

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, October 23, 2014.**

**Kathleen M. O'Connor----SUPERVISOR**

**Anne Hansen-----TOWNSHIP CLERK**

**Phil Collins-----TRUSTEE**

**David Nield----- TRUSTEE**

**Robin M. O'Connor-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee White. Also present were: Mike Zorn, Highway Department Operations Manager, Chris Slago and Damon Cederberg, Open Space Field Coordinators, Pam Milroy, Financial Director, Gloria Dail, Administrative Assistant, and Alex Rodriguez, Township Building and Grounds Manager.

**APPROVAL OF MINUTES**

A motion to approve the minutes of October 9, 2014 by Trustee O'Connor, and a second by Trustee Collins. All in favor, aye. Motion carries.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee White with a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$8,903.36**. On roll call vote: Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Motion by Trustee Collins and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$2,052.02**. On roll call vote: Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**OPEN SPACE FUND**

Motion by Trustee O'Connor and a second by Trustee Collins to approve the expenditures from the **Open Space Fund** in the amount of **\$195.49**. On roll call vote: Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

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**CITIZENS' COMMENTS**

Ms. Jackson of Libertyville asked if notices were sent to residents regarding the survey. Supervisor O'Connor stated there was never a discussion or vote on sending out notices to residents. The Township sent out 2 press releases, and several notices were posted around town. Ms. Jackson asked if the survey could be accessed at the library. Supervisor O'Connor said yes.

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

**Clerk's Report**

Clerk Hansen said Grace Period Registration and voting will be at the Permit Facility on Winchester Road in Libertyville.

**Highway Commissioner's Report – None**

**Trustees Report – None**

**Supervisor's Report**

- Supervisor O'Connor made some general food pantry announcements.
- The Waukegan Park District has organized a Ribbon Cutting Ceremony for the River Road Trail. It will be held on rain or shine on Saturday, November 1 from 10 to 11a.m.
- The Township participated in transportation forum yesterday held at the Waukegan City Hall. Supervisor O'Connor manned the table for the Lake County Coordinated Transportation forum at Waukegan City Hall.

**SWEARING IN OF NEWLY APPOINTED HIGHWAY COMMISSIONER**

Supervisor O'Connor said the Board unanimously approved the appointment of Martin J. Neal to the position of Libertyville Township Highway Commissioner. Marty is a life-long Libertyville Township resident, he has been active in the community through a variety of youth programs, former member of the Libertyville Sunrise Rotary and has expressed a strong desire to serve. During the interview process, Marty demonstrated he has the passion for the job. Mr. Neal had done his due diligence, and has a clear understanding of what will be expected from him. He will be a full-time Highway Commissioner and will begin tomorrow. He attended the Lake County Highway Commissioners Luncheon today where he had the opportunity to meet several representatives from the County and other Highway Commissioners.

Supervisor O'Connor called Martin J. Neal to the podium. Clerk Hansen gave the oath and attested the signature of newly appointed Highway Commissioner Martin J. Neal. Highway Commissioner Neal said he is honored to have been appointed as Highway Commissioner and vowed to be as responsive and accessible as his father was as Mayor of Libertyville.

**APPROVAL TO AWARD NATURAL AREA LICENSE AGREEMENT TO GEORGE & VICTORIA RANNEY**

**DISCUSSION & VOTE:**

Supervisor O'Connor said the Township received one bid for the Ketting property. The minimum bid was set at \$70.00 per acre. George and Vicky Ranney submitted a bid for \$90.00 per acre.

A motion by Trustee O'Connor seconded by Trustee Nield to approve awarding the Natural Area License Agreement to George & Vicky Ranney. On roll call vote: Trustee O'Connor, aye Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**APPROVAL OF PROPOSAL FROM JOE MEYER TREE SERVICE, INC. FOR TREE REMOVAL ON TOWNSHIP GROUNDS**

**DISCUSSION & VOTE:**

Trustee Collins asked if the diseased trees will be replaced. Supervisor O'Connor said not at this time. A motion by Trustee Collins, seconded by Trustee O'Connor to approve the proposal from Joe Meyer Tree Service, Inc. On roll Call vote: Trustee O'Connor, aye, Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

**OLD BUSINESS**

Trustee O'Connor said she would like to discuss improvements and enhancements of the Township's Social Service Grants at a Board meeting in the near future. Supervisor O'Connor said it could be an agenda item for an upcoming meeting.

**NEW BUSINESS**

Supervisor O'Connor announced that Chris Slago, Open Space Field Coordinator, has accepted a new position and will be moving to southern Illinois. Chris has been with Libertyville Township for 13 years and has been an exceptional employee. The Board and the Clerk thanked him for his service to the Open Space District. Chris Slago thanked the Township for their support; he hopes the Township takes advantage of the wonderful opportunity available on the Casey property.

**ADJOURNMENT**

A motion to adjourn by Trustee O'Connor and a second by Trustee Nield. All in favor, aye. Motion carries.

Time: 7:28p.m.

Respectfully submitted,

Anne Hansen, Township Clerk