

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, January 24, 2013.

**Kathleen M. O'Connor**----- SUPERVISOR

**Anne Hansen**----- TOWNSHIP CLERK

**Sari A. Hurtig** ----- TRUSTEE

**Richard S. Mittelman** ----- TRUSTEE

**Robin M. O'Connor**----- TRUSTEE

**Terry A. White** ----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee Mittelman. Absent was Clerk Hansen. Also present were: Bill Morgan, Highway Commissioner, Damon Cederberg, Open Space Field Assistant, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant. Deputy Clerk Gloria Dail served in Clerk Hansen's absence.

**APPROVAL OF MINUTES – December 13, 2012 and January 10, 2013**

A motion to approve the regular board minutes of December 13, 2012, by Trustee O'Connor, and a second by Trustee White. All in favour, aye.

Supervisor O'Connor said the January 10, 2013 minutes will be approved at the next meeting since a quorum was not present to approve them.

**APPROVAL OF BILLS:**

The Board reviewed the General Assistance expenditures for the month of November.

**TOWN FUND**

A motion by Trustee Hurtig, with a second by Trustee O'Connor, to approve the **Town Fund Bills** in the amount of **\$15,985.10**. On roll call vote: Trustee White - aye, Trustee Hurtig - aye, Trustee O'Connor - aye, Supervisor O'Connor - aye.

**ROAD AND BRIDGE FUND**

A motion by Trustee White, with a second by Trustee Hurtig, to approve the **Road and Bridge Fund Bills** in the amount of **\$5,594.72**. On roll call vote: Trustee White - aye, Trustee Hurtig - aye, Trustee O'Connor - aye, Supervisor O'Connor - aye.

**OPEN SPACE FUND**

A motion by Trustee O'Connor, with a second by Trustee Hurtig, to approve the **Open Space Fund Bills** in the amount of **\$9,536.52**. On roll call vote: Trustee White - aye, Trustee Hurtig - aye, Trustee O'Connor - aye, Supervisor O'Connor - aye.

**TOWNSHIP REPORTS:**

**Assessor's Report** - ABSENT

**Town Clerk's Report** - ABSENT

**Highway Commissioner's Report** - Bill Morgan reported the winter has been quiet with only 10 tons of salt used which is the lowest since he has been Highway Commissioner.

**Trustee's Report - none**

**Supervisor's Report** – Supervisor reported that in December the food pantry distributed food to 326 households which consisted of 784 individuals. The week before Christmas the Township provided food to 165 households. This included 111 Christmas dinner boxes, 5 turkeys/hams and 2 ham gift certificates. The dinner boxes were provided by Jewel Foods, Libertyville Sunrise Rotary, Girl Scout Troop 40863 and a private individual. This holiday season 12 organizations and private individuals sponsored 14 families through our Township Holiday Giving Program. Cook Memorial Library donated children and adult books from their Donate-A-Book Drive.

In place of the volunteer work day on February 9<sup>th</sup>, the Township will be conducting a herbicide class for open space volunteers. The class will be held at Conserve Lake County from 9 to noon with Jim O'Connor, our volunteer work day coordinator, and Chris Slago.

In January, the Township participated in a panel discussion at St. Joseph Church with Libertyville Police Chief Clint Hedergen and Carl Ball, the Executive Director of Love Inc. of Lake County to discuss the social services available to residents in Libertyville Township. Panel discussion was focused on the different social services available in Libertyville Township and how to coordinate efforts so not to duplicate services.

Supervisor O'Connor reported that she attended the LTSC Annual Meeting. The soccer complex is moving forward to building a concession stand and bathrooms. They are working with the county for permitting and will report to the board on their proposed plans.

**APPROVAL OF PROPOSED CONTRACT WITH BEHM CONSTRUCTION – Discussion & Vote**

**Approval to repair drain tile/Canterbury Subdivision**

Supervisor O'Connor reported that on a recent monthly site visit to the Township property at Canterbury, Damon Cederberg and Chris Slago found a drain tile that failed. The repair is too involved for the Township to do. The Township received two estimates: Behm Enterprises and Mark Meade Excavators. Both companies have done excellent work for the Road District. The quote the Township received from Behm is more competitive and so we are recommending the repair work to be awarded Behm Enterprises.. The Township does not have to go out for bid as the quotes are under \$20,000.00. Damon Cederberg, Open Space Field Assistant reported that the areas is between 470 and 500 feet. The open space staff will be monitoring/supervising the project.

A motion by Trustee O'Connor, with a second by Trustee White, to award the contract to Behm Enterprises for repair of the drain tile in the Canterbury Subdivision for an amount not to exceed \$9,000.00 On roll call vote: Trustee White - aye, Trustee Hurtig - aye, Trustee O'Connor – aye, Supervisor O'Connor – aye.

**FARM LICENSE BID – RT. 21 EASTERN EGIDI PARCEL/16.9 ACRES – Discussion & Vote**  
Hay Production Only

A motion to approve the bidding out of the Rt. 21 Eastern Egidi Parcel for hay production only with a minimum bid of \$70 per acre by Trustee Hurtig, with a second by Trustee White. On roll call vote: Trustee White – aye, Trustee Hurtig – aye, Trustee O'Connor – aye, Supervisor O'Connor – aye.

**OLD BUSINESS** - none

**NEW BUSINESS** – Supervisor O’Connor reported the end of the fiscal year is February 28, 2013 and that she is working on the budget for 2013-14. A draft budget will be presented the 1<sup>st</sup> meeting in February for discussion.

**CITIZENS’ COMMENTS** – Mr. Franklin questioned expenditures not available for the public to see. Supervisor O’Connor explained that it is only the General Assistance bills that can’t be available to the public for privacy reasons.

**ADJOURNMENT**

A motion by Trustee Hurtig, with a second by Trustee O’Connor to adjourn the meeting. All in favour - aye. Meeting adjourned at 7:28p.m.

Respectfully submitted,

Gloria Dail  
Deputy Township Clerk