

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday, June 20, 2023.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present except Trustee White. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – May 23, 2023

A motion by Trustee Dohrn and a second by Trustee Kovatch to approve the Board meeting minutes of May 23, 2023. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the bills paid in between meetings for the Town and Road, and the General Assistance Bills for May. No discussion ensued.

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the Town Fund in the amount of \$19,495.57. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the Road and Bridge Fund in the amount of \$231,222.14. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee Dohrn, to approve the expenditures from the Open Space Fund in the amount of \$5,132.96. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal reported Brookhill Subdivision Resurfacing Project is going well and near completion. The Road District received the Phase II Engineering Agreement from IDOT needed to proceed with the Oak Spring Bridge project.

Trustees' Report – None

Supervisor's Report

In May, the pantry distributed food to 509 households, which consisted of 1,121 individuals. Monetary and/or food donations were received from: First Presbyterian Church of Libertyville, United Methodist Church, Libertyville Sunrise Rotary, Dairy Dream, Libertyville Post Office, and several private individuals as well as weekly donations from Jewel-Libertyville, Mariano's-Vernon Hills, and Target-Vernon Hills.

As of May 31st, the Township has mailed fifty-three applications for assistance. Fifteen households have been approved for Emergency Assistance with a total allocation of \$13,200. Seventeen households have been approved for Community Emergency Assistance with a total allocation of \$14,898.74. Of those households receiving assistance, thirteen households have received both Emergency Assistance and Community Emergency Assistance. The combined total of financial assistance provided is \$28,098.74.

The Township has processed five applications for energy assistance (LIHEAP), two applications to Mother's Trust, and two applications to the Salvation Army Extension Center. Five individuals attended the Budget Counseling Workshop.

An Open Space Volunteer Workday Plug Planting event is scheduled for June 24th & 25th at our Kildare Property from 8am – noon.

Supervisor O'Connor attended United Way of Lake County's Premier Annual Leadership Event on May 24th. With the financial support of 2-1-1 provided, the Township is recognized has a strong partner. On June 15th, she also attended Lake County Transportation Alliance's Event. The Alliance brings together state and local elected leaders, along with business representatives, and other transportation stakeholders to build consensus around transportation goals and to work together to develop a strategic approach to planning for our transportation future.

OLD BUSINESS

Libertyville Township attorney Jim Hartman explained that in 2007, the Township purchased the Casey parcel and Chicago Title insured the purchase. A new PIN was issued for all the parcels included in the sale. There are no taxes owed under the new PIN. However, unbeknownst to the Township, tax bills under one of the old PINs (PIN 11-05-400-013) were still issued because the county determined this PIN was not owned by the Township; it had not been included in the sale, because it had never been owned by the seller. The bills were sent in the name of Helen Casey (to an address owned by Liberty Prairie Conservancy) and taxes were paid from 2007 until 2018. In 2018, taxes were not paid and sold at tax sale. The final redemption date was November 19, 2022. No one redeemed the taxes, and a deed was issued making the tax buyer the owner of the property. Lake County became the owner of the property and is now selling the property. When the county sells property they must consider not just the price but also the interest of the public. Once the Township became aware of the issue, a title claim was submitted. An attorney representing the Township is working with Chicago Title to determine the best course of action. The Board will be updated with any new developments.

The Board received a copy of a letter from the Township that was sent to residents in Countryside Manor and Terre Fare in response to the complaints the Township has received regarding motorized vehicles on the trail.

NEW BUSINESS

The Board received the guidelines for the Social Service Grant Allocations. Applications will be available in early July.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:14p.m.**

Respectfully submitted,

A handwritten signature in black ink that reads "Anne Hansen". The signature is written in a cursive style with a large, sweeping initial "A".

Anne Hansen, Township Clerk