

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, March 14, 2013.

**Kathleen M. O'Connor-----SUPERVISOR
Anne Hansen-----TOWNSHIP CLERK
Sari A. Hurtig-----TRUSTEE
Richard S. Mittelman -----TRUSTEE
Robin M. O'Connor -----TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Bill Morgan, Highway Commissioner, Chris Slago and Damon Cederberg, Open Space Field Managers, Alex Rodriguez, Libertyville Township Grounds Manager, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – February 28, 2013.

A motion by Trustee White, seconded by Trustee Hurtig to approve the February 28, 2013 minutes, all in favor, aye.

APPROVAL OF BILLS: The Board reviewed the G.A. bills for February, 2013.

TOWN FUND

Motion by Trustee Hurtig with a second by Trustee R.O'Connor to approve the expenditures from the **Town Fund** in the amount of **\$7,010.45**. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee R. O'Connor aye, Trustee Mittelman, aye. Supervisor O'Connor, aye.

ROAD AND BRIDGE FUND

A motion by Trustee Hurtig, with a second by Trustee Mittelman to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$35,692.38**. Trustee Hurtig asked the Highway Commissioner how much salt will be needed for the next year. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee R. O'Connor, aye, Trustee Mittelman, aye. Supervisor O'Connor, aye.

OPEN SPACE FUND

A motion by Trustee Hurtig, with a second by Trustee Mittelman to approve the expenditures from the **Open Space Fund** in the amount of \$146.22. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee R.O'Connor, aye, Trustee Mittelman, aye, Supervisor O'Connor, aye.

TOWNSHIP REPORTS:

Assessor's Report – absent

Clerk's Report

Clerk Hansen reported the Annual Town Meeting will be April 16th instead of the April 9th. Also, the records for disposal have been sent for approval to the State.

Highway Commissioner's Report – absent

Trustees' Report – none

Supervisor's Report

Supervisor O'Connor made some general announcements regarding contributions to the Township Food Pantry, and invited the trustees to the Liberty Prairie Open House on Tuesday, March 19th from 5-7 p.m. at Colby Barn in Prairie Crossing, Grayslake, IL.

LTSC ANNUAL REPORT- CANCELED-

LTSC rescheduled to present at the April 16th Board Meeting, after the Annual Town Meeting. They will present their plans to build bathroom facilities and office space at the soccer complex.

Annual Town Meeting Agenda-Approval

Supervisor O'Connor stated the Annual Town Meeting is scheduled for Tuesday, April 16th at 7:00 p. Included in the agenda is a petition the Township received from Countryside Manor for Libertyville Township to assume financial responsibility for the Annual Fall Leaf Collection for the unincorporated areas of Libertyville Township. Trustee Mittelman asked for the attorney look at the wording on the agenda to clarify who would receive the service and what entity would pay for it. Supervisor O'Connor said the agenda item reflects the wording on the petition received. The Township Attorney will be present for the Annual Town Meeting. According to the attorney the statute reads that if the electors approve the petition the Highway Department or the Town Fund would pay for this service which would have to apply to all of unincorporated Libertyville Township. Trustee Mittelman said that is not how the petition reads. Supervisor O'Connor stated she agrees, but the agenda item needed to be consistent with the wording of the petition.

The Highway Commissioner also has a truck that he wants to sell, which will go for a vote of the electors at the meeting.

A motion by Trustee White, seconded by Trustee Hurtig to approve the Annual Town Meeting scheduled for Tuesday, April 16th. All in favor, aye.

Annual Open Space Report- Chris Slago, Open Space Field Manager-Damon Cederberg, Open Space Field Managers' power point presentation.

Supervisor O'Connor said beginning in 2010, the Township began providing an annual open space report to the Board. The report highlights the various activities that occur in the previous year. The trustees were emailed a copy of the annual open space report. Damon Cederberg, Chris Slago and Supervisor O'Connor provided an overview of the activities. Steve Barg, the Executive Director of Conserve Lake County, was also in attendance. Steve Barg spoke and answered questions regarding the Liberty Prairie Master Plan. Mr. Barg complimented the work of the Township board, in particular Supervisor O'Connor and the Open Space field staff. Mr. Barg said Libertyville Township is one of the few municipalities in the country with easements that actually do what is required in order to maintain them properly. Steve Barg will be making a formal presentation on the Liberty Prairie Reserve Master Plan at a future meeting. There are copies of the annual open space report available at the Township.

PROPOSAL TO APPROVE VAN'S ENTERPRISES, LTD FOR SPRING MAINTENANCE OF BALL FIELDS AT LINDHOLM PARK

Following a previous budget discussion, the board directed Supervisor O'Connor to contact Libertyville Little League regarding the proposed project. Supervisor O'Connor spoke to Bill Bennett, the President of Libertyville Little League. Mr. Bennett said the proposal for spring maintenance of the Lindholm Park ball fields the Township received is consistent with what the Little League pays. The board agreed with Mr. Bennett that the field may not need the additional soil and soil master every year, but Mr. Bennett would definitely do it this year, and monitor the situation annually.

A motion by Trustee White, seconded by Trustee Hurtig to engage Van's Enterprises for the spring maintenance of ball fields at Lindholm Park. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee R.O'Connor, Trustee Mittelman, aye, Supervisor O'Connor, aye.

2013-14 DRAFT TOWN FUND & ROAD & BRIDGE BUDGETS

The board has been discussing the **DRAFT** budgets since November 2012.

Supervisor O'Connor said since the last meeting discussion regarding the Town Fund budget, the item for Professional Services has been reduced from \$92,000 to \$70,000, and the \$3,000 for Youth Conservation Corp Project Support was removed. The Township will encourage the YCC to apply for grants through the Community Support Service Grant Allocations. Discussion ensued.

Old Business-none

New Business-none

Citizens' Comments – Mr. Franklin of Countryside Manor and Cam and August Hock of Terre Fare thanked Highway Commissioner Bill Morgan for his great work.

Adjournment

Motion by Trustee Hurtig, seconded by Trustee R.O'Connor to adjourn the meeting at 8:15 p.m. All approved.

Respectfully submitted,

Anne Hansen
Township Clerk