

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 26, 2015.

**Kathleen M. O'Connor-----SUPERVISOR
Anne Hansen----- CLERK
Phil Collins-----TRUSTEE
David Nield----- TRUSTEE
Robin M. O'Connor-----TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee White and Trustee O'Connor. Also present were Marty Neal, Highway Commissioner, Mike Zorn, Highway Department Operations Manager, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES

Regular Board Meeting – February 12, 2015

A motion to approve the **Regular Board Meeting 2.12.15** by Trustee Collins, seconded by Trustee Nield. All in favor, aye. Motion carries.

Executive Session Minutes – February 12, 2015

A motion by Trustee Nield, seconded by Trustee Collins to approve the **Executive Session Minutes 2.12.15**, but not release, all in favor, aye. Motion carries.

APPROVAL OF BILLS

The Board reviewed the expenditures from the General Assistance Fund for the month of December, 2014.

TOWN FUND

Trustee Nield asked a question regarding the trailer purchase. Motion by Trustee Collins with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$56,055.50**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

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ROAD AND BRIDGE FUND

Motion by Trustee Nield and a second by Trustee Collins to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$4,914.11**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee Collins and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$88.97**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye. Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS

None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Marty Neal identified the upcoming resurfacing projects. He thanked the County for their assistance in responding to a water main break on Diamond Lake Road that effected 14 homeowners. The Highway Commissioner explained the water mains do not fall under the jurisdiction of the Road District. Trustee Nield asked what public entity has jurisdiction. Highway Commissioner Neal said the County is trying to sort it out because some of the residents who were impacted pay the Village of Mundelein for their water usage.

Trustee's Report – None

Supervisor's Report

- The list of donors to the food pantry for the month of February was shared.

2014-15 Budget Reconciliation Resolutions:

Supervisor O'Connor said on the last meeting of the fiscal year in February the Township transfers monies in the line items that are negative. The Township is allowed to move 10% within a given fund.

Resolution 2015-R-2 Line item transfers within the Town Funds

Discussion and Vote

A motion to waive the reading of the **Resolution 2015-R-2** and approve by Trustee Nield, seconded by Trustee Collins. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

Resolution 2015-R-3 Line item transfers within Road & Bridge Funds

Discussion and Vote

A motion to waive the reading of **Resolution 2015-R-3** and approve by Trustee Collins, seconded by Trustee Nield. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

2015-16 DRAFT Town Fund Budget

Discussion

Supervisor O'Connor provided updates to the Draft Budget. The Board continued to review and discuss the budget for 2015-16.

OLD BUSINESS – None

NEW BUSINESS – None

EXECUTIVE SESSION – CONVENE IN CLOSED SESSION PURSUANT TO 5 ILCS 120/2 (11) TO DISCUSS PROBABLE LITIGATION

A motion by Trustee Nield, seconded by Trustee Collins to close the regular Board meeting and Open Executive Session. On roll call vote: Trustee Collins, aye, Trustee Nield, aye. Supervisor O'Connor, aye. Motion carries. **Time: 7:20 p.m.**

A motion by Trustee Collins, seconded by Trustee Nield, to close Executive Session and reopen the regular Board meeting. On roll call vote: Trustee Collins, aye, Trustee Nield, aye. Supervisor O'Connor, aye. Motion carries. **Time: 7:39 p.m.**

NO ACTION WAS TAKEN WHILE IN EXECUTIVE SESSION

ADJOURNMENT

A motion to adjourn by Trustee Nield and a second by Trustee Collins. All in favor, aye, Motion carries.

Time: **7:40 p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk