the reading and approve Resolution 2020-R-1 and a second by Trustee Kovatch. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**b. Resolution 2020-R-2 Line item transfers with the Road & Bridge Fund – Discussion & Vote**

A motion by Trustee Kovatch to waive the reading and approve Resolution 2020-R-2 and a second by Trustee Nield. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**c. Resolution 2020-R-3 Line item transfers within the Open Space Fund – Discussion & Vote**

A motion by Trustee Kovatch to waive the reading and approve Resolution 2020-R-3 and a second by Trustee August. There was no additional discussion. On roll call vote: Trustee

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Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO ENTER INTO A LICENSE AGREEMENT WITH LIBERTY PRAIRIE AREA HOMEOWNER'S ASSOCIATION - DISCUSSION & VOTE:**

A motion by Trustee Nield to approve the license agreement with Liberty Prairie Area Homeowner's Association and a second by Trustee Kovatch. Some additional discussion ensued. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO AWARD PARK'S BUILDING FURNACE REPLACEMENT PROJECT TO ALLIED A/C & HEATING CORP-\$5,300.00 – DISCUSSION & VOTE**

The newer furnace is not working and the cost to repair is slightly less than the price of a replacement. The new furnace recommended would adequately heat the identified area. The location does not require 2 furnaces. There is another furnace on the other side of the building.

A motion by Trustee Nield to award Park's building furnace replacement project to Allied A/C & Heating Corp. in the amount of \$5,300.00. Additional discussion ensued. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO PURCHASE FS GUARD 400 GALLON 5.5 HORSEPOWER PUMP - \$4,905.16 – DISCUSSION & VOTE**

Supervisor O'Connor provided information on the need to purchase both pieces of equipment. The new equipment will replace our aging, mostly pieced together components. It will allow for more capacity, reliability, and efficiency. It is designed for wildland firefighting-longer hoses, larger tanks, higher psi, and fire rated hose. It will provide greater distance between staff and fire and allows fire and mop up to be completed faster and more efficient reducing exposure. In addition, both can double as water systems for trees and plantings

A motion by Trustee Kovatch to approve the purchase of FS Guard 400 gallon 5.5 Horsepower pump in the amount of \$4,905.16 and a second by Trustee August. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO PURCHASE FS GUARDIAN 100 GALLON ATV/UTV ELECTRIC REEL - \$3,303.74 – DISCUSSION & VOTE:**

A motion by Trustee Nield to approve the purchase of FS Guardian 100 gallon ATV/UTV Electric Reel in the amount of \$3,303.74 and a second by Trustee August. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor. Motion carried.

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**OLD BUSINESS**

The Egidi Lane Drainage Project will begin early to mid March and will be completed by March 31, 2020.

**NEW BUSINESS**

None

**EXECUTIVE SESSION-REVIEW EXECUTIVE SESSION MINUTES FOR RELEASE:**

Supervisor O'Connor recommends November 15, 2012 minutes be kept confidential because they contain confidential information. The Board agreed. No Executive Session was necessary.

**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:30 p.m.**

Respectfully submitted,

Anne Hansen  
Township Clerk