

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, August 22, 2013.**

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen-----CLERK**

**Phil Collins-----TRUSTEE**

**David Nield-----TRUSTEE**

**Robin M. O'Connor-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee Collins and Trustee Nield.

**APPROVAL OF MINUTES – August 8, 2013**

Supervisor O'Connor said the minutes of August 8<sup>th</sup> will be tabled until the next meeting since there is not a quorum of Board members who were present at that meeting.

**APPROVAL OF BILLS**

**TOWN FUND**

Motion by Trustee R. O'Connor with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$12,910.62**. On roll call vote: Trustee White, aye, Trustee R. O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Motion by Trustee R. O'Connor with a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$4,262.05**. On roll call vote: Trustee White, aye, Trustee R. O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OPEN SPACE FUND**

Motion by Trustee R. O'Connor with a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$849.96**. On roll call vote: Trustee White, aye, Trustee R. O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**TOWNSHIP REPORTS:**

**Assessor's Report – absent**

**Clerk's Report** – Clerk Hansen reported the Treasurer's Report has been published in the local paper and filed with the County Clerk as the statute requires.

**Highway Commissioner's Report - absent**

**Trustees' Report – none**

**Supervisor's Report - none**

**BID NOTIFICATION**

Supervisor O'Connor stated the Casper/Archdiocese Property will be going out for bid. It is 17.4 acres of land and there is a minimum bid of \$70.00 per acre. The bid notice was posted in the Pioneer Press and it will also be posted in the Daily Herald. The bid packets will be available at the Township and are due back on October 7<sup>th</sup>. The rental revenue received is deposited into the Open Space Fund.

**OLD BUSINESS**

Supervisor O'Connor updated the board on the St. Mary's Road trail resurfacing project. Alamp was awarded the contract at the May 23<sup>rd</sup> meeting but did not submit their paperwork for the Lake County Division of Transportation permit until June 20<sup>th</sup>. The permit was issued in early August. Alamp has not confirmed the start date for the construction. Supervisor O'Connor said there is a clause in the contract which states the project must be completed by September 30<sup>th</sup>; if not an administrative charge of \$1,000 a day is issued to the Contractor. Alamp asked the Township for an extension and it has been denied. Jim Stiller of Countryside Estates asked why a 2 month project is now in its 4<sup>th</sup> month. Supervisor O'Connor said the contract provides for a completion date deadline and it is the contractor's responsibility to meet it. Mr. Stiller asked if there is a project manager. Supervisor O'Connor said yes.

Supervisor O'Connor stated the Township received notice the public assistance grant was approved. The Illinois Emergency Management Association and FEMA will be covering 75% of the cost of the expenses for the April 18, 2013 rain event.

**NEW BUSINESS**

Supervisor O'Connor said the Township received 20 Social Service Grant applications. Next month, the Board will review the applications and award the grants at the September 26<sup>th</sup> meeting. The Board may award a total of \$105,000 in grant money.

Mr. Wacnik of 1656 Cast Avenue in Libertyville asked what agencies applied for grants, and Supervisor O'Connor named the agencies and explained their services.

Mr. Stiller asked how many Township residents are served by these agencies. Supervisor O'Connor said the agencies provide that number in their application.

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Supervisor O'Connor said the Township will be doing some seal coating at Lindholm Park, Atkinson Road asphalt trail, and the Parks Building.

Trustee White said he is concerned about the Independence Grove entrance at River Road. Trustee White said the Forest Preserve should have come to the Township Board because it is a Township Road. Trustee White said people are using it as a parking lot and it is very dangerous. Supervisor O'Connor said the Lake County Forest Preserve District would be working with the Road District. She stated the Highway Commissioner is not required to come to the Board when making these decisions; however updates to the Board would be helpful.

**CITIZENS' COMMENTS - none**

**ADJOURNMENT**

A motion to adjourn by Trustee White and a second by Trustee R. O'Connor. All in favor, aye, Motion carries.

Time: **7:28. P.m.**

Respectfully submitted,

Anne Hansen, Township Clerk