

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, October 26, 2017.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:20 p.m. Supervisor O'Connor waited to start the meeting because Trustee White was delayed in traffic; his attendance was needed for the Board to have a quorum. Pledge to the Flag, roll call and all Board members were present except Trustee Kovatch and Trustee August. Also present were Marty Neal, Highway Commissioner, and Jonathon Happ, Open Space Field Coordinator.

APPROVAL OF MINUTES – October 12, 2017

A motion by Trustee Nield, seconded by Trustee White, to approve the October 12, 2017 meeting, all in favor, aye. Motion carried.

The Board was given copies of the General Assistance Expenditure Reports.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$6,247.26**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$9,074.91**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White, and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of \$370.71. There was no discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Marty Neal said the Road District is gearing up for the snow and ice season with 4 drivers and plenty of salt.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry.

The Tree Planting Volunteer Days went extremely well with 125 trees planted.

APPROVAL TO AWARD AIRFLOW NATIVE SEEDING CONTRACT TO CONSERV FS – DISCUSSION AND VOTE:

Jonathan Happ, Open Space Field Coordinator, provided a brief overview of AirFlo Native Seeding process. It is anticipated Airflo will complete the project in 1/5 the time of Township staff.

A motion by Trustee White, seconded by Trustee Nield to award Airflow Native Seeding contract to Conserv FS. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

2018 – 19 LIBERTYVILLE TOWNSHIP TAX LEVY – DISCUSSION

Supervisor O'Connor said the Township kept last year's levy flat. The Board was given a copy of the PTELL calculator for the Town and Road District Levies. It calculates the maximum amount the Township can levy for each fund. Last year, the Town fund levied \$1,809,293.43. It was recommended the Township levy \$1,847,316.48 which is an increase of \$38,023.43. The amount may be reduced following the appeal process. Supervisor O'Connor provided a list of upcoming projects for the upcoming fiscal year: seal coating the 3 parking lots, the replacement of the HVAC unit, side walk repairs and saving for the replacement of the trail in Oak Openings.

2018 – 19 ROAD DISTRICT TAX LEVY – DISCUSSION

Highway Commissioner Neal is recommended the Road District levy \$1,715,499 which is an increase of \$35,219.12 with the Road District's receiving approximately \$19,722.70 of it. Trustee Nield suggested the Road District should shop at local auctions for used equipment and vehicles to cut down costs. Highway Commissioner Neal said he always checks out used products on the market when appropriate before deciding to buy new.

OLD BUSINESS

Supervisor O'Connor reported Land and Water Resources, Inc. received approval to release the final set of credits for the Atkinson Road Mitigation Bank. Once all of the credits are sold, the Township will assume the management of the site.

NEW BUSINESS

Trustee Nield asked if there were any mitigation opportunities for the Township. Supervisor O'Connor stated the possibility of a bank on Rt. 45 & Casey Road is being explored.

Supervisor O'Connor said the Clerk will be out of the country for the December meeting. The Board will be asked to pass the levy at the November meeting so it can be filed by the Clerk. The Board was encouraged to contact the Office with any questions regarding the 2018 – 19 Levy.

EXECUTIVE SESSION

REVIEW EXECUTIVE SESSION MINUTES FOR RELEASE:

- August 23, 2012
- November 15, 2012*
- February 12, 2015
- February 26, 2015
- April 14, 2015

Supervisor O'Connor recommended the August 23, 2012, February 12, 2015, February 26, 2015 and April 14, 2015 Executive Session Minutes be released and retain the November 12, 2012 Executive Session minutes as they contain confidential information. The Board concurred with the recommendation.

A motion by Trustee Nield, seconded by Trustee White to Release the Minutes from the August 23, 2012, February 12, 2015, February 26, 2015 and April 14, 2015. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried. Said Minutes will be made available at the office for public viewing.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Nield. All in favor, aye. Motion carried.

Time: 7:38p.m.

Respectfully submitted,



Anne Hansen, Township Clerk