

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359
Merrill Ct., Libertyville Illinois, on Thursday, June 25, 2015.**

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee O'Connor. Also present was Marty Neal, Highway Commissioner.

APPROVAL OF MINUTES

a. Regular Board Meetings – June 11, 2015

b. Executive Session – June 11, 2015

A motion by Trustee White, seconded by Trustee Nield to approve the **Regular Board Meeting Minutes of June 11, 2015**, all in favor, aye. Motion carries.

A motion by Trustee Collins, seconded by Trustee Nield to approve but not release the **Executive Session Minutes of June 11, 2015** all in favor, aye. Motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$30,988.13**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$8,192.86**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee Collins and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$2,791.08**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said after 5 years of discussion, the last easement agreement on Tanglewood Court has been finalized. Six contractors picked up bid packets for the project; the bid opening will be held July 2, 2015. Trustee White asked when the work will be done. Highway Commissioner Neal said it is anticipated the work will begin mid-August; it should be completed in the Fall 2015.

The bid opening for the Sunset Acres project was held last week. The bids ranged from \$63,000 to \$193,000. Wallace Paving was the lowest qualified bidder and has been awarded the contract. The project should be completed by the middle of September, 2015.

Trustees' Report – None

Supervisor's Report – None

APPROVAL OF CHICAGO WILDERNESS MEMORANDUM OF UNDERSTANDING – DISCUSSION AND VOTE

Supervisor O'Connor said Chicago Wilderness is a regional professional organization; membership will afford the Township opportunities to collaborate on regional activities, participate in professional development, and access to training. The Memorandum states the Township supports their mission and will work collaboratively with other entities to achieve shared conservation goals. It does not require any action by the Township.

Trustee White asked where they were located and if there was a fee involved. Supervisor O'Connor said the office is in Chicago and there is an annual membership fee. Members of the organization include Lake County Forest Preserve District and Conserve Lake County. Trustee Nield asked what our signing the memorandum does for them? Supervisor O'Connor said it affirms our support of the mission of protecting land and water. Additional discussion ensued. Supervisor O'Connor suggested tabling the vote until a future meeting. Trustee Collins asked if other Townships were members. Supervisor O'Connor said it was unlikely because most do not have an Open Space District.

APPROVAL OF PROPOSAL FROM JOE MEYER TREE SERVICE, INC. FOR TREE REMOVAL AT ATKINSON PRESERVE – DISCUSSION AND VOTE

There are several dead trees leaning over the property line on our Atkinson property that could potentially damage a home on Wilton Court. Quotes were received from three companies: Clean Cut Tree Service for \$6,000, The Care of Trees for \$3,810.00 and Joe Meyer Tree Service for \$2,410.00. Discussion ensued. A motion by Trustee White, seconded by Trustee Nield to approve the proposal from Joe Meyer Tree Service Inc. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF PROPOSAL FROM CLEAN CUT TREE SERVICE, INC. FOR TREE REMOVAL AT ATKINSON PRESERVE PROPERTY-DISCUSSION AND VOTE:

This past year, there was a large tree that fell across Casey Road. The Open Space staff walked the Right of Way with the Road District to determine which of our trees may present a hazard. Many of the identified trees will be removed in house. For those in close proximity to the road or are too large for the staff to remove, those will be contracted out and will require flaggers on site. The Township received the following quotes: The Care of Trees for \$34,290.00, Clean Cut Tree Service for \$9,000.00 and Joe Meyer Tree Services, Inc. for \$7,230.00.

After some discussion, a motion by Trustee Collins, seconded by Trustee Nield to approve the proposal from Clean Cut Tree Service, Inc. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Supervisor O'Connor, aye. Motion carries.

OLD BUSINESS

Supervisor O'Connor said the Village of Libertyville approved the intergovernmental agreement for the Bull Creek Trail project.

The Township received 3 bids for the project: Berger Excavating Contractors for \$870,169.24, Maneval Construction Co., Inc. for \$1,093,649.25 and Team Reil, Inc. for \$834,695.69. The Township is checking references of the lowest bidder. Trustee White asked if the Township compared bids with the Lake County Forest Preserve. Supervisor O'Connor said the Township works very closely with the Lake County Forest Preserve District but the bids "are what they are".

Supervisor O'Connor said we will have a Special Call Meeting Wednesday, July 1, 2015 at 6:00 p.m. to award the bid and seek approval from the Board for the Supervisor to sign the lease agreement with ComEd. The Board was strongly encouraged to call with any questions before the Special Call Meeting.

NEW BUSINESS

The announcement for the Social Service Grants will be sent to the paper on July 1. The applications will be available Monday, July 6 and need to be returned by August 18. Preliminary discussions will be on September 10; the vote for the allocations will be on September 24.

ADJOURNMENT

A motion to adjourn by Nield and a second by Trustee White. All in favor, aye. Motion carries. **Time: 7:28p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk