

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, January 12, 2017.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Lawrence W. Falbe-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee Nield. Also present were Marty Neal, Highway Commissioner, and Mike Zorn, Highway Department Maintenance Manager.

APPROVAL OF MINUTES – December 8, 2016

A motion by Trustee Falbe to approve the Board meeting minutes of December 8, 2016, seconded by Trustee White, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee O'Connor with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$25,774.40**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee Falbe to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$100,602.88**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Falbe, aye, and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$3,880.78**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Supervisor O'Connor noted the Board received the Assessor's 2017 budget in their packets. The Assessor has anticipated an increase in health insurance costs due to more employees accessing the benefit.

Clerk's Report

Clerk Hansen said candidates petitions have been filed with the County and published in the local newspaper.

Highway Commissioner's Report

Highway Commissioner Marty Neal said the Department has been busy with the nuisance storms. Recently, they dealt with a downed power line on Casey Road.

A Public Open House for Phase 1 of the Casey Road Project will be held in March. The exact date is to be determined. The meeting will be held at the Township.

Trustee Falbe suggested exploring technology options to provide residents with up to the minute weather/emergency information. Commissioner Neal stated real time information is provided by the County on the "Passages" app and website. The site does provide "Alerts" to users. Supervisor O'Connor said the Township can explore the issue.

Trustees' Report

Trustee O'Connor said she attended the meeting regarding the new development planned for Butterfield Road in Libertyville. The meeting was very well attended by residents in the area. There is a lot of concern about the impact it may have on schools, traffic and the environment. Discussion ensued.

Supervisor's Report

Supervisor O'Connor made some general announcements about the Food Pantry. She noted the community has been incredible generous in their food and monetary donations to the pantry.

Supervisor O'Connor presented to a group at the United Methodist Church in Libertyville on the Township's services and open space.

On January 9, Supervisor O'Connor attended the Mundelein TIF District meeting; an update on anticipated and current development activities were presented.

On December 21, Supervisor O'Connor attended the celebration for Oak Grove School's achievement of being named a recipient of the 2016 National Blue Ribbon Award.

OLD BUSINESS

The Township received 2 checks for the Atkinson Wetland Mitigation Bank totaling \$69,837.50. The money was deposited into the Open Space Fund.

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Trustee Falbe asked about the status of the Wetland Mitigation Feasibility Study. Supervisor O'Connor stated Hey is working on gathering the documentation for the study. It is anticipated the process will take several months. Discussion ensued.

NEW BUSINESS

The County is beginning a Market Analysis on transportation in Lake County. There will be a series of community meetings, focus groups, etc. this year. Supervisor O'Connor serves on the Project Management Team and the Project Advisory Committee. The Township will be hosting a community meeting on Wednesday, January 18, from 2:00-4:00 p.m. It is an Open House format, and all are welcome to attend. Trustees were encouraged to attend.

Supervisor O'Connor is serving on the Libertyville Underage Substance Use Prevention Coalition. It is being led by the Lake County Health Department. The group will meet once a month. The Coalition is made up of representatives from Lake County Health Department, Advocate Condell, Libertyville High School, Youth & Family Counseling and the Libertyville Police Department. The coalition has been formed in conjunction with a Libertyville High School Student & Parent Marketing Campaign that's aim is to reduce the number of students engaging in underage drinking. Discussion ensued.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Falbe. All in favor, aye. Motion carried. **Time: 7:28p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in dark ink and is positioned above the typed name of the signatory.

Anne Hansen, Township Clerk