

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, January 25, 2018.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were Marty Neal, Highway Commissioner, and Mike Zorn, Highway Department Maintenance Manager.

APPROVAL OF MINUTES – January 11, 2018

A motion by Trustee Nield, seconded by Trustee White, to approve the January 11, 2018 meeting. Trustee Kovatch stated “Under Old Business” the word “significant” should be omitted from his comments. There was no additional discussion. All voted in favor to approve the minutes with the noted correction. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$5,338.96**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$11,985.66**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Nield, and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$42.04**. There was no additional discussion. On roll

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call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report - None

Highway Commissioner's Report

Highway Commissioner Neal said the Road District has ordered 300 tons more of salt to cover the remainder of the season.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor said the Food Pantry received a \$1,000 donation from the Libertyville Noon Rotary.

PROPOSAL TO APPROVE HVAC REPLACEMENT PROJECT - TOTAL COST \$47,039.00 - DISCUSSION & VOTE:

The bid opening for the project was held on January 17, 2018. Supervisor O'Connor stated Kurt Hezner reviewed the sealed bids that were received for the project. Mr. Hezner presented the list of subcontractors and amount of bid. He stated given the quick turn-around time of the project and quality of contractors, he recommended waiving the performance bond which will save the Township money. Trustees White and Nield both said they were comfortable waiving the performance bond. Supervisor O'Connor said she would consult with Attorney Rick Mittelman. Trustee August agreed. Trustee Nield asked if the budget would support this project. Supervisor O'Connor said yes.

A motion by Trustee Nield, seconded by Trustee White to award the bids for the HVAC Replacement Project in the amount of \$47,039.00. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor provided the Board copies of the updated approved Sexual Harassment Ordinance with the changes discussed and approved at the last meeting. The language "Exhibit A" was added to the attachment to the Ordinance. Supervisor O'Connor stated she followed up with Attorney Mittelman regarding the usage of both severability and separable. He said the terms are interchangeable and correctly used on this document. The Board signed the new ordinance.

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NEW BUSINESS

Supervisor O'Connor said she will be out of the country for the February 8, 2018 meeting. She requested the meeting be rescheduled for Thursday, February 1, 2018. The Board agreed. Highway Commissioner Neal said the Supervisor should be commended for the work she is doing in Mexico to help children in need and thanked her for her service.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

Time: 7:20p.m.

Respectfully submitted,



Anne Hansen, Township Clerk