

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, May 9, 2023.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present except Trustee August and Trustee Kovatch. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – April 11, 2023

A motion by Trustee Dohrn and a second by Trustee White to approve the Board meeting minutes of April 11, 2023. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the bills paid in between meetings for the Town and Road, and the General Assistance Bills for April. No discussion ensued.

TOWN FUND

Motion by Trustee White and a second by Trustee Dohrn to approve the expenditures from the **Town Fund** in the amount of **\$48,301.19**. Trustee White asked a question regarding the Clarke expenditure. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$5,838.33**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Dohrn, to approve the expenditures from the **Open Space Fund** in the amount of **\$73.04**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, aye, Supervisor O’Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal reported the Oak Spring Lane Resurfacing Project is done and went well. Brookhill subdivision resurfacing will be the next project.

Trustees' Report – None

Supervisor's Report

In April, food was provided to 389 households, which consisted of 848 individuals. During April, food and/or monetary donations were received from: First Presbyterian Church of Libertyville, Bess Bower Dunn Museum of Lake County, Libertyville High School National Honor Society, Adler Park School, Libertyville Sunrise Rotary, Pizzeria DeVille, Dairy Dream, The Frame Shop, and private individuals. Weekly donations continue to be received from Jewel in Libertyville, Mariano's in Vernon Hills, and Target in Vernon Hills.

As of May 1, the Township has sent out forty-two applications for assistance. Eleven households have been approved for Emergency Assistance with a total allocation of \$9,550.00. Twelve households have been approved for Community Emergency Assistance with a total allocation of \$8,943.74. Of those households receiving assistance, ten have received both Emergency Assistance and Community Emergency Assistance. The combined total of financial assistance provided is \$18,493.74. In addition, eight applications for energy assistance (LIHEAP) have been submitted. Six individuals attended the Budget Counseling Workshop

RESOLUTION 2023- R-3 APPROVAL OF APPOINTMENT OF CRAIG DOWDEN TO THE BOARD OF TRUSTEES OF THE LIBERTYVILLE FIRE PROTECTION BOARD – DISCUSSION & VOTE:

Supervisor O'Connor stated the Township approves appointments to the Libertyville Fire Protection District Board. The Fire Protection District Board has recommended the reappointment of Craig Dowden. Copies of the resolution were made available. The Board thanked Mr. Craig Dowden for his service.

A motion by Trustee Dohrn and a second by Trustee White to approve waiving the reading of Resolution 2023-R-3 and the appointment of Mr. Craig Dowden to the Libertyville Fire Protection Board. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Supervisor O'Connor, aye. Motion carried.

Clerk Hansen administered the Oath of Office to Mr. Dowden.

**APPROVAL TO AWARD LICENSE AGREEMENT TO VINTAGE OAK, LLC
THE EGIDI PARCEL (39.72 acres) – DISCUSSION & VOTE**

The Township received one bid for the 3-year license agreement in the amount of \$151 per acre for 39.72 acres. The total annual amount is \$5,997.72.

A motion by Trustee White and a second by Trustee Dohrn to award the license agreement to Vintage Oak, LLC for the Egidi parcel at \$151.00 per acre. On roll call vote: Trustee White, aye, Trustee Dohrn, aye. Supervisor O'Connor, aye. Motion carried.

2023-24 DRAFT TOWN FUND BUDGET

Supervisor O'Connor reviewed the draft budget and noted the increase in the herbicide line item in the Open Space budget. Approval of the budget will occur at the May 23rd meeting.

2023-24 DRAFT ROAD AND BRIDGE BUDGET

Highway Commissioner Neal reported no changes to the draft Road District budget. Approval of the budget will occur at the May 23rd meeting.

OLD BUSINESS

Trustee Dohrn confirmed the Township will not be participating in the Libertyville Days Parade.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Dohrn. All in favor, aye. Motion carried. **Time: 7:24p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk