

**MINUTES – BOARD OF TOWN TRUSTEES**

---

**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, April 12, 2022.**

**Kathleen M. O’Connor-----SUPERVISOR**

**Anne Hansen-----CLERK**

**Carol August-----TRUSTEE**

**Cathleen Dohrn-----TRUSTEE**

**Matthew A. Kovatch-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O’Connor called the meeting to order at 8:00 p.m. Pledge to the flag, roll call and all Board members were present. Highway Commissioner Marty Neal and Jim Hartman, Township Attorney, were also present.

**APPROVAL OF REGULAR BOARD MEETING MINUTES – MARCH 15, 2022 & MARCH 23, 2022**

A motion by Trustee Dohrn and a second by Trustee White to approve the **Board meeting minutes of March 15, 2022**. There was no discussion. All in favor, aye. Motion carried.

A motion by Trustee Kovatch and a second by Trustee August to approve the **Board meeting minutes of March 23, 2022**. There was no discussion. All in favor, aye. Motion carried.

**APPROVAL OF BILLS**

The Board reviewed the General Assistance bills for March and the bills paid in-between meetings.

**TOWN FUND**

Motion by Trustee Kovatch and a second by Trustee Dohrn to approve the expenditures from the **Town Fund** in the amount of **\$16,099.02**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee Dohrn and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$21,406.65**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O’Connor, aye. Motion carried.

**Page 2 Minutes 4.12.2022**

**OPEN SPACE FUND**

Motion by Trustee Dohrn and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$21,069.15**. There was no discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**CITIZENS' COMMENTS** – No comments were received.

**TOWNSHIP REPORTS:**

**Assessor's Report** – Absent

**Clerk's Report** – No report.

**Highway Commissioner's Report**

The resurfacing project with the Villages of Libertyville, Mundelein, and Vernon Hills is expected to begin soon.

Peter Baker & Sons Co. was the successful bidder for culvert repairs in various subdivisions. The repairs should be completed in 45 days.

**Trustees' Report** – None

**Supervisor's Report**

In March, Libertyville Township distributed food to 402 households, which consisted of 809 individuals. This was a significant increase from last month – 302 households/613 individuals. Food and/or monetary donations for the pantry from: First Presbyterian Church of Libertyville, Libertyville Sunrise Rotary, Mrs. Saia's 2nd Grade class at Oak Grove School, Adler Park School, Cub Scout 194, Copeland Manor School, Oak Grove School, and a number of private individuals.

To date, the Township has provided twenty-six applications for assistance and received twelve complete applications. The Township has provided \$6,137.45 in Emergency Assistance to seven households and \$8,179.99 in Community Emergency Assistance to nine households with a total assistance allocation of \$14,317.44.

In March, two applications were taken for Energy Assistance and three individuals attended the Budget Counseling Class.

An Open Space Volunteer Workday was held April 9<sup>th</sup> at Oak Openings. There were six volunteers that assisted with removing invasive woody species on approximately one-eighth of an acre. The next workday is scheduled for Saturday, May 14<sup>th</sup> from 9-noon at Donnelley Prairie's and Oaks.

The Letter Carriers will host their annual food drive on Saturday, May 14<sup>th</sup>. They will be collecting food for the pantry.

**ANNUAL LIBERTYVILLE TOWNSHIP SOCCER COMPLEX (LTSC) UPDATE - MARK KLAINOS, PRESIDENT OF LTSC**

Mark Klainos, President of LTSC, provided the annual update of events held at the Libertyville Township Soccer Complex. He stated the fields are in excellent condition and the Greater Libertyville Soccer Association is the main user of the complex. Trustee White asked if there was a shortage of soccer officials. Mr. Klainos said they are always in need of soccer officials for games and tournaments.

