

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, February 11, 2016.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Vacated-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present was Highway Commissioner Marty Neal.

APPROVAL OF MINUTES – January 28, 2016

A motion by Trustee O'Connor to approve the Board meeting minutes of January 28, 2016, seconded by Trustee White, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$8,784.27**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$4,526.89**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$338.77**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said there have been a few minor snow events this year.

Rockland Road and Oak Spring Road are both eligible for funding from the Federal Aid Urban Fund. Engineering for Phase 1 of the Rockland Road Project has started. It is anticipated that Phase 1 Engineering of the Oak Spring Road Bridge Repairs will begin this summer.

The Casey Road Repair Federal Project is also moving forward. Trustee Nield asked if the roads are primarily being resurfaced. Highway Commissioner Neal stated the engineering will establish the scope of work needed and determine if bike paths are feasible on Casey Road and Rockland Road. Both of these roads have access to the regional trail systems.

Trustees' Report – None

Supervisor's Report

There were general announcements about contributions and upcoming events regarding the Food Pantry.

The annual Volunteer Appreciation tea will be held Thursday, March 10 at 10:00 a.m.

Supervisor O'Connor said she attended the Libertyville Township's Soccer Complex (LTSC) Annual Meeting. LTSC is moving forward on the artificial turf project. The topography and surveys have been completed. It is anticipated the borings and soil samples will be taken within the next several weeks.

CONSERVE LAKE COUNTY PARTNERSHIP OVERVIEW – DAVE NEU, EXECUTIVE DIRECTOR, AND SARAH SURROZ, DIRECTOR OF CONSERVATION PARTNERSHIPS

Due to illness, this agenda item will be carried over to a future meeting.

2016 – 17 DRAFT TOWN FUND BUDGET – Discussion

The Board received the DRAFT budget in their packets. Supervisor O'Connor went over the budget with the Board in detail. The Board was encouraged to contact her with any questions. Discussion ensued.

OLD BUSINESS

Supervisor O'Connor provided an update on the land swap between Independence Farms and Libertyville Township. The properties were surveyed last week.

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Trustee White asked what the Township can do about the vandalism at Lindholm Park. Supervisor O'Connor said this has been an ongoing problem for many years. Discussion ensued.

The Township will be accepting Letters of Intent & Resumes for the vacated trustee position until 4:00 p.m. on Tuesday, February 16.

NEW BUSINESS

The bid notice for the prescribe burn was in the paper last week. The Township had one company pick up a bid packet and attend the mandatory pre-bid meeting for the prescribed burn at Canterbury.

On Monday, the bid notice for tree removal at Atkinson Reserve was posted. The Township has approximately 75 diseased and dying trees that need to be removed because of their proximity to homes.

The launch date for the expanded Pace supported Dial-a-Ride service is March 1, 2016. The Township is working with Lake County, Pace, the Villages and Townships on marketing. Discussion ensued.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee O'Connor. All in favor, aye. Motion carried. **Time: 7:28 p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk