

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, March 28, 2013.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----TOWNSHIP CLERK

Sari A. Hurtig-----TRUSTEE

Richard S. Mittelman -----TRUSTEE

Robin M. O'Connor -----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee R. O'Connor and Trustee White. Also present were: Bill Morgan, Highway Commissioner, Chris Slago, Open Space Field Manager, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – March 14, 2013

Supervisor O'Connor said we will approve the minutes for the March 14th meeting at the next board meeting April 16th.

APPROVAL OF BILLS:

TOWN FUND

Trustee Mittelman asked about the bill from the Lake County Department of Transportation for \$1000.00 Supervisor O'Connor said it is the permit fee for the St. Mary's Trail project.

Motion by Trustee Mittelman with a second by Trustee Hurtig to approve the expenditures from the **Town Fund** in the amount of **\$6,129.93**. On roll call vote: Trustee Hurtig, aye. Trustee Mittelman, aye. Supervisor O'Connor, aye.

ROAD AND BRIDGE FUND

A motion by Trustee Hurtig, with a second by Trustee Mittelman to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$2,426.58**. On roll call vote: Trustee Hurtig, aye, Trustee Mittelman, aye. Supervisor O'Connor, aye.

OPEN SPACE FUND

Supervisor O'Connor said this month's bills include the Liberty Prairie's Resurfacing Project.

A motion by Trustee Mittelman, seconded by Trustee Hurtig to approve the expenditures from the Open Space Fund in the amount of **\$12,152.80**. On roll call vote: Trustee Hurtig, aye, Trustee Mittelman, aye, Supervisor O'Connor, aye.

TOWNSHIP REPORTS:

Assessor's Report – absent

Clerk's Report - none

Highway Commissioner's Report – none

Trustees' Report –none

Supervisor's Report – Supervisor O'Connor made some general announcements.

LIBERTY PRAIRIE RESERVE MASTER PLAN PRESENTATION-STEVE BARG, EXECUTIVE DIRECTOR

Steve Barg, Executive Director of Conserve Lake County presented the Conserve Lake County Master Plan. Mr. Barg emphasized the importance of the collaborative efforts of public and private entities to "heal the land and engage communities". Mr. Barg complimented Libertyville Township's active involvement. The Plan is geared towards making farmland conservation friendly, and the expansion of ecological restoration from east to west in Lake County. County Board member Carol Calabresa was present at the meeting. Mr. Barg stated Ms. Calabresa has been an integral partner to this plan and environmental concerns in Lake County. The complete Plan is available on line at Conserve Lake County's website. www.conservelakecounty.org.

ANNUAL SOCIAL SERVICE REPORT PRESENTATION

Supervisor O'Connor presented the 2012 Annual Social Services Report. Discussion ensued.

2013-14 DRAFT Town Fund & Road & Bridge Budgets-

In the Draft Town Fund Budget, health insurance costs and possible fence costs for encroachment on Open Space properties were discussed, and further discussion ensued.

Highway Commissioner Morgan asked if the Board had any questions regarding the Road and Bridge Budget.

Old Business-

Supervisor O'Connor stated the public notice to bidders for the Trail Construction at St. Mary's Road was sent out by the Clerk to the newspaper March 18th, 2013.

New Business – none

Citizens' Comments-

Steve Barg said it was great to see the management growth the Open Space has made over the years and he thanked the Open Space staff, Supervisor O'Connor and Carol Calabresa for their efforts. He also said he is amazed at how many households the Food Pantry and the General Assistance program assists at Libertyville Township.

EXECUTIVE SESSION- FOR PERSONNEL MATTERS-TIME: 7:55 P.M.

A motion by Trustee Hurtig seconded by Trustee Mittelman to close the regular Board meeting and go into Executive Session. All in favor, aye.

A motion by Trustee Hurtig seconded by Trustee Mittelman to close Executive Session and open the regular board meeting- time: 8:15 p.m.

NO ACTION WAS TAKEN WHILE IN EXECUTIVE SESSION

**APPROVAL OF OPEN SPACE FIELD COORDINATOR JOB DESCRIPTION-
DISCUSSION AND VOTE:**

This item will be carried over to the next meeting when the full Board is present.

Adjournment – Motion by Trustee Hurtig, seconded by Trustee Mittelman to adjourn the meeting at **8:17 p.m.** All approved.

Respectfully submitted,

Anne Hansen
Township Clerk