

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, October 22, 2015.

**Kathleen M. O'Connor-----SUPERVISOR
Anne Hansen-----CLERK
Phil Collins-----TRUSTEE
David Nield-----TRUSTEE
Robin M. O'Connor-----TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were, Marty Neal, Highway Commissioner, George Covington, Township Attorney, Joy Bux, Accounting and Finance Specialist, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – REGULAR BOARD MEETING OCTOBER 8, 2015.

A motion by Trustee Nield, seconded by Trustee O'Connor to approve the **Regular Board meeting minutes of 10.08.15**, all in favor, aye. Motion carries.

**APPROVAL OF BILLS
TOWN FUND**

Motion by Trustee White with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$148,364.82**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Collins and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$9,816.24**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$9,053.95**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report - None

Highway Commissioner's Report

Highway Commissioner Marty Neal said the Tanglewood Box culvert project is $\frac{3}{4}$ done, it should be completed next week. Sunset Acres should also be completed next week. On October 31st Bradley Road will be closed from 8:00 a.m. to 4:00 p.m. for culvert repair. Discussion ensued.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry. Supervisor O'Connor said on Wednesday November 8th from 6:00 to 8:00 p.m., the Lake County Division of Transportation will be hosting a public information meeting about possible bike trail access on Route 137.

2016-17 LIBERTYVILLE TOWNSHIP TAX LEVY – DISCUSSION

Supervisor O'Connor said the CPI for this year is eight tenths of a percent. The Assessor is going to be providing new growth figures for the upcoming year. The Township staff and the Road District are identifying projects for the next year. Supervisor O'Connor will be meeting with the Township insurance representative next week to discuss rates. At the next meeting in November, the Board will have the projected figures for discussion; the levy will be voted on at the December 10th meeting. Discussion ensued.

ADOPTION OF MEMORANDUM OF UNDERSTANDING CENTRAL LAKE PARTNERS COORDINATED TRANSPORTATION SERVICE – DISCUSSION & VOTE:

The Memorandum describes the service, what the Grant is going to cover, and who the partner agencies are. The Board was provided with the service description which covers the cost to the Township. Pace will continue to provide the transportation, and the geographic area has been expanded to include all of Libertyville Township. The Board received maps which showed all of the locations included in the service. The hours of service have increased from 5:30 a.m. to 6:45 p.m. The fares have increased. The fare is \$3.00 for under 10 miles, and \$6.00 for over 10 miles. A flat fee will be charged for medical trips such as dialysis. After some discussion a motion by Trustee O'Connor, seconded by Trustee Collins to adopt the memorandum of understanding Central Lake Partners Coordinated Transportation Services. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CASEY NORTH & CASEY SOUTH PARCELS BID – UPDATE

Supervisor O'Connor said in November the Township will be going out for bid on the 303 acres of agricultural land on the Casey North and Casey South Parcels. One of the parcels is adjacent to the Illinois Nature Preserve which the Township is going to exclude so that it can be restored. It will be a one year lease agreement with a minimum bid of \$100.00 per acre. The license agreement will be for one year as there are several grant applications pending.

Supervisor O'Connor also said the Township has been meeting with the Army Corps of Engineers, Fish and Wildlife and the USEPA to discuss the possibility of a mitigation bank on several of the parcels. The Board will award the license agreement to the highest bidder at the December meeting. The usual protocol will be followed. Discussion ensued.

OLD BUSINESS

Supervisor O'Connor updated the Board on the Trail. A formal Open House will be organized in the spring. The trail will be open by the end of November. Trustee Nield said he has received emails regarding trees that were removed. Supervisor O'Connor said any trees removed were either in terrible shape or were invasive, such as buckthorn. Supervisor O'Connor explained restoration work will begin following the completion of the trail. She also encouraged Trustee Nield to have the residents call the Township if they have any additional questions. Supervisor O'Connor said the Township has not received one complaint. Discussion ensued.

Supervisor O'Connor said as a follow up to the new initiatives discussion. Supervisor O'Connor checked with Attorney Covington about teleconferencing. In order to have a Board member teleconferenced or video conferenced into a meeting, a physical quorum must be present. Attorney Covington also said if the Board would like to take meetings "on the road", off site, it must be decided when the Calendar is voted on in October so that proper notice is given to the public. Discussion ensued.

NEW BUSINESS

Supervisor O'Connor said this Saturday from 9:00 a.m. to 1:00 p.m. SWALCO is hosting an electronic recycling event. Shredding will also be available. This event will be held at the Lake County Campus. Township staff, the Highway Commissioner and the Supervisor will be present. There will also be a food drive for the pantry.

EXECUTIVE SESSION

A. THE PURCHASE OR LEASE OF REAL PROPERTY OR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.

B. THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY.

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A motion by Trustee Collins, seconded by Trustee Nield to close the regular Board meeting and go into Executive Session, all in favor, aye. Motion carries. **Time: 7:35 p.m.**

While in Executive Session, no final action was taken.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Collins. All in favor, aye, Motion carries. **Time: 7:57p.m.**

Respectfully submitted

Anne Hansen, Township Clerk