

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met virtually on Zoom-
[https://us02web.zoom.us/j/84226151471?pwd=cjdHKoxaRw1YXdSYm1QNGVPEeXN2UT09-Meeting ID: 842 261 51471 Password: 7pZmL9](https://us02web.zoom.us/j/84226151471?pwd=cjdHKoxaRw1YXdSYm1QNGVPEeXN2UT09-Meeting+ID%3A842+261+51471+Password%3A7pZmL9) on Thursday, July 16, 2020 at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, July 14, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present Highway Commissioner Neal was also present.

APPROVAL OF MINUTES – June 18, 2020

A motion by Trustee White and a second by Trustee August to approve the June 18, 2020 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$37,154.14**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$50,065.04**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Kovatch and a second by Trustee White to approve the expenditures from the Open Space Fund in the amount of **\$26,224.01**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. The Township did not receive any public comment.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said ballot applications are now available on-line for the November election.

Highway Commissioner's Report

Highway Commissioner Neal said the Township has been busy cleaning up after the storm. The Road District received support from other Townships. The Road District has been assisting the Village of Libertyville with their clean-up.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor gave some general announcements about the Food Pantry.

The Food Pantry will resume using volunteers. The donations will be highlighted in our newsletter. The delivery system has changed slightly. Bagged food is only being delivered to Liberty Towers. The drive thru format will continue indefinitely.

APPROVAL OF CHANGES TO EMPLOYEE COMPENSATION IN RELATION TO COVID-19 DISCUSSION & VOTE

Supervisor O'Connor recommended staff hours be increased as the State moves to the next phase of the Restore Illinois Plan. Trustee August asked if benefit costs will go up. Supervisor O'Connor said the numbers will be available in November. Trustee Nield said the changes were not necessary for a vote; the Board agreed.

ELECTED OFFICIALS SALARIES AND COMPENSATION DISCUSSION & VOTE:

Supervisor O'Connor said the Board will need to approve the salaries for all elected positions for the next term by November 7, 2020. It was noted the vote needs to occur by the October 22nd Meeting. The vote must in the form of a resolution. Supervisor O'Connor provided the Board options to consider, one of which is freezing salaries. Highway Commissioner Neal and Clerk Hansen concurred. Trustee Nield said Trustees' salary should remain flat.

Page 3 Minutes 7.16.2020

Supervisor O'Connor said the numbers she proposed for review were for the Board to start the discussion. The agenda item will continue to the next meeting.

OLD BUSINESS

Trustee August commended the Supervisor and Township for the mitigation project on Atkinson Road. It has been a great opportunity for the Township and has been managed well by the Supervisor. Trustee August also commented on what a great service 211 is to residents of Illinois.

NEW BUSINESS

Supervisor O'Connor introduced Sheila Tucker to the Board. Sheila is a Libertyville High School student who is working on her Girl Scout Gold Award. She is creating "Little Libraries" for the Township Food Pantry children and adults which will be available next week. The policy is "Take a book. Leave a book". Sheila joined the Board virtually and explained the program. The Supervisor and Board commended her for her project and thanked her for her time and generosity.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried. **Time: 7:38 p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Anne Hansen-Township Clerk