

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, October 11, 2018.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee White and Trustee Kovatch. Highway Commissioner Marty Neal, and Liz Heffernan, Township caseworker, were also present.

APPROVAL OF MINUTES – September 27, 2018

There was not a quorum for the approval of the minutes. The agenda item was tabled for approval at the next meeting.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Town Fund** in the amount of **\$4,521.89**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$123,172.91**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$73.27**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Countryside Manor Drainage Project is 85% complete. The landscaping will be completed the week of October 15th.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor attended 2 trainings: one on law enforcement and their interactions with the homeless and the Chicago Wilderness Prescribed Burn Training. Supervisor O'Connor will be able to serve as a crew member for future prescribed burns.

The Annual Joint Review Board Meeting for the Green Oaks Redevelopment TIF District was held on Wednesday, October 10, 2018. Since the completion of the 2 senior developments, Supervisor O'Connor reported there has been an increase in the revenue for the TIF.

RECOGNITION FOR SOFIA COURY' S GIRL SCOUT GOLD AWARD PROJECT

Sofia Coury, a Libertyville Township resident and sophomore at Carmel Catholic High School, was recognized for creating and providing 80 Literacy Kits to students of families who utilized the Food Pantry. Sofia provided a short presentation on the content of the Literacy kits, the process for developing them and how students can use them to encourage reading. Supervisor O'Connor presented Sofia with a "Recognition of Appreciation Award" for her wonderful work.

2019 PACE CONTRACT – DISCUSSION & VOTE

Annually, the Township is required to approve the new Pace contract. The contract covers the geographic area and hours of operation in the original service. Pace pays 75% of the original service but not to exceed to \$66,339. The 5310 grant covers the expanded geographic area and hours of service. The service area covered by the grant is a separate contract between Pace and Lake County. Supervisor O'Connor reviewed the original service contract with the Board.

A motion by Trustee Nield and a second by Trustee August to approve the 2019 Pace Contract. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

PROPOSAL FOR LINE STAKING FOR ST. MARY'S ROAD PARCEL AND CASEY ROAD NORTH PARCEL – DISCUSSION & VOTE

The staking at the St. Mary's Road parcel will clarify the boundaries for the trail head entrance off of Nells Road. The staking at the Casey Road North parcel will identify the areas coming out of production and identified as the Illinois Nature Preserve Buffer.

A motion by Trustee August and a second by Trustee Nield to approve the proposal from RE Decker for line staking at the St. Mary's Road Parcel and Casey Road North Parcel in the amount of \$975.00. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

COMCAST BUSINESS SERVICE ORDER AGREEMENT – DISCUSSION & VOTE

The Township will switch over phone and internet service from AT&T to Comcast in an effort to improve internet speed, quality of phone service and service cost savings. There will be an overlap of service; the transition should take approximately 4 weeks.

A motion by Trustee Nield and a second by Trustee August to approve the Comcast Business Service Order Agreement as presented. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

The bid notice for the Casey Road 157.8 acres Agricultural Parcel appeared in the paper. To date, 2 bid packets have been picked up. The bids will be due on Monday, October 22, 2018 by 10:00 a.m. The bid opening will occur at 10:15 a.m. on Monday October 22, 2018.

NEW BUSINESS

Clerk Hansen said there was a rabid bat found in Libertyville.

The Township received a request from the Village of Green Oaks that a letter be submitted to the Lake County Division of Transportation asking the location of the Route 137 Patriot Path be moved to the north side of the road. Although there is support of the trail, a number of residents have expressed concerned the location of the trail will negatively impact their properties. The Board consented to the request. Supervisor O'Connor will submit a letter on behalf of the Township.

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee Nield. All in favor, aye. Motion carried.

Time: 7:33 p.m.

Respectfully submitted,



Anne Hansen, Township Clerk