

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS

LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, April 11, 2017.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Lawrence W. Falbe-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O'Connor. Also present were Marty Neal, Highway Commissioner, Richard Mittelman, Township Attorney, Mike Zorn, Highway Department Maintenance Manager, Jon Happ, Open Space Field Coordinator, Joy Bux, Accounting and Financial Specialist, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – March 16, 2017

A motion by Trustee Falbe to approve the Board meeting minutes of March 16, 2017, seconded by Trustee Nield. No discussion ensued. All voted in favor. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Falbe with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$21,551.21**. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee Falbe and a second by Trustee Nield to approve expenditures from the **Road and Bridge Fund** in the amount of **\$14,507.36**. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White, seconded by Trustee Falbe to approve the expenditures from the **Open Space Fund** in the amount of **\$2,073.15**. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – None

Clerk's Report – None

Highway Commissioner's Report

Commissioner Neal provided an update on the status of the current FAU Projects. The Phase 1 engineering for the Oak Spring Road Bridge is complete.

The Public Comment period ended on April 7th for the Casey Road Project. In response to the resident questions raised, a "Frequently Asked Questions" is being developed and will be posted on the website once it's complete.

Highway Commissioner Neal said he continues to address frequently asked questions from the March 31st meeting regarding the Rockland Road Phase I project.

Residents of Diamond Lake successfully petitioned to have Lilac Road maintained/plowed by the Libertyville Township Road District.

Highway Commissioner Neal said he has contracted with the Lake County Sheriff to monitor the speed limit on Casey Road and Rockland Road.

Trustees' Report

Trustee Nield said if another meeting could be scheduled to discuss the resident concerns on the Rockland Road Project. Highway Commissioner Nield said he would continue communications with the residents.

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry.

On Saturday, March 18th, a presentation was given at the Annual Green Living Fair on the Township's Casey Road Farmland Restoration Project.

RESOLUTION 2017-R-5 RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN ILLINOIS MUNICIPAL RETIREMENT FUND – DISCUSSION & VOTE

IMRF requires all participating public bodies to evaluate the eligibility of participation of the elected offices. The previous board had removed the trustee position. For the upcoming term, the Clerk position was removed. It was determined the only positions eligible are Assessor, Highway Commissioner and Supervisor.

A motion by Trustee Falbe to waive the reading and adopt Resolution 2017-R-5 relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund, seconded by Trustee White. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL TO AWARD LICENSE AGREEMENT TO BLANMAR HILLS, LLC

The Township received one bid for the 36.55 acres from Lesta Egidi at Blanmar Hills with a bid of \$150 per acre for the 3 year license.

A motion by Trustee Falbe, seconded by Trustee Nield to award the license agreement to Blanmar Hills. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

2017 – 18 DRAFT TOWN FUND BUDGET – DISCUSSION

Supervisor O'Connor highlighted projects for the upcoming year. The Draft Budget has been posted at the Township. The notice of the May 11th Budget Hearing has been sent to the paper. At the next meeting, the Board will be provided with the current fund balances. Discussion ensued.

2017 – 18 DRAFT ROAD & BRIDGE BUDGET – DISCUSSION

Highway Commissioner Neal highlighted the anticipated projects and line items for the upcoming year. Trustee Nield asked about the salt supply. Discussion ensued.

REVIEW EMPLOYEE HANDBOOK UPDATE – DISCUSSION & VOTE

Supervisor O'Connor said it has been several years since the employee handbook has been updated. Attorney Mittleman went over some of the changes. The Board will be sent the red-lined version. The agenda item will be carried over to the April 27th meeting.

OLD BUSINESS – None

NEW BUSINESS – None

EXECUTIVE SESSION: FOR THE PURPOSE OF REVIEWING EXECUTIVE SESSION MINUTES – DISCUSSION & VOTE

The Board elected not to go into Executive Session. There were no questions regarding the recommendations for the Executive Session Minutes.

A motion by Trustee White, seconded by Trustee Nield to approve the release of Executive Session Minutes: October 14, 2014, October 18, 2014, October 22, 2014, October 22, 2015, December 10, 2015 June 11, 2015, February 25, 2016 and March 7, 2016. No discussion ensued. On roll call vote: Trustee White, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ADJOURNMENT

A motion to adjourn by Trustee Falbe and a second by Trustee White. All in favor, aye, Motion carried. **Time: 10:14 p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk