

**MINUTES – BOARD OF TOWN TRUSTEES**

---

**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES** met virtually on Zoom-  
<https://us02web.zoom.us/j/87177316425?pwd=NUhBXpDdmcwVXJ0WF6WHUyQTO9> -  
Meeting ID: 871 7731 6425 Passcode: EM 19 Ad on Thursday, August 20, 2020, at 7:00 p.m.  
The Zoom link was published with the agenda and posted on the Township website Tuesday,  
August 18, 2020.

**Kathleen M. O'Connor-----SUPERVISOR**

**Anne Hansen----- CLERK**

**Carol A. August----- TRUSTEE**

**Matthew A. Kovatch----- TRUSTEE**

**David Nield----- TRUSTEE**

**Terry A. White----- TRUSTEE**

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present Highway Commissioner Neal was also present. Supervisor O'Connor began the meeting as Clerk Hansen was having difficulty logging on.

**APPROVAL OF MINUTES 1) Special Call Meeting July 30, 2020  
2) Regular Board Meeting July 16, 2020**

A motion by Trustee August and a second by Trustee Kovatch to approve the July 30, 2020 Special Call Meeting Board minutes. All in favor, aye. Motion carried.

A motion by Trustee Nield and a second by Trustee White to approve the July 16, 2020 Regular Board Meeting minutes. All in favor, aye. Motion carried.

**APPROVAL OF BILLS  
TOWN FUND**

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$35,789.42**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ROAD AND BRIDGE FUND**

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$231,712.46**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**OPEN SPACE FUND**

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the Open Space Fund in the amount of \$2,138.87. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Clerk Hansen joined the Board at 7:04 p.m.

**Citizens' Comments**

Citizens were invited on the website to send questions or concerns via email. The Township did not receive any public comment.

**TOWNSHIP REPORTS:**

**Assessor's Report – Absent**

Supervisor O'Connor reported the 2020 Assessments (blue Notices) were published on August 20, 2020. The deadline to file an appeal is September 21, 2020.

**Clerk's Report – None**

**Highway Commissioner's Report**

Highway Commissioner Neal thanked the Supervisor for putting together the July 30<sup>th</sup> Special Call Meeting for the purchase of the truck.

The Rockland Road Project is near completion. On August 11, 2020, there was an Open House for the Oak Spring Road Bridge Improvements Study. Social distancing and masks were practiced. There were less than 10 people in attendance.

Trustee August thanked the Highway Commissioner for the great job the Road District is doing especially considering the amount of water we have had this year.

**Trustees' Report - None**

**Supervisor's Report**

In July, there were 360 households that used the food pantry.

Girl Scout Sheila Tucker installed the "Little Library" for her Gold Star Project outside the Township building and it looks beautiful.

**APPROVAL OF PROPOSAL FROM R. E. DECKER FOR BOUNDARY STAKES ON OPEN SPACE PROPERTIES AT PETERSON & BUTTERFIELD ROADS**

**DISCUSSION & VOTE**

Supervisor O'Connor explained over the years the Township has been working to survey all our properties. The Rt. 137 was selected as the next site as recently there have been several downed trees; the surveying assists in determining if the trees are located on our property.

**Page 3 Minutes 8.20.2020**

A motion by Trustee August and a second by Trustee Kovatch to approve the Proposal from RE Decker for Boundary Stakes on Open Space Property at Peterson & Butterfield Roads in the amount of \$13,500. Trustee Nield asked if the surveying and stakes were necessary. Supervisor O'Connor explained it was an activity that has been done for many years and they have been very helpful for identifying encroachments. Trustee August said they have saved the Township money in the long term. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**APPROVAL OF PROPOSAL FROM HEZCORP CONSTRUCTION SERVICES FOR SEMI-ANNUAL ROOFING INSPECTIONS  
DISCUSSION & VOTE**

Per the warranty, the Township is required to have the new roof inspected by an entity qualified to conduct the inspection. Without the inspections, the warranty is void. In the proposal, Hezcorp also included the inspection Parks Building roof twice a year. Supervisor O'Connor said. The Board can approve the proposal and limit the inspections to the 359 Merrill Court building. After some discussion by the Board, the decision will be tabled for the next meeting. Supervisor O'Connor said she will follow-up with Hezcorp Construction regarding the questions posed by the Board.

**APPROVAL OF PROPOSAL FROM APPLIED ECOLOGICAL SERVICES FOR RT 45 PARCEL – DISCUSSION & VOTE**

Supervisor O'Connor said the Township has received concerns from residents in Bull Creek regarding stormwater run-off. A few residents have strongly expressed concern the Rt. 45 property has not been restored. As presented in the AES Proposal, a preliminary assessment was conducted in 1997; the proposal is an update to the original assessment. The information provided will help in seeking grant opportunities as restoration will be extremely costly.

A motion by Trustee White, and a second by Trustee Nield to approve the Proposal from Applied Ecological Services in the amount of \$15,800 to conduct a Natural Areas Assessment and Management Plan for our 72-acre site. Trustee Kovatch said the proposal is reasonable. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

**ELECTED OFFICIALS SALARIES AND COMPENSATION  
DISCUSSION & VOTE:**

Supervisor O'Connor reminded the Board the salaries for all elected positions for the next term will need to be determined by November 7, 2020. The Board will need to vote in the form of a Resolution by the October 22<sup>nd</sup> Meeting. The Board was given a variety of options to consider. Trustee Nield asked for information on health insurance costs for the Elected Officials. Supervisor O'Connor said she would provide the information for the Board to review.

**Page 4 Minutes 8.20.2020**

**OLD BUSINESS**

Supervisor O'Connor said the U.S. Army Corps of Engineers has permitted the St Mary's Road Drainage Project.

**NEW BUSINESS**

Clerk Hansen said the Annual Treasurer's Report has been filed at the County.

**ADJOURNMENT**

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried.

**TIME: 7:54**

Respectfully submitted,



Anne Hansen  
Township Clerk