
MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Tuesday April 9, 2024.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 8:20 p.m. Pledge to the flag, roll call and all Board Members were present except Trustee White. Highway Commissioner Marty Neal was also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – MARCH 19, 2024

A motion by Trustee Dohrn and a second by Trustee August to approve the Board meeting minutes of March 19, 2024. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee August and a second by Trustee Kovatch to approve the expenditures from the Town Fund in the amount of \$13,437.65. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee Dohrn to approve the expenditures from the Road and Bridge Fund in the amount of \$84,941.27. There was no discussion. On roll call vote: Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

There were no bills from the Open Space Fund.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

The Budget Notices for the Libertyville Township Town Fund and Road Fund will be published the week of April 15th.

Highway Commissioner's Report

Highway Commissioner Neal said the contract for the Oak Spring Bridge Project is scheduled to be awarded by April 19, 2024. The work will cause the bridge to be closed for one year. The Road District will provide updates on the status of the project as needed. In addition to the federal grant, the project will receive funding from the County.

Trustees' Report – None

Supervisor's Report

In March, the pantry provided food to 392 households, which consisted of 1,024 individuals. Food and/or monetary donations were received from: First Presbyterian Church of Libertyville, United Methodist Church of Libertyville, Libertyville Sunrise Rotary, Cub Scout Troop 194, Dunn Museum of Lake County, private individuals and weekly donations from Jewel, Mariano's, and Target.

In March, the Township approved two applications for Emergency Assistance and one application for Community Assistance. As of April 1st, the Township has provided twelve households with Emergency Assistance with a total allocation of \$9,666.17 and fourteen households with Community Emergency Assistance with a total allocation of \$9,363.52. The combined total financial assistance provided is \$19,029.69. In addition, three clients attended the Budget Counseling Workshop, four residents applied for Low Income Energy Assistance (LIHEAP), one application was submitted to the Salvation Army Extension Center, and two applications to Mothers Trust.

There were fourteen (twelve students & two adults) volunteers for the Carmel High School Volunteer workday at the Butterfield Road site. The volunteers cut invasives while staff applied herbicide as needed. The next volunteer workday is scheduled for Saturday, April 13th at Oak Openings.

2024-25 DRAFT TOWN FUND BUDGET-DISCUSSION

Note: Public Budget Hearing and Board Vote 5.28.2024

Supervisor O'Connor highlighted changes to the proposed Town Budget. Following the Property Appeal Process, the Township received notice the funds will be less than originally levied for the Township. There were no questions from the Board.

2024-25 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION

Note: Public Budget Hearing and Board Vote 5.28.2024

Highway Commissioner Neal highlighted the changes to the proposed Road Budget. There were no questions from the Board.

OLD BUSINESS – No business.

NEW BUSINESS – No business.

ADJOURNMENT

A motion by Trustee Dohrn and a second by Trustee August to adjourn the meeting. All in favor, aye. Motion carried. TIME: 8:40 P.M.

Respectfully submitted,



Anne Hansen, Clerk