

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, November 14, 2019.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee Kovatch. Highway Commissioner Neal was also present.

APPROVAL OF MINUTES – October 24, 2019

A motion by Trustee White and a second by Trustee August to approve the October 24, 2019 Board meeting minutes. All in favor, aye. Motion carried.

**APPROVAL OF BILLS
TOWN FUND**

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$23,130.75**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$45,204.13**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$4,866.57**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report

On behalf of Assessor Feeney, Supervisor O'Connor reported residents have until December 2, 2019 to file their appeal.

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said there have been three snow events and the District has responded well. The Countryside Drainage Project and Rockland Road project are going well. Trustee White asked when Rockland Road Project will be finished. Highway Commissioner Neal said weather permitting it will be Fall 2020.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made general announcements regarding the food pantry. Libertyville High School had a very successful food drive. They donated over 20,000 cans of food and \$2,057.07 to the pantry.

Libertyville Police Department's Cram the Cruiser Event was also very successful. In addition to the food, the Township received a cash donation of \$1,080.00.

Twenty-five Rockland School students volunteered in the food pantry for the Rockland Cares Day.

Supervisor O'Connor attended the Village of Libertyville's Annual TIF District meeting on Wednesday, November 13th. It is anticipated the Township will receive a rebate of \$24,266 and the Road District will receive \$22,496 for the 2018 Tax Year.

APPROVAL OF PROPOSAL FOR A NEW MICROSOFT WINDOWS SERVER – DISCUSSION & VOTE

After some discussion, a motion by Trustee Nield and a second by Trustee White to approve the proposal for a new Microsoft Windows server in the amount of \$2,995.00. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2019-R-11

2020-21 LIBERTYVILLE TOWNSHIP TAX LEVY – DISCUSSION & VOTE

At the last meeting, the Township Board was given a copy of the PTELL calculator for the Town and Road District Levies. It calculated the maximum amount the Township can levy for each fund. Last year, The Town fund levied \$1,897,391.63. It is recommended the

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Township levy \$1,958,462.05. The amount may be reduced after the appeal process. Supervisor O'Connor highlighted some of the projects anticipated for the upcoming year.

A motion by Trustee Nield and a second by Trustee White to waive the reading and approve Resolution 2019-R-11 2020-21 Libertyville Township Tax Levy in the amount of \$1,958,462.05. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

RESOLUTION 2019-R-12

2020-21 ROAD DISTRICT TAX LEVY – DISCUSSION & VOTE

Last year, the Road District fund levied \$1,761,957.00. It was recommended the Road District levy \$1,818,652.82 this year. The amount levied may be reduced after the appeal process. Highway Commissioner Neal stated the Road District has a significant number of road and bridge projections identified.

A motion by Trustee White and a second by Trustee August to waive the reading and approve Resolution 2019-R-12 2020-21 Libertyville Township Road District Tax Levy in the amount of \$1,818,652.82. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye, Motion carried.

OLD BUSINESS

The bid announcement for the roof replacement was posted in the paper and the website; the mandatory pre-bid meeting was held yesterday. The bids will be received until 2:00 on Thursday, November 21st with the bid opening immediately following.

The Township will post in the paper and on the website the Request for Qualifications for Professional Services for finance and accounting services. RFQ's will be accepted until 4:00 pm on Monday, November 25th.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried. **Time: 7:21p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk