

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 13, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commissioner Neal was also present.

APPROVAL OF MINUTES – January 23, 2020

A motion by Trustee Nield and a second by Trustee White to approve the January 23, 2020 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$17,749.14**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$13,698.79**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$1,186.50**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee White, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

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Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said the Road District has been busy with some nuisance snow events. The Rockland Road Project is going well. Trustees asked about Oak Spring Road Bridge Project. Highway Commissioner Neal said an Oak Spring Road Bridge Project Open House is scheduled for March 16, 2020 from 5-7 p.m. at the Township.

Trustee's Report

Trustee August attended a meeting at the Village of Libertyville where they discussed the Village's proposed increase sales tax. She stated she believed it was a reasonable increase.

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the food pantry. Supervisor O'Connor stated she will be serving on the United Way of Lake County's 211 Advisory Council and has been appointed on Lake County's Housing & Community Development Commission. The Commission addresses essential community development and housing assistance activities: ending homelessness, inclusive community growth, housing accessibility, and borderless transportation.

CONFIRMING RENEWAL TO ENGAGE GEORGE ROACH & ASSOCIATES (GRA) FOR THE 2019-20 AUDIT – DISCUSSION & VOTE:

Supervisor O'Connor said in the original agreement approved last year provided the audit fees for the following 3 years with the expectation the Board would annually confirm the renewal.

A motion by Trustee White to confirm the renewal to engage George Roach & Associates to conduct the 2019-20 audit in an amount not to exceed \$26,500.00 and a second by Trustee Kovatch. Additional discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL TO AWARD THE EGIDI LANE DRAINAGE PROJECT TO CANYON CONTRACTING, INC., \$35,052.00 - DISCUSSION AND VOTE

The Township received 6 bids ranging in price from \$35,052.00 to \$90,640.00. Supervisor O'Connor stated Canyon Contracting, Inc. is comfortable with their bid. Weather

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permitting, they are confident they can meet the Tuesday, March 31, 2020 project deadline. The Road District has used the company and has been happy with their work.

A motion by Trustee Kovatch to award the Egidi Lane Drainage Project to Canyon Contracting, Inc. in the amount of \$35,052.00 and a second by Trustee August. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye, Motion carried.

OLD BUSINESS

Supervisor O'Connor said on Wednesday, February 12th, Lake County Public Works held a public meeting for North Libertyville Estates residents to discuss the levee. There was a great turnout for the meeting and the residents received a lot of very helpful information. The Lake County Public Works department has a plan in action in case of the need for evacuation.

NEW BUSINESS - None

ADJOURNMENT

A motion to adjourn by Trustee Kovatch and a second by Trustee White. All in favor, aye. Motion carried. **Time: 7:24 p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen".

Anne Hansen
Clerk