

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, May 23, 2023.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Carol August-----TRUSTEE

Cathleen Dohrn-----TRUSTEE

Matthew A. Kovatch-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the flag, roll call and all Board Members were present. Highway Commissioner Marty Neal, Assessor Chris Feeney, Administrative Assistant Kris Lennon, and Township Attorney Jim Hartman were also present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – MAY 9, 2023

A motion by Trustee Dohrn and a second by Trustee White to approve the Board meeting minutes of May 9, 2023. No discussion ensued. All in favor, aye. Motion carried.

APPROVAL OF BILLS

The Board reviewed the bills paid in between meetings. There were no questions.

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the Town Fund in the amount of \$5,620.10. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Kovatch and a second by Trustee August to approve the expenditures from the Road and Bridge Fund in the amount of \$1,121.46. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the Open Space Fund in the amount of \$202.47. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – None

Clerk's Report – None

Highway Commissioner's Report – The Brookhill Resurfacing Project started on Monday, May 22nd and was going well.

Trustees' Report

Trustee Dohrn said a few Countryside Manor residents contacted her about updating the Lindholm Park playground equipment. She stated she is going to discuss the request with Supervisor O'Connor.

Supervisor's Report

Supervisor O'Connor provided an update on May 18th Village of Vernon Hills TIF District meetings.

Three Open Space Volunteer Workdays are scheduled for June: 6/8 from 9 – noon at Donnelley Prairies & Oaks and 6/24 & 6/25 at the Kildare Property from 8am – noon.

PROCLAMATION OF APPRECIATION FOR FOOD PANTRY VOLUNTEERS SUZANNE NEUMANN AND ANDY KIMMEL

Supervisor O'Connor stated Suzanne Neumann and Andy Kimmel have retired serving as volunteers from at the Food Pantry. Suzanne has served for 20 years and Andy for 6 years. The Township is incredibly grateful for their many years of service. Supervisor O'Connor read the Proclamation of Appreciation in their honor.

**ANNUAL LIBERTYVILLE TOWNSHIP SOCCER COMPLEX (LTSC) UPDATE
MARK KLAINOS, PRESIDENT OF LTSC**

Mark Klainos, President of LTSC, provided the annual update which highlighted the number of athletes utilizing the complex and the condition of the fields. Mr. Klainos and Mr. Mike Slago, President of Greater Libertyville Soccer Association, thanked the Township for the partnership.

APPROVAL OF PROPOSAL TO ALLIED AIR CONDITIONING & HEATING CORP. FOR SERVICE TO A/C UNIT FOR 337 MERRILL COURT

Supervisor O'Connor reported the air conditioning unit in question is 16 years old and presented the two options: repaired for \$2,132.23 or replaced for approximately \$5,500. After some discussion, it was decided to replace the unit.

A motion by Trustee Dohrn and a second by Trustee Kovatch to approve the proposal from Allied Air Conditioning & Heating to repair/replace the A/C unit for Parks Building in an amount not to exceed \$5,536.00. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF RESOLUTION 2023-R-04 AUTHORIZING THE TOWNSHIP TO ENTER INTO A GENERAL CENTRAL AGREEMENT OF INDEMNITY

Supervisor O'Connor stated Construction and Performance Bonds are required for the construction of the wetland mitigation bank. The Bonding Company has required the Board approve a resolution before the Bond is issued. The first bond issued will be a Construction Bond and the second will be a Performance Bond.

A motion to waive the reading and approve Resolution 2023-R-04 Authorizing the Township to enter into a General Central Agreement of Indemnity by Trustee August with a second by Trustee Dohrn. No additional discussion ensued. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF EXPENDITURE OF CONSTRUCTION/COMPLETION BOND FROM LIBERTY MUTUAL INSURANCE IN AN AMOUNT NOT TO EXCEED \$50,000

Supervisor O'Connor explained the fee for the bond is based on a percentage of the cost of construction per the contract.

A motion by Trustee Dohrn and a second by Trustee August to approve an expenditure of Construction/Completion Bond from Liberty Mutual Insurance in an amount not to exceed \$50,000. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

BOARD BUDGET DISCUSSION

- a. Road & Bridge: Supervisor O'Connor asked if there were any questions regarding the Road and Bridge Budget. Highway Commissioner Neal noted two-line items were changed but no other adjustments were made. There was no further discussion.
- b. Township Budget: Supervisor O'Connor asked if there were any questions regarding the Town Budget. There was no further discussion.

CLOSE REGULAR BOARD MEETING

A motion by Trustee Kovatch, seconded by Trustee Dohrn to close the regular board meeting and open the **Open Budget Hearing**. All in favor, aye. Motion carried.

OPEN ROAD DISTRICT BUDGET HEARING

- a. Road & Bridge Budget/Citizens' Comments – None
- b. Approval of Road & Bridge Budget

A motion by Trustee White with a second by Trustee Kovatch to approve the 2023-24 Road & Bridge Budget. There was no further discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

CLOSE ROAD DISTRICT BUDGET HEARING AND OPEN TOWNSHIP BUDGET HEARING

A motion by Trustee Dohrn with a second by Trustee August to close the Road District Budget hearing and open the Township Budget Hearing. All in favor, aye. Motion carried.

- a. Township Budget Discussion/Citizens' comments – None.

CLOSE TOWNSHIP BUDGET HEARING & OPEN REGULAR BOARD MEETING

A motion by Trustee White with a second by Trustee Kovatch to close the Township Budget Hearing and open the Regular Board meeting. All in favor aye. Motion carried.

APPROVAL OF TOWNSHIP BUDGET

A motion by Trustee Dohrn with a second by Trustee August to approve the 2023-2024 Town Budget. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye. Supervisor O'Connor, aye. Motion carried.

CLOSE REGULAR BOARD MEETING & OPEN DECENNIAL TOWNSHIP MEETING

A motion by Trustee Dohrn with a second by Trustee Kovatch to close the regular Board Meeting and open the Libertyville Township Decennial Committee Meeting. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Time: 7:35 p.m.

CLOSE DECENNIAL TOWNSHIP COMMITTEE MEETING & OPEN REGULAR BOARD MEETING

A motion by Trustee Kovatch with a second by Trustee Dohrn to close the Decennial Road District Meeting and Open the Regular Board Meeting. On roll call vote: Trustee White, aye, Trustee Dohrn, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Time: 7:55 p.m.

OLD BUSINESS

Supervisor O'Connor said the Township is considering changing banks. The matter will be discussed at a future meeting.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee Dohrn with a second by Trustee Kovatch. All in favor, aye. Motion carried.

Time: 8:00p.m.

Respectfully submitted,



Anne Hansen, Township Clerk