

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met virtually on Zoom-[https://us02web.zoom.us/j/81478281796?pwd=c1RJRTJSZU4Xy0dEd1QTO9-Meeting ID: 814 7828 1796](https://us02web.zoom.us/j/81478281796?pwd=c1RJRTJSZU4Xy0dEd1QTO9-Meeting+ID%3A81478281796+Passcode%3A949849) Passcode: 949849 on Thursday, October 8, 2020, at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, October 6, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting (due to the COVID-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present. Highway Commissioner Neal, Assessor Feeney and Open Space Field Coordinator Damon Cederberg were also present.

APPROVAL OF MINUTES – September 24, 2020

A motion by Trustee Nield and a second by Trustee Kovatch to approve the September 24, 2020 Board Meeting minutes. There was no discussion. All in favor, aye. Motion carried.

**APPROVAL OF BILLS
TOWN FUND**

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$13,069.60**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$57,405.57**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch aye, Supervisor O'Connor, aye. Motion carried.

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OPEN SPACE FUND

A motion by Trustee August and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$181.40**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. The Township did not receive any public comment.

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeney said 1450 appeals were submitted, which is less than last year. The hearings have begun.

Clerk's Report

Clerk Hansen said Early Voting has begun at the County and will begin at extension sites October 19, 2020.

Highway Commissioner's Report

Highway Commissioner Neal said all the projects for the year 2020 are completed. The projects have gone very well. The Road District received more money than they anticipated for the Dodge truck they sold at auction. On October 20, and 21, 2020, there will be a public meeting on the Rockland Road Bridge at the Civic Center in Libertyville from 4:00-7:00 p.m. Details regarding the meeting are on the Township website.

Trustees' Report

Trustee August said she liked the auditor's recommendation for the Township to maintain a six-month fund balance given the current circumstances.

Supervisor's Report

In September, Libertyville Township gave out food to 441 households, which consisted of 1003 individuals.

APPROVAL TO ACCEPT THE 2019-20 AUDIT – DISCUSSION & VOTE

A motion by Trustee August and a second by Trustee White to accept the 2019-20 Audit as presented. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor. Aye. Motion carried.

APPROVAL OF BID PROPOSAL FROM CAMPANELLA & SONS, INC. FOR THE ST. MARY'S OPEN SPACE DRAINAGE SWALE IMPROVEMENTS PROJECT DISCUSSION & VOTE

The Township received 4 sealed bids ranging in price \$82,988 to \$261,000. The Engineer Estimate of Probable Cost for the project was \$145,283.50. The Township has worked with

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Campanella & Sons in the past. Campanella & Sons, Inc. was the contractor for the Liberty Prairie Trail Relocation Project and did an excellent job. Letters have been sent to the adjacent property owners notifying them of the project.

A motion by Trustee White, and a second by Trustee Nield to approve the bid proposal from Campanella & Sons, inc. for the St. Mary's Open Space Drainage Swale Improvements project in the amount of **\$82,998**. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor reported the Prospectus for the Rt. 45/Casey Road Wetland Mitigation Bank has been submitted to the Chicago District IRT.

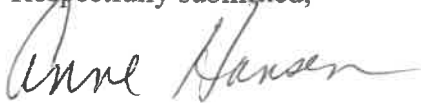
NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried

Time: 7:32

Respectfully submitted,



Anne Hansen
Township Clerk