**APPROVAL OF PARKS BUILDING EXTERIOR REPAIRS AT 337 MERRILL COURT - DISCUSSION & VOTE:**

<b>a. Roofing and Metal Work - Anthony Roofing</b>	<b>\$29,749.00</b>
<b>b. Tuckpointing - Olson Tuckpointing</b>	<b>\$29,875.00</b>
<b>c. Painting - Lohre Painting</b>	<b>\$13,100.00</b>
<b>d. Carpentry - Hezcorp</b>	<b>\$3,404.00</b>
<b>e. Alternate No. 1 - Olson Tuckpointing</b>	<b>\$2,995.00</b>
<b>f. Alternate No. 4 - Anthony Roofing</b>	<b>\$1,466.00</b>
<b>Total</b>	<b>\$80,589.00</b>

Kurt Hezner of The Hezner Corporation reviewed the bids received. He stated the project will begin Monday, May 16<sup>th</sup> and will take approximately 3 weeks to complete pending any weather issues.

A motion by Trustee White and a second by Trustee Kovatch to award the bids to the following contractors for the Parks Building exterior repairs: Anthony Roofing in the amount of \$29,749.00, Olson Tuckpointing in the amount of \$29,875.00, Lohre Painting in the amount of \$13,100.00, Hezcorp in the amount of \$3,404.00, Olson Tuckpointing for Bid Alternate 1 in the amount of \$2,995.00 and Anthony Roofing for Bid Alternate 4 in the amount of \$1,466.00 for a total amount of \$80,589.00. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF LIBERTYVILLE TOWNSHIP GRANT OF DRIVEWAY EASEMENT FOR 6050 AND 6070 EGIDI LANE - DISCUSSION & VOTE:**

Libertyville Township Attorney Jim Hartman explained that the Egidi property is under contract to be sold. Since the Township owns the land that Egidi Lane is on, the buyers are requesting a guarantee of ingress and egress access to IL Route 21. Per the easement, the property owners on Egidi Lane will continue to be responsible for its maintenance.

A motion by Trustee Kovatch and a second by Trustee White to Approve Libertyville Township Grant of Driveway Easement for 6050 and 6070. Discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF GRANT OF SEPTIC EASEMENT FOR 6050 & 6070 EGIDI LANE DISCUSSION & VOTE (1830-1840 N. IL Route 21 was tabled):**

Attorney Jim Hartman explained the septic system for 6050 and 6070 Egidi Lane are located on Township property. He reviewed the terms and conditions of the proposed easement agreement. Discussion ensued.

**Page 4 Minutes 4.12.2022**

A motion by Trustee August and a second by Trustee Dohrn to approve Grant of Septic Easement for 6060 & 6070 Egidi Lane under the conditions in the agreement. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL LIBERTYVILLE TOWNSHIP GRANT OF BLANKET WELL EASEMENT- DISCUSSION & VOTE:**

The agenda item was tabled for a possible future meeting and no action was taken.

**2022-23 DRAFT TOWN FUND BUDGET - DISCUSSION**

The Township received the tax extension information on Tuesday, April 5<sup>th</sup> and the numbers were confirmed with the County. The tax extension information has been updated into the budgets. There were no additional questions from the Board. A vote to approve the budget will be held at the May 24<sup>th</sup> meeting.

**2022-23 DRAFT ROAD & BRIDGE BUDGET - DISCUSSION**

Highway Commissioner Neal highlighted some changes to the budget. Discussion ensued.

**APPROVAL OF PROPOSAL FOR PROFESSIONAL SERVICES AGREEMENT FROM CLARK ENVIRONMENTAL MOSQUITO MANAGEMENT INC. FOR 2022 SEASON - DISCUSSION & VOTE**

A motion to approve the proposal for Professional Services Agreement from Clark Environmental Mosquito Management Inc. for the 2022 Season by Trustee August and a second by Trustee Kovatch. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OLD BUSINESS**

The 30-Day Public Comment period has started for Donnelley Prairies and Oaks Wetland Mitigation Bank. It is anticipated a decision regarding the approval of the permit will occur within the next 3 months.

**NEW BUSINESS**

The Board decided by consensus not to participate in the 2022 Libertyville Days Parade on Saturday, June 18.

**ADJOURNMENT**

A motion to adjourn by Trustee White and a second by Trustee August. All in favor, aye, Motion carried. **Time: 8:45p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk