

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, January 23, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present. Highway Commissioner Neal was also present. Clerk Hansen was absent. Trustee August agreed to take the minutes.

APPROVAL OF MINUTES – December 12, 2019

A motion by Trustee Nield and a second by Trustee White to approve the December 12, 2019 Board meeting minutes. There was no additional discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$19,845.07**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$45,693.17**. There was an additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$170.82**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee White, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeney presented her proposed Budget for Fiscal Year 2020-21 to the Board. The Assessor's Office is now preparing the documentation for the Board of Appeals. There was an additional discussion. The Assessor was asked by Trustee Nield if there was an increase in appeals this year. Assessor Feeney responded that her office was handling approximately 1,800 appeals this year up from 1,400 from last year.

Clerk's Report – Absent

Highway Commissioner's Report

Highway Commissioner Neal said his department has had 13 call outs with no incidents. Commissioner Neal also updated the Board on the Rockland Road project.

Trustees' Report

Trustee Nield pointed out how helpful the Assessor's office was in preparing his property tax appeal.

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the food pantry. The week before Christmas the Township gave food to 141 households.

On Monday January 20, 2020, Supervisor O'Connor attended Libertyville Township Soccer Complex's (LTSC) Annual meeting. Within the next several months, LTSC will present their Annual update to the Board.

APPROVAL OF BIDS FOR THE ROOF REPLACEMENT PROJECT:

Kurt Hezner reviewed the bids for Roof Replacement Project including Alternate #1 Roof Hatch & Access Ladder:

- DCG Roofing Solutions, Inc for the Roofing & Metal Work in the amount of \$97,894.00
- Hezcorp for Carpentry in the amount \$17,637.00
- Jensen Plumbing & Heating for HVAC in the amount of \$8,240.00
- Geary Electric for the electric in the amount of \$12,810.00
- Hezcorp for the steel fabrication & installation in the amount of \$7,550.00
- Hezcorp for the carpentry for the roof hatch & access in the amount of \$2,066.00
- DCG Roofing Solutions, Inc for the roofing work for the new access hatch in the amount of \$850.00

For a total project amount of **\$147,047.00**

A motion by Trustee Nield and a second by Trustee White to approve the bids for the Roof Replacement Project in the amount of \$147,047. There was no additional discussion. On

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roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried. Supervisor O'Connor said there will be no work done on Food Pantry days.

APPROVAL TO AWARD CONTRACT TO PROVIDE ECOLOGICAL CONSULTING SERVICES TO DAVID EUBANKS ENVIRONMENTAL CONSULTING - DISCUSSION AND VOTE

Supervisor O'Connor said Dave has been providing these services for over a year now and it has worked out extremely well.

A motion by Trustee Nield and a second by Trustee White to award contract to David Eubanks Environmental Consulting Services. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee Kovatch, aye, Trustee August, aye, Supervisor O'Connor, aye, Motion carried.

OLD BUSINESS

Supervisor O'Connor reported the bid for the Egidi Lane Drainage Project will be published on Monday, January 27, 2020. The bid opening is scheduled for Monday, February 10, 2020 at 3:15 p.m.

NEW BUSINESS

On Wednesday, February 12, 2020, Lake County Public Works will host a public meeting for North Libertyville Estates residents to discuss the levee at the Township from 6-8 p.m.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 8:04p.m.**

Respectfully submitted,

Carol August, Trustee

A handwritten signature in cursive script, appearing to read "Carol A. August".