

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 22, 2018.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Peggy Freese, Assessor, Marty Neal, Highway Commissioner, Linda Blatnik, Social Worker, Joy Bux, Accounting and Financial Specialist, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – February 1, 2018

A motion by Trustee White, seconded by Trustee Kovatch, to approve the February 1, 2018 meeting, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch with a second by Trustee August to approve the expenditures from the Town Fund in the amount of \$46,760.37. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the Road and Bridge Fund in the amount of \$25,533.47. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch, and a second by Trustee White to approve the expenditures from the Open Space Fund in the amount of \$182.60. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report

Assessor Freese said their office will be getting a new computer program which should be up and running in 2 months.

Assessor Freese explained the over \$8,000 in legal fees. She stated the legal expenses will be divided between the townships participating in the lawsuit against the Lake County Assessor's Office. Assessor Freese stated she will provide a spread sheet for the Board detailing the costs and payouts. Supervisor O'Connor asked if each Township Assessor sees the subsequent bills. Assessor Freese said the spread sheet will show in detail the fees and distribution of funds. Trustee Nield asked if the Townships win the case, will they recover their legal costs. Assessor Freese said no because it is a State case. Discussion ensued.

Clerk's Report

Clerk Hansen said the Township 5 K is tentatively set for Saturday, July 7, 2018 at 9:00 a.m.

Highway Commissioner's Report

Highway Commissioner Neal said it has been a busy month for snow and ice removal. There were 9 days in a row of plowing and salting of the roads; the crew did a great job. The Road District has plenty of salt.

1. Rockland Road Bridge Truss

Highway Commissioner Neal explained after an inspection of the truss, Illinois Department of Transportation (IDOT) required its removal due to the significant levels of deterioration. The State of Illinois Historical Society is determining reviewing whether the truss is a historical landmark. If it is, the removal will be more complicated and will require the Road District and the Village of Libertyville to go "back to the drawing board". It is anticipated the review will take a few weeks. Federal Funds will not be available for the replacement of the truss. Rockland Road will remain closed until the truss can be removed. The Village of Libertyville and the Township of Libertyville have an intergovernmental agreement for the maintenance of the bridge. National Wrecking Company was awarded the bid to remove the truss. To build a new truss would be extremely expensive. Trustee August asked if the Township would be responsible for storing the truss if it is determined to be a historical landmark. Discussion ensued.

2. Casey Road Re-classification request

Highway Commissioner Neal said last year the Road District was looking into federal funding to reconstruct Casey Road. There was an informational meeting

open to the public and an investigation by Open Lands and Township Open Space. It was determined that the road would have had to be widened in order to get Federal funding and that would not be possible due to the Conservation easements. What the Road District did over the last couple of months was petition the Lake County Counsel of Mayors to reclassify Casey Road from a “minor anterior road” to a “major collector”. With this reclassification, on January 18th, 2018, the Counsels Transportation Committee unanimously approved the request and sent it to the Counsel Board for approval. On February 8, 2018, the Counsel of Mayors, unanimously approved the the classification request and the documents have been sent to the State of Illinois for their review and decision. This reclassification will allow for widening of the road. The decision is now in IDOT’s hands. Supervisor O’Connor asked if that effects speed of traffic. Highway Commissioner Neal said it may. The Road District did put some warning signs “reduce speed ahead”, which have been helpful.

3. Rockland Road Bridge engineering firm selection

The Road District and the Village of Libertyville have been working together on the replacement of the Rockland Road Bridge. A Request for Qualifications was posted and 13 engineering firms responded. The Village and Road District reviewed them all and picked the top 3. Civil Tech out of Itasca Illinois was selected. Both the Road District and the Village have worked with Civil Tech on previous projects. This project may take up to 5 years to complete. Trustee Nield asked about some alternative construction options. Discussion ensued.

Trustee’s Report – None

Supervisor’s Report – None

DOCUMENT OF PRESENTATION – PROCLAMATION PRESENTED TO LINDA BLATNIK, SOCIAL WORKER

Supervisor O’Connor presented Linda Blatnik, Township Social Worker, for her 14 years of service with an honorary Proclamation. Supervisor O’Connor said it has been an honor to work with Linda Blatnik; she has served the residents with great loyalty, dignity and respect. Ms. Blatnik expressed her gratitude for the opportunity to service the residents of Libertyville Township.

UNITED WAY’S 2-1-1- INITIATIVE DEANNA OLEMAN, MANAGER FOR COMMUNITY INVESTMENTS & SAFE & STABLE FAMILIES.

Supervisor O’Connor introduced Ms. Oleman, United Way’s Community for Investments & Safe & Stable Families Manager. United Way is working to create a 2-1-1 system for Lake County. A 2-1-1 system connects individuals to health and human services. Illinois is one of the few states that does not have a state-wide system. She stated the data indicates that such a system reduces the burden placed on 9-1-1. Ms. Oleman stated the first year of the service would be approximately \$200,000 and \$250,000 the second year. United Way is seeking financial support from private and public stakeholders. Trustee August asked how

many residents would use this service. Ms. Oleman said the estimate is 4% to 6% of the overall population. Supervisor O'Connor asked when they would need the commitment. Ms. Oleman said by May. Trustee Nield asked if this organization could apply for our Social Service Allocations in August. Supervisor O'Connor said they could, but they want to implement the program now.

PROPOSAL TO ENGAGE MANHARD CONSULTING FOR MS4 PERMIT FOR \$12,750.00 – DISCUSSION & VOTE:

Supervisor O'Connor explained the Township is required by law to comply with the mandated MS4 NPDES General Permit with the Illinois Environmental Protection Agency. After some discussion, a motion by Trustee Kovatch, seconded by Trustee White to approve the contract for the professional services of Manhard Consulting for Professional Services related to the MS4 permit in an amount not to exceed \$12,750.00. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2018-R-1 RESOLUTION REGARDING THE DEDICATION OF CERTAIN TOWNSHIP OPEN SPACE LAND AS DONNELLEY PRAIRIES AND OAKS NATURE PRESERVE BUFFER ADDITION TO THE LIBERTY NATURE PRESERVE – DISCUSSION & VOTE:

As the Township continues its restoration activities, those parcels will be added as buffer to the Nature Preserve. A motion by Trustee White, seconded by Trustee August to approve the Instrument of Dedication for the Donnelley Nature Preserve Buffer Addition to Liberty Prairie Preserve. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

RECONCILIATION RESOLUTIONS:

At the last meeting in February, the Township may transfer up to 10% of the money in line items that are negative. Historically, the auditors have recommended the practice for end of the year housekeeping. If it wasn't done, it would be required later.

**a. Resolution 2018-R-2
Line item transfers within the
Town Fund – Discussion & Vote**

A motion by Trustee Kovatch, seconded by Trustee Nield to waive the reading and approve Resolution 2018-R-2 Line Item transfers within the Town Fund. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**b. Resolution 2018-R-3
Line item transfers within the
Road & Bridge Fund- Discussion & Vote**

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A motion by Trustee Kovatch, second by Trustee White to waive the reading and approve Resolution 2018-R-3 Line Item transfers with the Road & Bridge Fund. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

Time: 8:07p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen".

Anne Hansen, Township Clerk