

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois on Tuesday, **May 24, 2022**, at 7:00 p.m.

Kathleen M. O’Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

Cathleen Dohrn----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O’Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members and Assessor Chris Feeney were present.

APPROVAL OF MINUTES – May 10, 2022

A motion by Trustee August and a second by Trustee White to approve the May 10, 2022 Board meeting minutes. There was no discussion. All in favor, aye. Motion carried.

APPROVAL OF BILLS

There were no questions about the bills paid in between meetings.

TOWN FUND

Motion by Trustee Kovach and a second by Trustee Dohrn to approve the expenditures from the **Town Fund** in the amount of **\$5,185.16**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovach, aye, Supervisor O’Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$100,522.80**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovach, aye, Supervisor O’Connor, aye. Motion carried.

OPEN SPACE FUND

There were no bills from the Open Space Fund.

Citizens’ Comments

The Board did not receive any public comment.

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeny said the tax bills went out. She said their office is extremely busy assisting residents with their Senior Freeze applications.

Clerk's Report

Clerk Hansen said the Primary is Tuesday, June 28th. Early Voting begins June 13th at the Voting Extension Sites. Voting materials will be distributed to the election judges on June 23rd and 24th.

Highway Commissioner's Report

Highway Commissioner Neal was not in attendance but did contact the Trustees individually to provide an update.

Trustees' Report – No report.

Supervisor's Report

The May 14th Open Space Volunteer Workday was canceled. The next workday is scheduled for Saturday, June 11th from 9 – noon at Donnelly Prairies & Oaks.

2-1-1 PRESENTATION - DENNIS BURKE, COMMUNITY PARTNERSHIPS, UNITED WAY OF LAKE COUNTY

Dennis Burke with Community Partnerships, United Way of Lake County, provided an update on Lake County's 2-1-1 service. Discussion ensued.

BOARD BUDGET DISCUSSION

- a. **Road & Bridge Budget** - No changes and there were no further comments.
- b. **Township Budget** - No changes and there were no further comments.

CLOSE REGULAR BOARD MEETING

A motion by Trustee Dohrn and a second by Trustee August to **close** the regular board meeting and **open** the regular budget hearing. All in favor, aye. Motion carried.

OPEN BUDGET HEARING

- a. **Road & Bridge Budget/Citizens' Comments** – There was no further discussion.
- b. **Township Budget/Citizens' Comments** - There were no emails/comments received.
- c. **Approval of Road & Bridge Budget**

A motion by Trustee Kovatch and a second by Trustee White to approve the Resolution 2022-R-5 2022-23 Road & Bridge Budget. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN REGULAR BOARD MEETING

A motion by Trustee Dohrn and a second by Trustee August to close the Budget Hearing and open the regular board meeting. All in favor, aye. Motion carried.

a. Township Budget Discussion – There was no additional discussion.

b. Approval of Township Budget

A motion by Trustee Kovatch and a second by Trustee White to approve the Resolution 2022-R-6 2022-23 Town Budget. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL TO VINTAGE OAK, LLC FOR THE RELOCATION AND INSTALLATION OF ADDITIONAL FENCING ON EGIDI PARCEL
DISCUSSION & VOTE**

A motion by Trustee Dohrn and a second by Trustee Kovatch to approve Vintage Oak, LLC's request to relocate and install additional fencing on Egidi Parcel. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL TO AWARD CONTRACT FOR THE INSTALLATION OF (3) DUPLEX RECEPTACLES FOR PARKS BUILDING AT 337 MERRILL COURT TO GEARY ELECTRIC-DISCUSSION & VOTE:

A motion by Trustee Kovatch and a second by Trustee August to award the contract for installation of (3) Duplex Receptacles for the Parks Building at 337 Merrill Court to Geary Electric. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

The roof repairs to the Parks Building are going well and on schedule.

The Public Comment Period for the Rt. 45 Wetland Mitigation Bank has closed. There are no new developments regarding the status of the permit application.

NEW BUSINESS

The Township will host the Lake County Clerk of the Circuit Court's Mobile Passport Event Saturday, June 11th from 9:30-1:30. Event details are on the Township website.


The State has raised the cost of a project/purchase that requires the Township to go out for bid to \$30,000.00.

ADJOURNMENT

A motion to adjourn by Trustee Dohrn and a second by Trustee White. All in favor, aye. Motion carried.

Time: 7:43 p.m.

Respectfully submitted,


Anne Hansen, Township Clerk