

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, April 8, 2014.

**Kathleen M. O'Connor-----SUPERVISOR
Anne Hansen----- CLERK
Phil Collins-----TRUSTEE
David Nield-----TRUSTEE
Robin M. O'Connor-----TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:45 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Peggy Freese, Township Assessor, Mike Graham, Highway Commissioner, Damon Cederberg, Open Space Field Coordinator, Alex Rodriguez, Grounds Manager, Pamela Milroy, Financial Director and Gloria Dail Administrative Assistant.

APPROVAL OF MINUTES – March 27, 2014

A motion to approve the minutes of March 27, 2014, by Trustee O'Connor, seconded by Trustee Nield, all in favor, aye. Motion carries.

APPROVAL OF EXECUTIVE SESSION MINUTES – March 13, 2014

A motion by Trustee White, seconded by Trustee O'Connor to approve the Executive Session Minutes of March 13, 2014, all in favor, aye. Motion carries.

TOWN FUND

Motion by Trustee O'Connor with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$8,485.08**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Collins and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$6,307.48**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee O'Connor and a second by Trustee White to approve the expenditures from the **Open Space Fund** in the amount of **\$588.36**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – None

Clerk's Report – None

Highway Commissioner's Report

- Highway Commissioner Mike Graham said the roads in the Township have been swept.

Trustee's Report – None

Supervisor's Report

- Supervisor O'Connor provided an update on the food pantry activities for the month of March.
- Information was provided on recent meetings Supervisor O'Connor attended within Lake County.

APPROVAL OF REMEDIATION AGREEMENT WITH HEY & ASSOCIATES, INC. FOR BULL CREEK HEADWATERS PROJECT AND AUTHORIZATION OF TOWNSHIP SUPERVISOR'S SIGNATURE ON THE AGREEMENT – DISCUSSION AND VOTE:

A motion by Trustee Nield seconded by Trustee White to approve the remediation agreement with Hey & Associates for the aforesaid project. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF PEARSON BROWN & ASSOCIATES, INC.'s CONTRACT ADDENDUM FOR THE ST. MARY'S ROAD TRAIL RECONSTRUCTION PROJECT - DISCUSSION AND VOTE:

A motion by Trustee O'Connor, seconded by Trustee White to approve the Pearson Brown & Associates, Inc.'s contract addendum for the St. Mary's Road trail reconstruction project. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF SUBURBAN SEALCOATING & SNOWPLOWING SEALCOATING PROPOSAL – DISCUSSION AND VOTE:

A motion by Trustee O'Connor, seconded by Trustee White to approve the proposal from Suburban Sealcoating and Snowplowing for a sealcoating project on the 3 parking lots on the Township grounds. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

Page 3 Minutes 4.8.14

2014 – 15 TENTATIVE TOWN FUND & ROAD & BRIDGE BUDGETS – DISCUSSION

Supervisor O'Connor said the Board will be voting on the budgets at the May 22nd meeting. Trustee White asked why the budget format presented to the Board was not the same for the Road District budget. Supervisor O'Connor explained she asked the Finance Director to present the budgets in a specific format for the following funds: Town, General Assistance, Open Space, IMRF, Social Security and Insurance.

Highway Commissioner, Mike Graham said the major item in his budget for the year is the repairs to the Oak Spring Bridge. He anticipates the work to begin in July and be finished by the end of October. Discussion ensued.

Trustee O'Connor said she would like to discuss the option of having certain social service agencies included as line items in the budget. Trustee White said the taxpayers may object if we include these agencies as line items. Trustee Nield wants to continue to support these agencies but he stated it is a reasonable expectation to have the social service agencies have to go through the process of applying for grant monies and meet the specifications of the application. Supervisor O'Connor explained HealthReach has a line item because the Township is required to cover the medical expenses for those individuals receiving General Assistance. Supervisor O'Connor suggested this discussion be an agenda item for the next Board meeting. Discussion ensued. The Board was encouraged to address questions and concerns before the final vote.

OLD BUSINESS – None

NEW BUSINESS

The Financial Director, Pam Milroy, will have clarification for the Road District Budget at the next meeting.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Collins. All in favor, aye. Motion carries. Time: 8:25p.m.

Respectfully submitted,

Anne Hansen, Township Clerk